

**WAKES COLNE PARISH COUNCIL**

**ACTION PLAN 2020-2021**



| Project  | Action taken to progress Project   | Lead Councillors  | Additional Action to be Taken   | Comments   |
|--|--|---|---|--|
| <b>Superfast Broadband County Broadband Ultra-Fast Fibre</b>   | Superfast Broadband was installed in the village in March 2016. Several areas of the Village are not achieving the Superfast Speed. County Broadband have been developing the installation of Ultra-fast fibre optic to the Parish.  | Kathy Brown<br><b>Parish Champion</b><br>Howard Walkden   | County Broadband began undertaking the installation of fibre optic broadband at the beginning of 2020 | County Broadband indicated that Fibre Optic Broadband should be available by the end of 2020.  |
| <b>Public Footpaths</b>  | Each member of the Footpath Working Party has designated footpaths to monitor and report back to the working group where the footpaths are obstructed, require improvements or repairs to way finder posts/bridges/steps etc.  | Kathy Brown<br>June Fisher<br>Stephen Scrase<br>Monica Taylor<br><b>Footpath Volunteers</b><br>David and Shirley Green. | A Health and Safety Folder is provided for each task group working on the footpaths.                  | Members of the group report back to the lead of the working group if they encounter a problem on the footpaths throughout the year. The Public Rights of way Officer is then informed via the ECC on-line Tool box.  |
| <b>Traffic Calming Station Road and Bures Road/Jupes Hill.</b> | Continue to progress improvements to traffic calming and speed restrictions throughout the Parish to enhance the safety for pedestrians and drivers. Joint Village Parish meetings have been undertaken and proposals have been taken to the ECC Portfolio holder and LHP. ECC Portfolio holder visited with Cllr A Brown to view and discuss to visit the traffic problems. | Monica Taylor   | Cllr Chillingworth<br>Adjoining Parishes<br>ECC   | Of the several proposals put forward by the Parish Council to LHP and to ECC Portfolio Holder over the years none have been supported.<br><br>Cllr A Brown has indicated that Wakes Colne Parish has had several bites of the LHP cherry indicating that any other proposals would not be supported. |

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| <b>The Local Highways Panel (LHP)</b>   | LHP have inspected the A1124 and issued an initial design report for improvements. Includes improving signage, review repeater signs and introduce 30mph roundels on the road.  | Monica Taylor   | Report re-submitted to the LHP   | Awaiting LHP approval. Cllr A Brown has highlighted to Chappel Parish Council that there is no budget in the LHP to support this proposal. |
| <b>Installation of a Zebra Crossing on the A1124 at the junction of Station Road to the Village Shop.</b> | Suggestion by Chappel Parish Council to investigate the possibility of installing a Zebra crossing on the A1124 in the position of the existing road bollards.  | All Parish Councillors  | Proposal submitted to the LHP  | LHP indicated that when funding available a CDP2 survey will be undertaken.  |
| <b>The Telephone Book Exchange</b>  | Continue to support the re-use of the dis-used telephone boxes on Colchester Road and Lane Road as book exchanges for parishioners. Members of the Parish visiting the Book Exchange place a book they no longer require into the 'incoming book' bin and then choose any book to take away with them.            | Stephen Scrase<br><b>Book Wardens</b><br><b>Colchester Road</b><br>Monica Taylor<br><b>Lane Road</b><br>Kathy Brown | Best read book featured each week. Friendly advice from Bookworm. Children's section. Books donated from Parishioners and the Village Hall.      | Inspected at least weekly by the Book Warden's or members of the Parish Council when visiting the book exchange or in the vicinity.        |
| <b>Salt Bag Partnership Scheme</b>  | ECC operates the Salt Bag Partnership scheme which is designed to help local communities support themselves during periods of heavy snow pack is provided, free of charge. Article placed in the Village Reporter. A list is retained by <b>Cllr (need a name)</b> as to which parishioners have a stock of salt. |   | ECC contact all Parish/Town Clerks by the end of May with a link to the online form where the Parish can order the salt. Closing date July 2020. | Delivered a Village Representative, if required, for collection by parishioners on the Salt Bag List October 2019.                         |
| <b>Village Design Statement</b>   | Investigate the development of a Village Design Statement.  | Kathy Brown   | Support from a Bulmer Parish Councillor and a Parishioner  | Due to reduction in Cllr. Numbers and COVID 19 project dates to be re defined during 2021.   |

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| <b>Proposed new Footway Tyburn Hill</b>        | Development of Wakes Colne Hall by Nicholas Percival to incorporate a foot way on Wakes Colne Hall land along Tyburn Hill from Wakes Hall to extend footpath 25 and link into the Footpath network.                                   | Monica Taylor<br>Stephen Scrase  | Planning Permission Approved.  | The footpath has been constructed but will be inaccessible until the development is completed.   |
| <b>Litter Picking</b>                          | Purchased a selection of litter pickers, gloves and high visibility jackets for use by the Litter Picking Volunteers. Article placed in the Village Reporter to request volunteers from the Parish to assist with the Litter Picking. | All Parish Councillors   | The Parish Council agrees dates for Litter Picking of the Parish and the Clerk liaises with Colchester Borough Council for refuse bags | Link into the National Litter Picking Weeks. CBC Clean team offer their assistance during litter picking weeks,                          |
| <b>Wakes Colne Community Together Scheme</b>   | Proposal suggested by Stephen Scrase to develop a Community Help Scheme for the Parish.   | Stephen Scrase<br>All Parish Councillors<br>Parish Clerk<br>Parishioners | Advice sought from EALC regarding the scheme. Meeting held with a representative from Unite In Kind.                                   | Scheme was used during the COVID 19 emergency for Parishioners to seek help from the Parish Council. Leaflets distributed in March 2020. |
| <b>Millennium Footpath Walks Pamphlets</b>     | Review of the footpath walk pamphlets developed for the Millennium.   | All Parish Councillors   | Investigate cost and design. To be revisited during 2021.  | Include the WW2 trails new footpath at Tyburn Hill and reference to Chappel Parish Councils Poppy Walk.                                  |
| <b>Wakes Colne Parish Council Award Scheme</b> | Annual nomination of a Parishioner whom has made a difference to enhance Village life. Nominated by the Community.  | Stephen Scrase<br>All Parish Councillors<br>Parishioners                 | Nominations submitted by November and award given at the May Joint Parish Meeting  | Framed Certificate and appropriate present given to the successful Parishioner.  |

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|---|---|---------------------------------|--------------------------------------|--|
| <b>Councillor's Areas of Responsibility</b> | Funding Streams                         |                                 |                                      | <b>Cllr to be nominated</b>            |
|   | Parish Emergency Plan                   | Kathy Brown                     |                                      |  |
|   | Personnel Committee                     | Monica Taylor<br>Stephen Scrase |                                      | <b>Additional Cllr to be nominated</b> |
|   | Planning                                |                                 |                                      | <b>Cllr to be nominated</b>            |
|   | Millennium Green Representative         | Monica Taylor                   |                                      |  |
|   | Footpath Working Group                  | Kathy Brown                     |                                      |  |

#### **The Parish Council**

Ensures that the residents of Wakes Colne are regularly kept informed of local issues by the Parish Noticeboards, Parish Council Web Page, articles placed in the Village Reporter and Public Meetings.

#### **Young People**

The Parish Council should always be mindful of the views and needs of young people when considering local issues on which it comments or makes decisions.

#### **Volunteers**

The Parish Council owe special thanks to volunteers who offer their time and resources to assist the Parish Council in progressing projects on behalf of the parishioners of Wakes Colne.

**N.B The Action Plan to be fully updated after the COVID19 emergency 2020.**

Re-Adopted

Date 6<sup>th</sup> May 2020

Minute Reference 20/079 Item 1

Signed ..... Chairman

Review Date: May 2021