

# WAKES COLNE PARISH COUNCIL

***YOUR PARISH COUNCIL WORKING FOR YOUR PARISH***

[www.wakescolne.org](http://www.wakescolne.org)

25<sup>TH</sup> JUNE 2015

DEAR COUNCILLOR

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF WAKES COLNE PARISH COUNCIL TO BE HELD AT WAKES COLNE VILLAGE HALL, IN THE SMALL COMMITTEE ROOM, AT 7.15 P.M. ON WEDNESDAY 1<sup>ST</sup> JULY 2015 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
15/145	CHAIRMAN	WELCOME AND APOLOGIES FOR ABSENCE.	DECISION
15/146	CHAIRMAN	DECLARATION OF INTERESTS. To receive any discloseable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2015.	DECISION
15/147	CHAIRMAN	PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wakes Colne Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	INFORMATION
15/148	CHAIRMAN	WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.	INFORMATION
15/149	CHAIRMAN	TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 <sup>RD</sup> JUNE 2015	DECISION
15/150	ALL MEMBERS	To discuss and consider - The newly purchased field in Parkhurst Green Lane, Wakes Colne by Penny Meadow Ltd of Marks Tey.	INFORMATION/ DECISION
15/151	CLLR.M.TAYLOR CLLR.K.BROWN	PARISH EXISTING FOOTPATHS WORKING GROUP Update	INFORMATION/ DECISION
15/152	ALL MEMBERS	LITTER PICK IN SEPTEMBER 2015 To confirm a date in September for a next Litter Pick	DECISION
15/153	ALL MEMBERS	TRANSPARENCY CODE FOR SMALLER AUTHORITIES To confirm documents for the publication on the website. DETAILS ARE SET OUT IN NALC LEGAL BRIEFING L05-14. IN SUMMARY, FROM 1ST JULY 2015 THE FOLLOWING INFORMATION SHOULD BE PUBLISHED ON A PUBLICLY ACCESSIBLE FREE OF CHARGE WEBSITE: <input checked="" type="checkbox"/> DETAILS OF ALL ITEMS OF EXPENDITURE ABOVE £100 <input checked="" type="checkbox"/> END OF YEAR ACCOUNTS <input checked="" type="checkbox"/> ANNUAL GOVERNANCE STATEMENT <input checked="" type="checkbox"/> INTERNAL AUDIT REPORT <input checked="" type="checkbox"/> LIST OF COUNCILLOR OR MEMBER RESPONSIBILITIES <input checked="" type="checkbox"/> DETAILS OF PUBLIC LAND AND BUILDING ASSETS <input checked="" type="checkbox"/> AGENDAS AND ASSOCIATED PAPERS FOR COUNCIL AND COMMITTEE MEETINGS <input checked="" type="checkbox"/> DRAFT MINUTES OF MEETINGS NO LATER THAN ONE MONTH AFTER TAKING PLACE	INFORMATION/ DECISION

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15/154	ALL MEMBERS	<b>NOTICE BOARD LOCK</b> To confirm that a new lock had to be installed on the notice board near the post office. This is a shared notice board with Chappel Parish Council and the Village Hall Management Committee, to instruct the Clerk to contact regarding cost of replacement Lock.	INFORMATION/ DECISION																																	
15/155	ALL MEMBERS	<b>PLANNING MATTERS</b> <b>REF: 151223</b> <b>LOVENEYS FARM COTTAGE, MIDDLE GREEN, WAKES COLNE COLCHESTER CO6 2BJ</b> <b>TWO STOREY SIDE EXTENSION</b>  <b><u>Amendment to Planning Consultation (Reference No. 15097</u></b> Essex & Suffolk Gliding Club Wormingford Airfield, Fordham Road, Wormingford Colchester <b>APPLICATION FOR THE ADDITIONAL USE OF ONE TOURING MOTOR GLIDER(TMGS). ALL OTHER EXISTING USES TO REMAIN THE SAME.</b>  TO CONSIDER ANY OTHER APPLICATIONS RECEIVE	DECISION																																	
15/156	ALL MEMBERS	<b>ANNUAL REPORT FOR 2014/2015</b> TO RECONSIDER PROOF, COST £40.00, QUANTITY 200	DECISION																																	
15/157	ALL MEMBERS	<b>LOCAL WARD GRANTS</b> Administration at Colchester have allocated £2,000.00 per ward to be spent on projects, this will be divided between Parishes (£400.00) - to discuss ideas.	DECISION																																	
15/158	CLLR.S. SCRASE	<b>A SCHEME, TO AWARD PARISHIONERS FOR THEIR OUTSTANDING CONTRIBUTION TO VILLAGE LIFE.</b>	DECISION																																	
15/159	CLERK	<b>CLERKS REPORT</b> Distributed to Parish Councillors any queries arising.	INFORMATION																																	
15/160	CLERK	<b>FINANCIAL MATTERS:</b> <b>1) FINANCIAL STATEMENT FOR JUNE/JULY 2015. (ITEMS TO BE APPROVED FOR PAYMENT AND SIGNED AS PER PAYMENT SCHEDULE).</b> <table border="1" data-bbox="454 1126 1327 1541"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>T-MOBILE (for June)</td> <td>DD</td> <td>12.56</td> </tr> <tr> <td>CHAPPEL &amp; WAKES COLNE VILLAGE HALL INV. 0922</td> <td>CHQ 100896</td> <td>15.00</td> </tr> <tr> <td>ESSEX PENSION FUND (for June)</td> <td>CHQ 100897</td> <td>94.93</td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JUNE)</td> <td>CHQ 100898</td> <td>404.12</td> </tr> <tr> <td>DIANE JACOB (EXPENSES FOR JUNE)</td> <td>CHQ 100899</td> <td>14.04</td> </tr> <tr> <td>MOW &amp; MEND INV. 0316</td> <td>CHQ 100900</td> <td>44.00</td> </tr> <tr> <td>MOW &amp; MEND INV. 0317</td> <td>CHQ 100901</td> <td>96.87</td> </tr> <tr> <td colspan="3"><b>FOR CONSIDERATION – AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED</b></td> </tr> <tr> <td>DIANE JACOB (SALARY FOR JULY)</td> <td>CHQ 100902</td> <td>404.12</td> </tr> <tr> <td>ESSEX PENSION FUND (FOR JULY)</td> <td>CHQ 100903</td> <td>94.93</td> </tr> </tbody> </table> <b>2) MONTHLY BUDGET STATEMENT.</b>		CHEQUE No.	TOTAL	T-MOBILE (for June)	DD	12.56	CHAPPEL & WAKES COLNE VILLAGE HALL INV. 0922	CHQ 100896	15.00	ESSEX PENSION FUND (for June)	CHQ 100897	94.93	DIANE JACOB (SALARY FOR JUNE)	CHQ 100898	404.12	DIANE JACOB (EXPENSES FOR JUNE)	CHQ 100899	14.04	MOW & MEND INV. 0316	CHQ 100900	44.00	MOW & MEND INV. 0317	CHQ 100901	96.87	<b>FOR CONSIDERATION – AS THERE WILL BE NO MEETING IN AUGUST FOR THESE TO BE SIGNED</b>			DIANE JACOB (SALARY FOR JULY)	CHQ 100902	404.12	ESSEX PENSION FUND (FOR JULY)	CHQ 100903	94.93	INFORMATION & DECISION
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15/161	ALL MEMBERS	<b>DATE OF NEXT MEETING</b> <b>NOTE - NO MEETING IN AUGUST</b> <b>2<sup>ND</sup> SEPTEMBER 2015</b>	INFORMATION																																	

THIS NOTICE WAS ISSUED BY:

MRS DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

WAKES COLNE PARISH COUNCIL

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25<sup>TH</sup> JUNE 2015