

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

25<sup>TH</sup> FEBRUARY 2016

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 2<sup>ND</sup> MARCH 2016 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
16/040	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	INFORMATION/ DECISION
16/041	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
16/042	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
16/043	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.	INFORMATION
16/044	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 <sup>RD</sup> FEBRUARY 2015.	DECISION
16/045	ALL MEMBERS	PLANNING MATTERS Ref: 160333 Sturgeons Farm, Middle Green, Wakes Colne Colchester CO6 2BN Change of Use of Barns with minor extension to a Private Dwelling house, erection of car port/store and formation of new access Ref: 160334 Sturgeons Farm, Middle Green, Wakes Colne Colchester CO6 2BN Change of Use of Barns with minor extension to a Private Dwelling house, erection of car port/store and formation of new access (160333 is a full application and 160334 is the listed building application to accompany it.) TO CONSIDER ANY APPLICATIONS RECEIVED	INFORMATION/ DECISION
16/046	CLLR. M. TAYLOR	PARISH EXISTING FOOTPATHS WORKING GROUP Item 1 Update Item 2 Query from member of the public re Vernons road footpath.	INFORMATION/ DECISION
16/047	ALL MEMBERS	ASSET REGISTER 2016 To confirm and sign the Asset Register for 2016.	DECISION

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16/048	ALL MEMBERS	<b>THE QUEENS 90<sup>TH</sup> BIRTHDAY</b> To consider a proposal from a member of the public for a 90 <sup>th</sup> Birthday Party. Event to be held by the Village Hall Management Committee on 23 <sup>rd</sup> April at the Village Hall.	INFORMATION																																																
16/049	ALL MEMBERS	<b>30MPH SPEED LIMIT ON CREPPING HALL ROAD</b> To consider sending a letter of support to a member of the public.	DECISION																																																
16/050	CLERK	<p><b>FINANCIAL MATTERS:</b></p> <p><b>1) FINANCIAL STATEMENT FOR FEBRUARY/MARCH 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR FEBRUARY)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>123 REG (E-MAIL ACCOUNT)</td> <td>DD</td> <td>28.66</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL CHEQUE NUMBER. 100926 STOPPED – REISSUED FOR HALL HIRE INV. 0978 &amp; 0982 (FOR NOVEMBER AND DECEMBER 2015)</td> <td>CHQ 100936</td> <td>40.00</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL IN. 20128849 (APRIL-JUNE)</td> <td>CHQ 100937</td> <td>59.11</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.20128850 (JULY-SEPT)</td> <td>CHQ 100938</td> <td>59.14</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV.20128851(OCT-DEC)</td> <td>CHQ 100939</td> <td>96.37</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL INV20128753(JAN-MARCH 2016 ELECTRICITY FOR STREET LIGHTING)</td> <td>CHQ 100940</td> <td>59.09</td> </tr> <tr> <td>MOW &amp; MEND INV. 000357</td> <td>CHQ 100941</td> <td>44.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR FEBRUARY)</td> <td>CHQ 100942</td> <td>96.43</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR MARCH)</td> <td>CHQ 100943</td> <td>95.08</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR FEBRUARY)</td> <td>CHQ 100944</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR FEBRUARY/MARCH)</td> <td>CHQ 100945</td> <td>21.06</td> </tr> <tr> <td>DIANE JACOB ( OFFICE RENT FROM MARCH 2015 TO MARCH 2016)</td> <td>CHQ 100946</td> <td>250.00</td> </tr> <tr> <td>LOCAL COUNCIL PUBLIC ADVISORY SERVICE INV.534 (TRAINING)</td> <td>CHQ 100947</td> <td>25.00</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL INV.0997,0998,0999</td> <td>CHQ 100948</td> <td>55.00</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT</b> To consider instructing the Clerk to transfer of £7,000.00 from the Current Account into the Saver Account.</p>		CHEQUE No.	TOTAL	T-MOBILE (FOR FEBRUARY)	DD	12.56	123 REG (E-MAIL ACCOUNT)	DD	28.66	CHAPPEL & WAKES COLNE VILLAGE HALL CHEQUE NUMBER. 100926 STOPPED – REISSUED FOR HALL HIRE INV. 0978 & 0982 (FOR NOVEMBER AND DECEMBER 2015)	CHQ 100936	40.00	COLCHESTER BOROUGH COUNCIL IN. 20128849 (APRIL-JUNE)	CHQ 100937	59.11	COLCHESTER BOROUGH COUNCIL INV.20128850 (JULY-SEPT)	CHQ 100938	59.14	COLCHESTER BOROUGH COUNCIL INV.20128851(OCT-DEC)	CHQ 100939	96.37	COLCHESTER BOROUGH COUNCIL INV20128753(JAN-MARCH 2016 ELECTRICITY FOR STREET LIGHTING)	CHQ 100940	59.09	MOW & MEND INV. 000357	CHQ 100941	44.00	ESSEX PENSION FUND (FOR FEBRUARY)	CHQ 100942	96.43	ESSEX PENSION FUND (FOR MARCH)	CHQ 100943	95.08	DIANE JACOB (SALARY FOR FEBRUARY)	CHQ 100944	404.12	DIANE JACOB (EXPENSES FOR FEBRUARY/MARCH)	CHQ 100945	21.06	DIANE JACOB ( OFFICE RENT FROM MARCH 2015 TO MARCH 2016)	CHQ 100946	250.00	LOCAL COUNCIL PUBLIC ADVISORY SERVICE INV.534 (TRAINING)	CHQ 100947	25.00	CHAPPEL & WAKES COLNE VILLAGE HALL INV.0997,0998,0999	CHQ 100948	55.00	INFORMATION & DECISION
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16/051	CLERK	<b>CLERKS REPORT</b> Distributed to Parish Councillors any queries arising	INFORMATION																																																
16/052	ALL MEMBERS	<b>TO EXCLUDE THE PRESS AND PUBLIC</b> Public Bodies (Admission to Meetings) Act 1960 'That the public be excluded from the meeting during consideration of Agenda Item <b>16/053 and 16/054</b> on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business subject to the public bodies admission to meetings Act 1960 Section 1 Sub-section 2.	DECISION																																																
16/053	ALL MEMBERS	<b>LHP STATION ROAD</b> To consider Solicitors costs, etc.	DECISION																																																
16/054	ALL MEMBERS	<b>ANNUAL SALARY INCREMENT</b> To consider awarding the Clerk the Annual Salary Increment in accordance with contract of employment, and updating contract of employment to reflect this (contract to be signed).	DECISION																																																
16/055	ALL MEMBERS	<b>DATE OF NEXT MEETING</b> 6 <sup>TH</sup> April 2016	INFORMATION																																																

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

5 CROCKLANDS, GREENSTEAD GREEN,

HALSTEAD, ESSEX, CO9 1QY

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25<sup>th</sup> February 2016