

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

26<sup>TH</sup> MARCH 2015

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15 P.M. ON WEDNESDAY 1<sup>ST</sup> APRIL 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
15/073	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
15/074	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2014.	DECISION
15/075	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
15/076	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT. WARD COUNCILLOR PETER CHILLINGWORTH COUNTY COUNCILLOR ANNE BROWN	INFORMATION
15/077	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 <sup>TH</sup> MARCH 2015. TO CONFIRM THE MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON 23 <sup>RD</sup> MARCH 2015.	DECISION
15/078	ALL MEMBERS	ASSET REGISTER 2014-2015 To confirm and sign the Asset register for 2014-2015	DECISION
15/079	ALL MEMBERS	FLOWER TUBS MEMORIAL METAL TREE SEAT FLOWER BULBS	DECISION
15/080	CLLR.M.TAYLOR CLLR.K.BROWN	PARISH EXISTING FOOTPATHS WORKING GROUP UPDATE	INFORMATION/ DECISION
15/081	CLLR.S.SCRASE CLLR. K. BROWN	BROADBAND Update	
15/082	ALL MEMBERS	CONFIRMATION OF THE ANNUAL PARISH ASSEMBLY – TO BE HELD ON 20 <sup>TH</sup> APRIL 2015 To consider providing refreshments	DECISION
15/083	ALL MEMBERS	S106 MONEY To discuss ideas on using the S106 money.	DECISION

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15/084	ALL MEMBERS	<p><b>PLANNING MATTERS</b>  <b>REF: 150385</b>  <b>LOVENEYS FARM COTTAGE, MIDDLE GREEN, WAKES COLNE COLCHESTER CO6 2BJ</b>  Two storey side extension.</p> <p><b>REF: 150496</b>  <b>ORCHARD HOUSE, COLCHESTER ROAD, WAKES COLNE COLCHESTER CO6 2BX</b>  Division of existing house to form two separate detached houses, including demolition of existing lobby and boiler room, and internal alterations to both resultant houses.  Resubmission of 144567.</p> <p><b>REF: 150127</b>  Essex &amp; Suffolk Gliding Club Wormingford Airfield, Fordham Road, Wormingford CO6 3AQ  Application for use of a touring motor glider (TMG)</p> <p><b>REF: 150548</b>  1 Crepping Hall Cottages, Crepping Hall Road, Wakes Colne Colchester CO6 2AL  Two storey and single storey extension, porch and new garage</p> <p>TO CONSIDER ANY OTHER APPLICATIONS RECEIVED</p>	DECISION																																				
15/085	CLERK	<p><b>FINANCIAL MATTERS:</b>  <b>1) FINANCIAL STATEMENT FOR MARCH/APRIL 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td colspan="3"><b><u>CHEQUES TO APPEAR IN 2014/15 YEAR-END FIGURES AS BUDGETED</u></b></td> </tr> <tr> <td>T-MOBILE (for March)</td> <td>DD</td> <td>19.12</td> </tr> <tr> <td>ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES) <b>(VOID)</b> <b>(CHEQUE LOST IN THE POST)</b></td> <td>CHQ 100870</td> <td>1,150.00</td> </tr> <tr> <td>ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES)</td> <td>CHQ 100871</td> <td>1,150.00</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL</td> <td>CHQ 100872</td> <td>174.53</td> </tr> <tr> <td>ESSEX PENSION FUND (for March)</td> <td>CHQ 100873</td> <td>88.75</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR MARCH)</td> <td>CHQ 100874</td> <td>389.41</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR MARCH)</td> <td>CHQ 100875</td> <td>28.05</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL (HALL HIRE)</td> <td>CHQ 100876</td> <td>10.00</td> </tr> <tr> <td colspan="3"><b><u>CHEQUES TO APPEAR IN 2015/16 FIGURES AS BUDGETED</u></b></td> </tr> <tr> <td>A &amp; J LIGHTING INV. 28098</td> <td>DD</td> <td>67.20</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT.</b></p>		CHEQUE No.	TOTAL	<b><u>CHEQUES TO APPEAR IN 2014/15 YEAR-END FIGURES AS BUDGETED</u></b>			T-MOBILE (for March)	DD	19.12	ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES) <b>(VOID)</b> <b>(CHEQUE LOST IN THE POST)</b>	CHQ 100870	1,150.00	ESSEX COUNTY COUNCIL (ESSEX LEGAL SERVICES)	CHQ 100871	1,150.00	COLCHESTER BOROUGH COUNCIL	CHQ 100872	174.53	ESSEX PENSION FUND (for March)	CHQ 100873	88.75	DIANE JACOB (SALARY FOR MARCH)	CHQ 100874	389.41	DIANE JACOB (EXPENSES FOR MARCH)	CHQ 100875	28.05	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE)	CHQ 100876	10.00	<b><u>CHEQUES TO APPEAR IN 2015/16 FIGURES AS BUDGETED</u></b>			A & J LIGHTING INV. 28098	DD	67.20	INFORMATION & DECISION
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15/086	CLERK	<p><b>CLERKS REPORT</b>  Distributed to Parish Councillors any queries arising.</p>	INFORMATION																																				
15/087	ALL MEMBERS	<p><b>TO EXCLUDE THE PRESS AND PUBLIC</b>  Public Bodies (Admission to Meetings) Act 1960  ‘That the public be excluded from the meeting during consideration of Agenda Item <b>15/088 and 15/089</b> on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.</p>	DECISION																																				
15/088	ALL MEMBERS	<p><b>RESPONSE FROM SOLICITORS (ESSEX LEGAL SERVICES)</b>  Update regarding proposed public footpath</p>	INFORMATION																																				
15/089	ALL MEMBERS	<p><b>ANNUAL SALARY INCREMENT</b>  To consider awarding the Clerk the Annual Salary Increment in accordance with contract of employment, and updating contract of employment to reflect this (contract to be signed).</p>	DECISION																																				
15/090	ALL MEMBERS	<p>DATE OF NEXT MEETING <b>NOTE</b>  <b>13<sup>TH</sup> MAY 2015 (DATE CHANGED DUE TO ELECTION)</b></p>	INFORMATION																																				

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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26<sup>th</sup> March 2015