



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.e-voice.org.uk/wakescolne/

22ND APRIL 2021

DUE TO THE CORONAVIRUS AND GOVERNMENT ADVICE THIS VIRTUAL MEETING WILL BE HELD BY **ZOOM**
ITEM 21/064 ON THE AGENDA - THE PRESS AND PUBLIC ARE INVITED TO CONTACT/SEND COMMENTS TO THE PARISH CLERK OR IF YOU
WOULD LIKE TO ATTEND PLEASE SEE THE FOLLOWING LINK:

Join Zoom Meeting

<https://zoom.us/j/96845037526?pwd=Y0IycXJOWXZDSms0MWFVZ1V1N05YQT09>

Meeting ID: 968 4503 7526

Passcode: 992617

DEAR COUNCILLOR

YOU ARE **SUMMONED** TO ATTEND THE FORTHCOMING VIRTUAL PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL AT
7.15 P.M. ON THURSDAY 29TH APRIL 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/062	All Members	Welcome & Apologies of Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
21/063	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2020.	Decision
21/064	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/065	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information
21/066	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 3 rd March 2021.	Decision
21/067	All Members	Planning Matters. Ref: 210976 Old Hall Farm, Colchester Road, Wakes Colne Colchester CO6 2DA	Decision

		Application to determine if prior approval is required for a proposed change of use of agricultural building to dwelling house. TO CONSIDER ANY APPLICATIONS RECEIVED																																											
21/068	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for March/April (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Colchester Borough Council (Inv. No. 20179464)</td> <td>101283</td> <td>23.45</td> </tr> <tr> <td>Richard Edwards Group (Inv. No. 42623)</td> <td>101284</td> <td>63.00</td> </tr> <tr> <td>EE Mobile (For March Inv. No. V01852931880)</td> <td>DD</td> <td>21.20</td> </tr> <tr> <td>D. Jacob (expenses for March as per receipts)</td> <td>101285</td> <td>29.28</td> </tr> <tr> <td colspan="3">The following to appear in April (new financial year budget figures)</td> </tr> <tr> <td>EALC Inv. No. 13948 (Subscription fees)</td> <td>101286</td> <td>170.57</td> </tr> <tr> <td>D. Jacob (Salary for April)</td> <td>SO</td> <td>500.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for April)</td> <td>101287</td> <td>40.18</td> </tr> <tr> <td>HM Revenue & Customs (for April)</td> <td>101288</td> <td>2.00</td> </tr> <tr> <td>Essex Pension Fund (for April)</td> <td>SO</td> <td>140.00</td> </tr> <tr> <td>Essex Pension Fund (Adjustment for April)</td> <td>101289</td> <td>19.78</td> </tr> <tr> <td>Braintree District Council Inv. No. 6954549</td> <td>101290</td> <td>347.18</td> </tr> <tr> <td>EE Mobile (For April V01862602611)</td> <td>DD</td> <td>21.43</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT.</p>		CHEQUE NO.	TOTAL	Colchester Borough Council (Inv. No. 20179464)	101283	23.45	Richard Edwards Group (Inv. No. 42623)	101284	63.00	EE Mobile (For March Inv. No. V01852931880)	DD	21.20	D. Jacob (expenses for March as per receipts)	101285	29.28	The following to appear in April (new financial year budget figures)			EALC Inv. No. 13948 (Subscription fees)	101286	170.57	D. Jacob (Salary for April)	SO	500.00	D. Jacob (Salary adjustment for April)	101287	40.18	HM Revenue & Customs (for April)	101288	2.00	Essex Pension Fund (for April)	SO	140.00	Essex Pension Fund (Adjustment for April)	101289	19.78	Braintree District Council Inv. No. 6954549	101290	347.18	EE Mobile (For April V01862602611)	DD	21.43	Decision
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21/069	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Previous minute number 20/193 Item 2. External Defibrillator to consider the purchase of a Defibrillator – update.</p> <p>Item 2. Previous minute number 20/194 Item 1. Seasonal Lights – update by Cllr Parrish.</p> <p>Item 3. Highway Issues.</p> <p>Previous minute number 20/195 Item 2. Zebra Crossing – update.</p> <p>Highway Issues – finger/directional signs within the village, vegetation over growth and reduced width of pavement from the Church down to the village hall along A1124, HGV sign at Lane Road – update.</p> <p>Highway Issues – Station Road – update.</p> <p>Lane Road – Surface water onto the A1124 issue – update by Cllr Mead.</p> <p>Item 4. Previous minute number 21/052 item 4 Information Pack – update by Cllr Taylor.</p>	Decision																																										
21/070	Cllr Fisher	<p>Footpaths.</p> <p>Report/update by Cllr Fisher.</p>	Information																																										
21/071	Cllr Taylor	<p>Greensward -The verge outside the post office. Swan Street and the Corner of Station Road.</p> <p>To consider to tidy the edges and turf and to consider signage. To consider quotes.</p>	Decision																																										
21/072	Cllr Latache	<p>Face Book Page.</p> <p>To consider setting up a Wakes Colne Parish Council face book page.</p>	Decision																																										
21/073	Cllr Taylor	<p>CALC – (Colchester Association of Local Councils).</p> <p>Update by Cllr Taylor.</p>	Information																																										
21/074	Cllr Taylor	<p>Flooding near the Post Office.</p> <p>Update - awaiting a visit from the Environment Agency.</p>	Information																																										
21/075	All Members	<p>Annual Report 2020-2021.</p> <p>To consider printing 300 copies at £60.00 including VAT, if format etc to remain the same as previous years. After draft approval.</p>	Decision																																										
21/076	All Members	<p>Defibrillator Pads.</p> <p>To consider the purchase of defibrillator pads at a cost of £36.00 + vat, total £43.20.</p>	Decision																																										
21/077	All Members	<p>Neighbourhood Plan.</p> <p>To consider if Wakes Colne Parish Council would like to work towards producing a neighbourhood plan.</p>	Decision																																										
21/078	All Members	<p>Clerk's Report.</p>	Information																																										
21/079	All Members	<p>To Exclude the Press and Public.</p> <p>Public Bodies (Admission to Meetings) Act 1960 ‘That the public be excluded from the meeting during consideration of Agenda Item 21/080 and 21/081 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>	Decision																																										
21/080	All Members	<p>Payroll Contract.</p> <p>To discuss and consider the contract from the payroll provider.</p>	Decision																																										

21/081	All Members	Vacancy on Wakes Colne Parish Council. Item 1/ To consider application and Co-Opt candidate. Item 2/ Co-opted candidate to sign acceptance of office. Item 3/ Consent form to receive the Council Summons and agenda electronically. Item 4/ Declaration of interest forms to be sent direct to Colchester Borough Council and also, Clerk to receive a copy.	Decision
21/082	All Members	Date of Next Meeting. Parish Council AGM followed by Parish Council Meeting 5th May at 7.00pm (note early start as two meetings). Annual Parish Assembly not legally required to be held this year.	Information

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG