

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

29<sup>TH</sup> OCTOBER 2015

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 4<sup>TH</sup> NOVEMBER 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
15/203	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
15/204	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
15/205	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
15/206	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.	INFORMATION
15/207	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 <sup>TH</sup> OCTOBER 2015	DECISION
15/208	CLLR.K. BROWN	Where the water goes survey with ECC Flood Water Management Team. Update	INFORMATION
15/209	ALL MEMBERS	WAKES COLNE PARISH COUNCIL AWARD To consider approval of the Rules	DECISION
15/210	ALL MEMBERS	VILLAGE SIGN Maintenance to Village Sign (Shared with Chappel Parish Council)	INFORMATION DECISION
15/211	ALL MEMBERS	PLANNING MATTERS  TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
15/212	CLERK	CLERKS REPORT Distributed to Parish Councillors any queries arising	INFORMATION

ITEM	PRESENTER	SUBJECT	STATUS																											
15/213	CLERK	<p><b>FINANCIAL MATTERS:</b></p> <p>1) <b>FINANCIAL STATEMENT FOR OCTOBER 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>A &amp; J LIGHTING INV No. 28688</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>T-MOBILE (FOR OCTOBER)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>RICHARD EDWARDS GROUP LLP INV.No. 27324</td> <td>CHQ 100917</td> <td>54.00</td> </tr> <tr> <td>ROYAL BRITISH LEGION (POPPY WREATH)</td> <td>CHQ 100918</td> <td>15.00</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL INV.942,947,959 (HALL HIRE JULY, SEP, OCT)</td> <td>CHQ 100919</td> <td>55.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR OCTOBER)</td> <td>CHQ 100920</td> <td>94.83</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR OCTOBER)</td> <td>CHQ 100921</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR SEPTEMBER &amp; OCTOBER)</td> <td>CHQ 100922</td> <td>25.82</td> </tr> </tbody> </table> <p>2) <b>MONTHLY BUDGET STATEMENT.</b></p>		CHEQUE No.	TOTAL	A & J LIGHTING INV No. 28688	DD	55.66	T-MOBILE (FOR OCTOBER)	DD	12.56	RICHARD EDWARDS GROUP LLP INV.No. 27324	CHQ 100917	54.00	ROYAL BRITISH LEGION (POPPY WREATH)	CHQ 100918	15.00	CHAPPEL & WAKES COLNE VILLAGE HALL INV.942,947,959 (HALL HIRE JULY, SEP, OCT)	CHQ 100919	55.00	ESSEX PENSION FUND (FOR OCTOBER)	CHQ 100920	94.83	DIANE JACOB (SALARY FOR OCTOBER)	CHQ 100921	404.12	DIANE JACOB (EXPENSES FOR SEPTEMBER & OCTOBER)	CHQ 100922	25.82	INFORMATION & DECISION
	CHEQUE No.	TOTAL																												
A & J LIGHTING INV No. 28688	DD	55.66																												
T-MOBILE (FOR OCTOBER)	DD	12.56																												
RICHARD EDWARDS GROUP LLP INV.No. 27324	CHQ 100917	54.00																												
ROYAL BRITISH LEGION (POPPY WREATH)	CHQ 100918	15.00																												
CHAPPEL & WAKES COLNE VILLAGE HALL INV.942,947,959 (HALL HIRE JULY, SEP, OCT)	CHQ 100919	55.00																												
ESSEX PENSION FUND (FOR OCTOBER)	CHQ 100920	94.83																												
DIANE JACOB (SALARY FOR OCTOBER)	CHQ 100921	404.12																												
DIANE JACOB (EXPENSES FOR SEPTEMBER & OCTOBER)	CHQ 100922	25.82																												
15/214	ALL MEMBERS	<p><b>PRECEPT/BUDGET FOR 2015/2016</b></p> <p>As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, The councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept</p>	DECISION																											
15/215	ALL MEMBERS	<p><b>PRECEPT /BUDGET 2016-17</b></p> <p>To consider draft budget and any additional headings</p>	INFORMATION & DECISION																											
15/216	ALL MEMBERS	<p><b>DATE OF NEXT MEETING</b></p> <p><b>2<sup>ND</sup> DECEMBER 2015</b></p>	INFORMATION																											

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN,

HALSTEAD, ESSEX, CO9 1QY

TEL: 07508787869 E-MAIL: [PARISHCLERK@WAKESCOLNE.ORG](mailto:PARISHCLERK@WAKESCOLNE.ORG)

29<sup>th</sup> October 2015