



WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

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1ST FEBRUARY 2024

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WAKES COLNE PARISH COUNCIL TO BE HELD IN CHAPPEL & WAKES COLNE VILLAGE HALL, AT **7.15 P.M. ON WEDNESDAY 7TH FEBRUARY 2024** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.

DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

Please Note that this and all future Wakes Colne Parish Council meetings will be audio recorded in line with Openness of Local Government Regulations, 2014.

ITEM	PRESENTER	SUBJECT	STATUS
24/018	All Members	Welcome & Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Decision
24/019	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
24/020	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
24/021	All Members	Ward and County Councillors to address the members if present. Ward Councillor, County Councillor.	Information

24/022	All Members	<p>Minutes.</p> <p>To confirm receipt of the draft minutes of the Parish Council Meeting held on 10th January 2024 and to resolve that the minutes are to be signed as a true and accurate record.</p>	Decision
24/023	All Members	<p>Planning Matters.</p> <p>Item 1. Updates.</p> <p>Item 2. New Applications.</p> <p>Ref: 240089</p> <p>Location: Land to the west of, Spring Gardens Road, Chappel</p> <p>Description: Outline Application with all Matters reserved except Access for the erection of Five Dwellings</p> <p>To consider any new applications received.</p>	Decision
24/024	All Members	<p>Budget 2024/2025.</p> <p>To set the budget for 2024/2025.</p>	Decision
24/025	All Members	<p>S106 Funding.</p> <p>Colchester City Council have received financial contributions for Springfield, Station Road, Wakes Colne, CO6 2DS. Planning Ref No 212722 as detailed below.</p> <p>Community SPD 65% Ward - £2,058.85.</p> <p>Can the Parish Council please advise which community project they would like to align this award towards? Clerk has sent e-mail to the Village Hall Management Committee.</p> <p>The project would need to be something additional or an extension of and for example purchase twenty more chairs or introduce energy saving initiatives. The award cannot be aligned to projects that are regarded as maintenance and for example to replace worn out guttering.</p>	Decision
24/026	All Members	<p>Matters Arising from previous minutes.</p> <p>Item 1. Station Road – acknowledgement received 6th May 2021 - no new reference number; update from Cllr Barber. This has been put forward as a priority scheme, awaiting validation still.</p> <p>Item 2. Previous minute number 20/195 Item 2. Zebra Crossing – acknowledgement received reference number LCOL193018 - survey carried out, update from Cllr. Barber. The County Council are concerned that moving the crossing and bus stop may make this area more dangerous they are waiting for comments from the bus companies.</p> <p>Item 3. Previous minute number 21/074 Flooding near the Post Office – signage funded Cllr Barber - The cabinet has yet to approve the rollover funding for these schemes, while we fully expect them to do so, it has not yet happened.</p> <p>Item 4. A1124 overgrowth – update awaiting Highways inspectors report.</p> <p>Item 5. VAS Station Road - Previous minute number 23/130 VAS systems. Station Road VAS - update from Cllr Barber on current situation regarding testing and repair/replacement. Awaiting a decision from Highways regarding possible funding for the survey.</p> <p>To consider asking Highways to carry out a speed survey in Station Road at a cost of £350 to establish what the current average speed readings are.</p>	Information
24/027	All Members	<p>Bus shelter light.</p> <p>Solar light outside the bus shelter, Clerk contacted contractor to take a look and hopefully get it working again.</p>	Decision
24/028	All Members	<p>Street Light.</p> <p>Possible new Street light outside the bus shelter near village hall – to discuss and consider quotation.</p>	Decision
24/029	All Members	<p>Insurance for Public Rights of Way - Footpath Working Group Members.</p> <p>To confirm insurance is in place for Public Rights of Way Foot path working group members providing a risk assessment is completed/signed and dated prior to any work.</p>	Decision
24/030	All Members	<p>Financial Matters.</p> <p>Item 1. Financial Statement (Items to be approved for payment and signed as per payment schedule below).</p>	Decision

			CHEQUE No.	TOTAL		
		EE Inv. No. V022185738889	DD	21.26		
		Chappel & Wakes Colne Parish Council (Inv. No. 0124)	101589	82.00		
		D. Jacob (Expenses for January/February)	101590	37.60		
		D. Jacob (Salary for February 2024)	SO	650.00		
		D. Jacob (Salary adjustment for February)	101591	63.14		
		HM Revenue & Customs (For February)	101592	6.40		
		Essex Pension Fund (for February)	SO	210.00		
		Essex Pension Fund (Adjustment for February)	101593	26.04		
		Item 2. Monthly Budget Statement.				
24/031	All Members	To receive reports from outside bodies, training courses, representatives on village committees and Parish Council working groups.			Information	
24/032	All Members	New Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.			Information	
24/033	All Members	Date of Next Meeting. Parish Council Meeting 6 th March 2024 (7.15pm) in the main Village Hall.			Information	

THIS NOTICE WAS ISSUED BY: MRS DIANE JACOB CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL WAKES COLNE PARISH COUNCIL 5 CROCKLANDS, GREENSTEAD GREEN, HALSTEAD, ESSEX, CO9 1QY TEL: 07508787869 E-MAIL: PARISHCLERK@WAKESCOLNE.ORG