

# WAKES COLNE PARISH COUNCIL

*YOUR PARISH COUNCIL WORKING FOR YOUR PARISH*

[www.wakescolne.org](http://www.wakescolne.org)

7<sup>TH</sup> JANUARY 2016

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15 P.M. ON WEDNESDAY 13<sup>TH</sup> JANUARY 2016 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
16/001	CHAIRMAN	<b>JOY DARBY FROM THE EALC (PRESENTATION)</b> <b>WELCOME AND APOLOGIES FOR ABSENCE.</b>	INFORMATION/ DECISION
16/002	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
16/003	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
16/004	CHAIRMAN	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b>	INFORMATION
16/005	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2<sup>ND</sup> DECEMBER 2015.</b>	DECISION
16/006	ALL MEMBERS	<b>PLANNING MATTERS</b> <b>REF 152739</b> Little Loveney Hall, Upper Green, Wakes Colne Colchester CO6 2BH Proposal to move door through from kitchen through to sitting room re-using existing door & architrave. Window in sitting room to be changed to a door using oak carpentry and leaded lights as per existing. <b>REF 152751</b> Gages, Colchester Road, Wakes Colne Colchester CO6 2BY Proposed removal of blown plaster to brick plinth, repair to brick plinth. Repair to timber sill beam on right hand elevation. Removal of soft block boiler chimney. Repair specifications to be agreed with the conservation officer. <b>REF 152664</b> The Smithy, Colchester Road, Wakes Colne Colchester CO6 2BY Application to discharge conditions 3 and 4 of application no. 150999 TO CONSIDER ANY APPLICATIONS RECEIVED	DECISION
16/007	ALL MEMBERS	<b>Where the water goes survey with ECC Flood Water Management Team.</b> <b>Item 1.</b> To consider if Wakes Colne Parish Council like to take part in this project. <b>Item 2.</b> To consider if Wakes Colne Parish Council would like to team up with Chappel Parish Council for this project.	DECISION
16/008	ALL MEMBERS	<b>GRASS CUTTING 2016</b> To consider sending out invitations to tender, or renewal of current contract.	DECISION

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16/009	CLLR. M. BOWDEN	REDIRECTION OF PUBLIC FOOTPATHS WITHIN WAKES COLNE Update - Diversions to Footpaths (Crepping Hall).	INFORMATION/ DECISION																					
16/010	ALL MEMBERS	POSSIBLE WW2 DEFENCES TRAIL AND INFORMATION BOARD AT CHAPPEL VIADUCT Update	INFORMATION/ DECISION																					
16/011	ALL MEMBERS	<b>INTERNAL AUDITOR</b> ITEM 1. To consider to appoint an internal auditor (John Reddington £50.00 for the financial year of 2015/2016).  ITEM 2. To consider automatically being opted into the sector led Small Authority Audit Appointments Limited for the financial year of 2017/2018.	DECISION																					
16/012	ALL MEMBERS	<b>TRANSPARENCY CODE BRIEFING</b> To consider if the Clerk can attend the Transparency Code Briefing at the EALC on 19 <sup>th</sup> January at a cost of £15.00	DECISION																					
16/013	ALL MEMBERS	<b>BUS SHELTER LIGHTING</b> To consider quotation for repairs/replacement to the Solar Light.	DECISION																					
16/014	CLLR.M.TAYLOR & CLLR. S. HOUNSLOW	<b>STATION ROAD LHP PROPOSAL</b> Update and to consider proposal	INFORMATION/ DECISION																					
16/015	CLERK	<b>FINANCIAL MATTERS:</b> <b>1) FINANCIAL STATEMENT FOR DECEMBER 2015.</b> (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE). <table border="1" data-bbox="454 817 1327 1066"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (FOR DECEMBER)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>A &amp; J LIGHTING INV. 28978</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>RICHARD EDWARDS (ACCOUNTS PAYROLL PROVIDER)</td> <td>CHQ 100927</td> <td>54.00</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR DECEMBER)</td> <td>CHQ 100928</td> <td>94.93</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR DECEMBER)</td> <td>CHQ 100929</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR DECEMBER)</td> <td>CHQ 109930</td> <td>16.55</td> </tr> </tbody> </table> <b>2) MONTHLY BUDGET STATEMENT</b>		CHEQUE No.	TOTAL	T-MOBILE (FOR DECEMBER)	DD	12.56	A & J LIGHTING INV. 28978	DD	55.66	RICHARD EDWARDS (ACCOUNTS PAYROLL PROVIDER)	CHQ 100927	54.00	ESSEX PENSION FUND (FOR DECEMBER)	CHQ 100928	94.93	DIANE JACOB (SALARY FOR DECEMBER)	CHQ 100929	404.12	DIANE JACOB (EXPENSES FOR DECEMBER)	CHQ 109930	16.55	INFORMATION & DECISION
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16/016	ALL MEMBERS	<b>ANNUAL PARISH ASSEMBLY MEETING 2016</b> To consider and set a date for the Annual Parish Assembly Meeting 2016. Chappel Parish Council suggested 23 <sup>rd</sup> May 2016	DECISION																					
16/017	CLLR.M.TAYLOR & CLLR. K. BROWN	<b>CONFERENCE ON VISIONS FOR GROWTH IN NORTH EAST ESSEX – CAUSE CAMPAIGN</b> Meeting attended by Cllr.M.Bowden and Cllr.K.Brown regarding the proposal to build 20,000 houses at Mark's Tey, report/update to be given to the Parish Council.	INFORMATION/ DECISION																					
16/018	CLERK	<b>CLERKS REPORT</b> Distributed to Parish Councillors any queries arising	INFORMATION																					
16/019	ALL MEMBERS	<b>DATE OF NEXT MEETING</b> 3 <sup>RD</sup> February 2016	INFORMATION																					

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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7<sup>th</sup> January 2016