

## WAKES COLNE PARISH COUNCIL

### ACTION PLAN 2021-2022



Project	Action taken to progress Project	Lead Councillors	Additional Action to be Taken	Comments
<b>Superfast Broadband County Broadband Ultra-Fast Fibre</b>	Superfast Broadband was installed in the village in March 2016. Several areas of the Village are not achieving the Superfast Speed. County Broadband have been developing the installation of ultra-fast fibre optic to the Parish.	<b>Parish Champion</b> Howard Walkden	County Broadband began undertaking the installation of fibre optic broadband at the beginning of 2020	County Broadband indicated that Fibre Optic Broadband should be available by the end of 2020. The work is still ongoing.
<b>Public Footpaths</b>	Each member of the Footpath Working Party has designated footpaths to monitor and report back to the working group where the footpaths are obstructed, require improvements or repairs to way finder posts/bridges/steps etc.	June Fisher (Leader) Monica Taylor <b>Footpath Volunteers</b> Kathy Brown David and Shirley Green.	A Health and Safety Folder is provided for each task group working on the footpaths.	Members of the group report back to the lead of the working group if they encounter a problem on the footpaths throughout the year. The Public Rights of Way Officer is then informed via the ECC on-line Tool box.
<b>Traffic Calming Station Road and Bures Road/Jupes Hill.</b>	Continue to try to progress improvements to traffic calming and speed restrictions throughout the Parish to enhance the safety for pedestrians and drivers. Joint Village Parish meetings have been undertaken and proposals have been taken to the ECC Portfolio holder and LHP. ECC Portfolio holder visited with Cllr. A Brown to view and discuss to visit the traffic problems. Further proposals re Station Rd, Lane Rd and a Zebra Crossing on A1124 have been submitted to the LHP in February and March 2021.	Monica Taylor	Cllr. Chillingworth Adjoining Parishes ECC	

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<b>Installation of a Zebra Crossing on the A1124 at the junction of Station Road to the Village Shop.</b>	Suggestion by Chappel Parish Council to investigate the possibility of installing a Zebra crossing on the A1124 in the position of the existing road bollards.	All Parish Councillors	Proposal submitted to the LHP February 2021.	LHP indicated that when funding available a CDP2 survey will be undertaken.
<b>The Telephone Book Exchange</b>	Continue to support the re-use of the dis-used telephone boxes on Colchester Road and Lane Road as book exchanges for parishioners. Members of the Parish visiting the Book Exchange place a book they no longer require into the 'incoming book' bin and then choose any book to take away with them.	<b>Book Wardens</b>  <b>Colchester Road</b> Helen Wasteney Monica Taylor <b>Lane Road</b> Kathy Brown Sam Lata arche	Encourage books to be donated by Parishioners when needed.	Inspected at least weekly by the Book Wardens or members of the Parish Council when visiting the book exchange or in the vicinity.
<b>Salt Bag Partnership Scheme</b>	ECC operates the Salt Bag Partnership scheme which is designed to help local communities support themselves during periods of heavy snow.	Need a Cllr. to oversee this.	ECC contact all Parish/Town Clerks by the end of May with a link to the online form where the Parish can order the salt. Closing date July 2021.	Collection by parishioners on the Salt Bag List.
<b>Village Design Statement</b>	Investigate the development of a Village Design Statement.		Support from a Bulmer Parish Councillor and a Parishioner	Due to reduction in Cllr. numbers and COVID 19 project to be reconsidered during 2021.

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<b>Proposed new Footway Tyburn Hill</b>	Development of Wakes Colne Hall by Nicholas Percival to incorporate a foot way on Wakes Colne Hall land, along Tyburn Hill from Wakes Hall to extend Footpath 25 and link into the footpath network.	Monica Taylor June Fisher	Planning Permission Approved.	The footpath has been constructed but will be inaccessible until the development is completed. The footpath will be included in a new walks leaflet to be produced and printed for distribution to residents. It is hoped to have an opening of the new footpath and launch the walks leaflet with a few advertised walk in the autumn 2021.
<b>Litter Picking</b>	Purchased a selection of litter pickers, gloves and high visibility jackets for use by the Litter Picking Volunteers. Article placed in the Village Reporter to request volunteers from the Parish to assist with the Litter Picking.	All Parish Councillors	The Parish Council agrees dates for Litter Picking of the Parish and the Clerk liaises with Colchester Borough Council for refuse bags	Link into the National Litter Picking Weeks. CBC Clean team offer their assistance during litter picking weeks.
<b>Wakes Colne Community Together Scheme</b>	Proposal suggested by Stephen Scrase to develop a Community Help Scheme for the Parish.	All Parish Councillors Parish Clerk Parishioners	Advice sought from EALC regarding the scheme. Meeting held with a representative from Unite In Kind.	Scheme was used during the COVID 19 emergency for Parishioners to seek help from the Parish Council. Leaflets distributed in March 2020.
<b>Millennium Footpath Walks Pamphlets</b>	Review of the footpath walk pamphlets developed for the Millennium.	Footpath Working Group Members	Investigate cost and design. To be revisited during 2021.	Include the WW2 trails, new footpath at Tyburn Hill and reference to Chappel Parish Council's Poppy Walk.

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<b>Wakes Colne Parish Council Award Scheme</b>	Annual nomination of a Parishioner who has made a difference to enhance Village life. Nominated by the Community.	All Parish Councillors Parishioners	Nominations submitted by November and award given at the May Joint Parish Meeting	Framed Certificate and appropriate present given to the successful Parishioner.
<b>Plant and Seed Swap Scheme</b>	Parishioners encouraged to donate spare plants and seeds to the shelves in the bus shelter on the PO side of Chappel Corner for exchange.	Monica Taylor	Shelving and a water butt installed in the bus shelter May 2021.	Official Opening of the Plant and Seed Swap to be organised in May 2021. Site to be regularly monitored by all Councillors visiting the area.
<b>Councillor's Areas of Responsibility</b>	Personnel Committee	June Fisher Monica Taylor Helen Wasteney		
	Planning	Francis Mead		
	Millennium Green Representative	Helen Wasteney		
	Footpath Working Group	June Fisher Monica Taylor		
<p><b>The Parish Council</b> Ensures that the residents of Wakes Colne are regularly kept informed of local issues by the Parish Noticeboards, Parish Council Web Page, articles placed in the Village Reporter and Public Meetings.</p> <p><b>Young People</b> The Parish Council should always be mindful of the views and needs of young people when considering local issues on which it comments or makes decisions.</p> <p><b>Volunteers</b> The Parish Council owe special thanks to volunteers who offer their time and resources to assist the Parish Council in progressing projects on behalf of the parishioners of Wakes Colne.</p>				

Re-Adopted

Date 5<sup>th</sup> May 2021

Minute Reference 21/090 Item 1

Signed ..... Chairwoman

Review Date: May 2022