



# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.e-voice.org.uk/wakescolne/](http://www.e-voice.org.uk/wakescolne/)

30<sup>TH</sup> MARCH 2022

DEAR COUNCILLOR

**YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD AT CHAPPEL & WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 6<sup>TH</sup> APRIL 2022 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.**

(Subject to all Covid 19 restrictions at the time).

**THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.**

DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

| ITEM   | PRESENTER   | SUBJECT  | STATUS      |
|--------|-------------|--|-------------|
| 22/066 | All Members | <b>Welcome &amp; Apologies for Absence.</b><br>Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.   | Decision    |
| 22/067 | All Members | <b>Declaration of Interests.</b><br>To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.   | Decision    |
| 22/068 | All Members | <b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b><br>Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. | Information |
| 22/069 | All Members | <b>Ward and County Councillors to address the members if present.</b><br>Ward Councillor, County Councillor.   | Information |
| 22/070 | All Members | <b>Minutes.</b><br>To confirm the draft minutes of the Parish Council meeting held on 2 <sup>nd</sup> March 2022.  | Decision    |
| 22/071 | All Members | <b>Planning Matters.</b><br><b>Ref: 220781</b><br><b>Location:</b> Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH<br><b>Description:</b> Application to vary condition 1 of consent 202262<br><b>Ref: 220783</b><br><b>Location:</b> Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH<br><b>Description:</b> Application to vary condition 1 of consent 202263<br>TO CONSIDER ANY APPLICATIONS RECEIVED.   | Decision    |

| <b>22/072</b>   | All Members | <p><b>Matters Arising from previous minutes.</b></p> <p><b>Item 1.</b> Previous minute number 21/105 Solar Cats Eyes at Station Approach – fully funded and works commencement date 4<sup>th</sup> March - update.</p> <p><b>Item 2.</b> Previous minute number 21/074 Flooding near the Post Office – update by Cllr Barber regarding signage this has been given approval as a scheme by LHP but they are waiting funding for it and permission/licence.</p>  | Information / Decision |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
|---|-------------|---|------------------------|------------|-------|--|--------|-------|---|----|-------|----------------|----|-------|---|--------|-----|--|--------|-------|---|--------|-------|--|--------|-------|---|--|--|-----------------------------|----|--------|--|--------|--------|----------------------------------|--------|-------|--------------------------------|----|--------|---|--------|--------|----------|
| <b>22/073</b>   | All Members | <p><b>Highways.</b></p> <p><b>Item 1.</b> Lane Road - Signs Narrow Road – LHP Proposal sent 11.03.21. Ref: LCOL202027 this has been given approval as a scheme by LHP but they are awaiting funding for it.</p> <p><b>Item 2.</b> Station Road – acknowledgement received 6<sup>th</sup> May 2021 - no new reference number; public meeting to be held about road safety for Station Road, A1124 and the crossroads on 9<sup>th</sup> March at the Village Hall, 7pm. Information and update.</p> <p><b>Item 3.</b> Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, see item 2.</p> <p><b>Item 4.</b> Previous Minute No. 21/163 item 4 Vehicle Activated Sign – Static VAS near village hall – application for permission/licence requested – update.</p> <p><b>Item 5.</b> Previous minute Number 21/173 Planter’s application for permission/licence received, planters, ordered – update.</p>   | Highway/ Decision      |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/074</b>   | All Members | <p><b>Footpaths.</b></p> <p>Report and update by Cllr Fisher.</p>   | Information / Decision |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/075</b>   | All Members | <p><b>Flood Barriers.</b></p> <p>Update and to elect a Cllr as a Team Co-Ordinator, who can arrange a volunteer list and training.</p>  | Decision               |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/076</b>   | All Members | To receive reports from outside bodies, training courses, village representatives and Parish Council working groups.  | Information            |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/077</b>   | All Members | <p><b>Out of Office Replies.</b></p> <p>Advice to be given to the Clerk regarding out of office replies.</p>  | Decision               |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/078</b>   | All Members | <b>Clerk’s Report.</b>  | Information            |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/079</b>   | All Members | <p><b>Financial Matters.</b></p> <p>1) Financial Statement for March/April (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Richard Edwards Group (Inv. No. 45920)</td> <td>101379</td> <td>65.70</td> </tr> <tr> <td>EE Mobile (For March Inv. No. V01970386486)</td> <td>DD</td> <td>21.43</td> </tr> <tr> <td>A &amp; J Lighting</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>Colchester Borough Council (Electricity for street light)</td> <td>101380</td> <td>TBC</td> </tr> <tr> <td>Chappel &amp; Wakes Colne Village Hall (Inv. No. 0322 for March)</td> <td>101381</td> <td>81.00</td> </tr> <tr> <td>D. Jacob (expenses for March as per receipts)</td> <td>101382</td> <td>82.10</td> </tr> <tr> <td>M. Taylor (Reimbursement for Ink cartridge as per receipt)</td> <td>101383</td> <td>11.29</td> </tr> <tr> <td colspan="3"><b>The following to appear in April (new financial year budget figures)</b></td> </tr> <tr> <td>D. Jacob (Salary for April)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for April including backpay)</td> <td>101384</td> <td>243.50</td> </tr> <tr> <td>HM Revenue &amp; Customs (for April)</td> <td>101385</td> <td>67.04</td> </tr> <tr> <td>Essex Pension Fund (for April)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for April)</td> <td>101386</td> <td>102.43</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b></p> |                        | CHEQUE No. | TOTAL | Richard Edwards Group (Inv. No. 45920) | 101379 | 65.70 | EE Mobile (For March Inv. No. V01970386486) | DD | 21.43 | A & J Lighting | DD | 55.66 | Colchester Borough Council (Electricity for street light) | 101380 | TBC | Chappel & Wakes Colne Village Hall (Inv. No. 0322 for March) | 101381 | 81.00 | D. Jacob (expenses for March as per receipts) | 101382 | 82.10 | M. Taylor (Reimbursement for Ink cartridge as per receipt) | 101383 | 11.29 | <b>The following to appear in April (new financial year budget figures)</b> |  |  | D. Jacob (Salary for April) | SO | 500.00 | D. Jacob (Salary adjustment for April including backpay) | 101384 | 243.50 | HM Revenue & Customs (for April) | 101385 | 67.04 | Essex Pension Fund (for April) | SO | 140.00 | Essex Pension Fund (Adjustment for April) | 101386 | 102.43 | Decision |
|   | CHEQUE No.  | TOTAL   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| Richard Edwards Group (Inv. No. 45920)                                      | 101379      | 65.70   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| EE Mobile (For March Inv. No. V01970386486)                                 | DD          | 21.43   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| A & J Lighting  | DD          | 55.66   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| Colchester Borough Council (Electricity for street light)                   | 101380      | TBC   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| Chappel & Wakes Colne Village Hall (Inv. No. 0322 for March)                | 101381      | 81.00   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| D. Jacob (expenses for March as per receipts)                               | 101382      | 82.10   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| M. Taylor (Reimbursement for Ink cartridge as per receipt)                  | 101383      | 11.29   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>The following to appear in April (new financial year budget figures)</b> |             |   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| D. Jacob (Salary for April)   | SO          | 500.00  |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| D. Jacob (Salary adjustment for April including backpay)                    | 101384      | 243.50  |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| HM Revenue & Customs (for April)  | 101385      | 67.04   |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| Essex Pension Fund (for April)  | SO          | 140.00  |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| Essex Pension Fund (Adjustment for April)                                   | 101386      | 102.43  |                        |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/080</b>   | All Members | <p><b>To Exclude the Press and Public.</b></p> <p>Public Bodies (Admission to Meetings) Act 1960</p> <p>‘That the public be excluded from the meeting during consideration of Agenda Item 22/081 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>  | Decision               |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/081</b>   | All Members | <p><b>Complaint.</b></p> <p>Update.</p>   | Decision               |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |
| <b>22/082</b>   | All Members | <p><b>Date of Next Meeting.</b></p> <p>Parish Council Annual Parish Meeting followed by Parish Council Meeting 4<sup>th</sup> May (7.15pm).</p> <p>Annual Parish Assembly 23<sup>rd</sup> May 2022 (7.30pm)</p>   | Information / Decision |            |       |  |        |       |   |    |       |                |    |       |   |        |     |  |        |       |   |        |       |  |        |       |   |  |  |                             |    |        |  |        |        |                                  |        |       |                                |    |        |   |        |        |          |