

WAKES COLNE PARISH COUNCIL

ACTION PLAN 2018-2019



Project	Action taken to progress Project	Lead Councillors	Additional Action to be Taken	Comments
Superfast Broadband	Superfast Broadband was installed in the village in March 2016. ECC and BT have indicated that several area of the Village are not achieving the the Superfast Speed. Information available on the ECC webpage with inter-active for updates.	Allan Hannington Kathy Brown Parish Champion Howard Walkden	Updates from ECC via email. Support Parishioner championing the Parish with ECC/BT and County Broad Band.	ECC inter-active map indicates that sme areas of the Village are suitable for additional investment to achieve the Superfast Speeds.
Public Footpaths	Each member of the Footpath Working Party has designated footpaths to monitor and report back to the working group where the footpaths are obstructed, require improvements or repairs to wayfinder posts/bridges/steps etc. A P3 Work proposal form is completed annually and sent to Essex County Council Public Rights of Way Officer. Work on the footpaths to be programmed during May 2018. ECC have been sent the PS work proposal to undertake work which is the responsibility of ECC.	Kathy Brown Monica Taylor Maggie Bowden Stephen Scrase Footpath Volunteers David and Shirley Green.	P3 Risk Assessments and Work Proposal for each specific task is sent to ECC Public Rights of Way Officer prior to undertaking any work on the footpaths. A Health and Safety Folder is provided for each task group working on the footpaths. PROWO to undertake inspections of footpaths during 2018.	Working Party walks the footpaths on an annual programme to complete the P3 work proposal form. In addition members of the group report back to the lead of the working group if they encounter a problem on the footpaths throughout the year. The Public Rights of way Officer is then informed via the ECC on-line Tool box.
Traffic Calming Station Road and Bures Road/Jupes Hill.	Continue to progress improvements to traffic calming and speed restrictions throught the Parish to enhance the safety for predestrians and drivers. Joint Village Parish meeting arranged and proposals have been taken to the ECC Portfolio holder.	Monica Taylor	Cllr Chillingworth Adjoining Parishes	Support form Cllr Brown (ECC) and ECC Highwaysvia the Local Highways Panel (LHP)

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The Local Highways Panel (LHP)	Take forward with the LHP proposals for traffic calming measures in Station Road.	Monica Taylor	Report re-submitted to the LHP	Awaiting LHP approval
	Investigate the installation of a Parish Boundary sign, near the Water Tower.	All Parish Councillors	Report submitted to the LHP	Awaiting LHP approval
The Telephone Book Exchange	<p>Initiative by Cllr Scrase to re-use the dis-used telephone box on Colchester Road as a book exchange for parishioners. Members of the Parish visiting the Book Exchange place a book they no longer require into the 'incoming book' bin and then choose any book to take away with them.</p> <p>At the request of a parishioner the Telephone Box sitesd on Lane Road has been developed as a second Telephone Book Exchange for the Village.</p>	<p>Stephen Scrase</p> <p>Book Wardens</p> <p>Colchester Road Maggie Bowden Monica Taylor</p> <p>Lane Road Kathy Brown</p>	Best read book featured each week. Friendly advice from Bookworm. Children's section. Books donated from Parishioners and the Village Hall.	Open November 2014 and 2016 Inspected at east weekly by the Book Warden's or members of the Parish Council when visiting the book exchange or in the vicinity.
Salt Bag Partnership Scheme	ECC operates the Salt Bag Partnership scheme which is designed to help local communities support themselves during periods of heavy snow pack is provided, free of charge. Article placed in the Village Reporter. A list is retained by Cllr Bowden as which parishioners have a stock of salt.	Maggie Bowden	ECC contact all Parish/Town Clerks by the end of May with a link to the online form where the Parish can order the salt. Closing date July 2018.	Delivered a Village Representative, if required, for collection by parishioners on the Salt Bag List October 2018.
WW1 100 Years Commeration	In conjunction with Chappel Parish Council investigate marking the 100 th anniversary of WW1.	All Parish Councillors	Plant a native British Tree.	Light the beacon on Millenium Green.

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Proposed new Foot way Tyburn Hill	<p>Development of Wakes Colne Hall by Nicholas Percival to incorporate a foot way on Wakes Colne Hall land along Tyburn Hill from Wakes Hall to extend footpath 25 and link into the Footpath network.</p> <p>LHP unable to progress due to cost but will support the proposal by Nicholas Percival..</p>	<p>Monica Taylor Stephen Scrase Maggie Bowden</p>	<p>The Parish Council agreed to work with Ncholas Percival to progress the development of the foot way,</p>	<p>Planning Application for the development of Wakes Colne Hall has been submitted .</p>
Litter Picking	<p>Purchased a selection of litter pickers, gloves and high visibility jackets for use by the Litter Picking Volunteers. Article placed in the Village Reporter to request volunteers from the Parish to assist with the Litter Picking.</p>	<p>All Parish Councillors</p>	<p>The Parish Council agrees dates for Litter Picking of the Parish and the Clerk liaises with Colchester Borough Council for refuse bags</p>	<p>Link into the National Litter Picking Weeks. CBC Clean team offer their assistance during litter picking weeks,</p>
Road network	<p>Damage to the highway/road network from potholes, surface water flooding is reported to Essex County Council Highways via their interactive on line map.</p>	<p>All Parish Councillors Parish Clerk Parishioners</p>	<p>Information is given to Cllr Anne Brown CBC/ECC for action and request for updates</p>	<p>A survey of the highways was undertaken by the Parish Council and consideration to be given to update the survey.</p>
Lighting Station Approach	<p>Inadequate lighting around the ramp leading from the platform to the front of the Station building. The project was completed in the winter of 2017.</p>	<p>Monica Taylor</p>	<p>Monitor success of project durning 2018 and consider addiional light fittings adjacent to the ramp.</p>	<p>Cats eyes Solar lighting installed along Station Approach and infront of the museum by ECC and Parish Council</p>
WW2 Trails	<p>ECC Environmental Team developing WW2 Trails throught the County. There are 3 trails around Chappel and Wakes Colne and the Parish Councils have been working with ECC to assist with the development of the trails.</p>	<p>All Parish Councillors</p>	<p>Information Board installed adjacent to Footpath 32 and bridge over the River Colne.</p>	<p>ECC arranged a launch of the trails with the Railway Musuem in March 2018.</p>

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Village Design Statement	Investigate the development of a Village Design Statement. Discuss at Parish Meetings.	Kathy Brown	Research Village Design Statements from other Parishes.	Consultation with Parishioners and CBC.
Councillor's Areas of Responsibility	Funding Streams	Maggie Bowden		
	Parish Emergency Plan	Kathy Brown		
	Personnel Committee	Maggie Bowden Allan Harrington Monica Taylor		
	Planning	Allan Harrington		
	Millennium Green Representative	Monica Taylor		
	Footpath Working Group	Kathy Brown		

The Parish Council

Ensures that the residents of Wakes Colne are regularly kept informed of local issues by the Parish Noticeboards, Parish Council Web Page, articles placed in the Village Reporter and Public Meetings.

Young People

The Parish Council should always be mindful of the views and needs of young people when considering local issues on which it comments or makes decisions.

Volunteers

The Parish Council owe special thanks to volunteers who offer their time and resources to assist the Parish Council in progressing projects on behalf of the parishioners of Wakes Colne.

Re-Adopted

Date 23rd May 2018

Minute reference 18/097 A

SignedChairman

Review Date: May 2019