

WAKES COLNE PARISH COUNCIL

YOUR PARISH COUNCIL WORKING FOR YOUR PARISH

www.wakescolne.org

26TH NOVEMBER 2015

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, AT 7.15 P.M. ON WEDNESDAY 2ND DECEMBER 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
15/217	CHAIRMAN	JOY DARBY FROM THE EALC (PRESENTATION) WELCOME AND APOLOGIES FOR ABSENCE.	INFORMATION/ DECISION
15/218	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
15/219	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
15/220	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.	INFORMATION
15/221	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4TH NOVEMBER 2015	DECISION
15/222	ALL MEMBERS	PLANNING MATTERS REF 150972 Essex & Suffolk Gliding Club Wormingford Airfield, Fordham Road, Wormingford Colchester Application For the additional use of one Touring Motor Glider (TMG). All other existing uses to remain the same TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
15/223	ALL MEMBERS	THE BUS SHELTERS To consider various lighting options.	DECISION
15/224	CLLR K. BROWN	Where the water goes survey with ECC Flood Water Management Team. To consider if Wakes Colne Parish Council like to take part in this project.	DECISION
15/225	ALL MEMBERS	POLICIES Item 1 To consider adoption of the Data Protection Policy Item 2 To consider adoption the Recording & Use of Social Media at Council meetings	DECISION
15/226	CLLR.S.SCRASE	CHAPPEL PRIMARY SCHOOL To consider the Parish Council send a letter of congratulations to Chappel School for being overall winners of the 2015 Education Award Winner of Primary School of the year.	DECISION

ITEM	PRESENTER	SUBJECT	STATUS																		
15/227	ALL MEMBERS	<p>VILLAGE SIGN</p> <p>ITEM 1. VOTE TO SUSPEND STANDING ORDER 9(b). To revisit item 15/210 (regarding funding for Village Sign maintenance). (REVISITED SPECIAL MOTION)</p> <p>ITEM 2. Maintenance to Village Sign (Shared with Chappel Parish Council) To consider quotations received to repair and repaint the Village Sign</p>	DECISION																		
15/228	CLERK	<p>FINANCIAL MATTERS:</p> <p>1) FINANCIAL STATEMENT FOR NOVEMBER 2015. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR NOVEMBER)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR NOVEMBER)</td> <td>CHQ 100923</td> <td>94.93</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR NOVEMBER)</td> <td>CHQ 100924</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR NOVEMBER)</td> <td>CHQ 109925</td> <td>17.99</td> </tr> <tr> <td>CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE NOV,DEC)</td> <td>CHQ 109926</td> <td>40.00</td> </tr> </tbody> </table> <p>2) MONTHLY BUDGET STATEMENT</p>		CHEQUE No.	TOTAL	T-MOBILE (FOR NOVEMBER)	DD	12.56	ESSEX PENSION FUND (FOR NOVEMBER)	CHQ 100923	94.93	DIANE JACOB (SALARY FOR NOVEMBER)	CHQ 100924	404.12	DIANE JACOB (EXPENSES FOR NOVEMBER)	CHQ 109925	17.99	CHAPPEL & WAKES COLNE VILLAGE HALL (HALL HIRE NOV,DEC)	CHQ 109926	40.00	INFORMATION & DECISION
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15/229	ALL MEMBERS	<p>PRECEPT FOR 2016/2017</p> <p>As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary interest. To participate in the setting of a precept for the Council, The councillors will require a dispensation, and for this purpose, Wake Colne Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.</p>	DECISION																		
15/230	ALL MEMBERS	<p>ACCOUNTS TO SET THE PRECEPT FOR 2016/2017.</p>	DECISION																		
15/231	ALL MEMBERS	<p>The Standards of Practice Scheme Award – Quality Standard Award.</p> <p>Wakes Colne Parish Council confirms that the following documentation (items 1 – 10) for Quality Standard Level) is on the Council's web site.</p> <ol style="list-style-type: none"> 1. Draft minutes of all council and committee meetings within four weeks of the last meeting. 2. A Health & Safety Policy 3. It's Policy on equality. 4. Councillor profiles. 5. A community engagement policy facilitating two-way communication between the council and its community. 6. A grant awarding policy. 7. Evidence showing how electors contribute to the Annual Parish Meeting. 8. An action plan that clearly responds to community engagement and sets out a timetable for action including dates for reviewing the action plan. 9. Evidence of community engagement, council activities and the promotion of the democratic processes in an annual report, online material and at least four news bulletins a year. 10. Evidence of helping the community plan for the future. 	DECISION																		
15/232	ALL MEMBERS	<p>Wakes Colne Parish Council confirms that the Council has achieved section 16-22 at Foundation level and 11-19 at Quality Standard Level.</p> <ol style="list-style-type: none"> 11. A scheme of delegation (where relevant) 12. Up to date insurance policy that mitigate risks to public money. 13. Address complaints received in the last year. 14. At least two-thirds of its councillors are elected 15. A printed annual report is distributed widely across the community. 16. A qualified clerk. 17. A clerk, and if relevant a deputy or assistant clerk, employed according to nationally agreed Terms and Conditions. 18. A formal appraisal process for all staff. 19. A training policy and record for all staff and councillors 	DECISION																		
15/233	CLLR.M.BOWDEN/ CLLR.K.BROWN	<p>CONFERENCE ON VISIONS FOR GROWTH IN NORTH EAST ESSEX – CAUSE CAMPAIGN</p> <p>Meeting attended by Cllr.M.Bowden and Cllr.K.Brown regarding the proposal to build 20,000 houses at Mark's Tey, report to be given to the Parish Council.</p>	INFORMATION																		

15/234	CLERK	CLERKS REPORT Distributed to Parish Councillors any queries arising	INFORMATION
15/235	ALL MEMBERS	DATE OF NEXT MEETING 13TH JANUARY 2016 (NOTE DATE CHANGE)	INFORMATION

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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26th November 2015