

**Minutes of the monthly Wakes Colne Parish Council Meeting held on  
Wednesday November 7<sup>th</sup> 2012 at 7.15 pm in the Wakes Colne Village Hall.**

In the Chair: Cllr. S. Hounslow  
 Present: Cllrs: Cllr. H. Cresswell, Cllr. A. Hannington, Cllr. M. Bowden, Cllr. M. Taylor, Cllr. K. Brown, Cllr. S. Scrase  
 Acting Clerk: Mr. M. Letch  
 New Clerk: Mrs D. Jacob  
 Also Present: Five members of public

ITEM	PRESENTER	SUBJECT
12/160	CHAIRMAN	<b>WELCOME AND APOLOGIES FOR ABSENCE.</b> No apologies.
12/161	CHAIRMAN	<b>DECLARATION OF INTERESTS.</b> Declarations were made by Cllr K. Brown regarding agenda item no. 171 reference no. 121885 Declarations were made by Cllr. S. Hounslow regarding agenda item no. 171 reference no. 121780
12/162	CHAIRMAN	<b>PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.</b> A member of the public spoke on behalf of the owner of Virley Cottage, Colchester Road regarding possible social housing in Wakes Colne. The Chairman said planning applications are looked at and discussed on each individual application via Colchester Borough Council A member of the public spoke regarding the Village Hall, that it requires a donation from Wakes Colne Parish Council for decoration, tiling new roof, flooring etc. The chairman expressed that this item would be looked at under item 12/176. A request was made for page to be made available on the Wakes Colne Parish Council website for the Village Hall. It was discussed and agreed a Link could be made available but not a page.
12/163	CHAIRMAN	<b>WARD AND COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT.</b> Cllr. A. Brown sent her apologies for absence. Cllr P. Chillingworth reported that a meeting had taken place between, himself, Cllr. A. Brown Cllr S. Hounslow, Cllr M. Taylor, to look at and discuss the traffic problem in Station Road. Pinch points were suggested, agreement from the residents would be required in the form of a petition for support by residents/parishioners. Cllr Chillingworth stated regarding the proposed footpath Station Road to Spring Gardens that Cllr.A. Brown promised to contact Highways and EARM on our behalf. EARM Application No. 121780 to be called into Committee.
12/164	CHAIRMAN	<b>TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD 3<sup>RD</sup> OCTOBER 2012</b> It was proposed by Cllr. S. Hounslow and seconded by Cllr. S. Scrase, all in favour, that the minutes from the Parish Council meeting held on 3 <sup>rd</sup> October 2012 to be approved as a correct record and were duly signed by the Chairman.
12/165	CLERK	<b>CLERKS REPORT</b> <ul style="list-style-type: none"> <li>➤ The Council have received a reply from CBC and they do not upkeep any areas in Wakes Colne. We have also received an e-mail from Essex Highways who confirm that they cut the grass verges twice a year.</li> <li>➤ A Brush Cutter and strimmer Course would cost in the region of £385.00 per day.</li> <li>➤ A &amp; J Lighting cannot foresee any additional maintenance charges regarding the Street Lights for next year.</li> <li>➤ Still awaiting a reply regarding a letter sent to Mr Taylor, as to who owns the land known as the Village Green.</li> <li>➤ Attended the budget and Precept which I found to be informative and useful.</li> <li>➤ Received a remittance advice from the NALC Bursary scheme for £43.00 for the two courses I have previously attended.</li> <li>➤ I attended the start of the CiLca course, which I will now be attending once a month.</li> <li>➤ Letter received from EALC to informing you that the training bursary has been approved, for the Cilca course which will be reimbursed on completion.</li> </ul>
12/166	MIKE LETCH	<b>PRECEPT FOR 2013/14</b> Mike Letch explained the Precept process and also gave a presentation, asked the Council to give this some thought. To be placed on the agenda for a final decision to be made in December.

12/167	ALL MEMBERS	<p><b>ROYAL BRITISH LEGION</b> It was proposed by Cllr. S. Hounslow, seconded by Cllr. A. Hannington, all in favour to purchase a Wreath for Remembrance Day.</p>																																	
12/168	ALL MEMBERS	<p><b>LOCAL COUNCIL ADMINISTRATION</b> It was proposed by Cllr. M. Taylor, seconded by Cllr. S. Hounslow, all in favour for the clerk to purchase to an up to date version of this book (8<sup>th</sup> edition).</p>																																	
12/169	ALL MEMBERS	<p><b>COMMUNITY SPEED WATCH</b> The Chairman was informed by CSW it is not only a Parish Council incentive. Anyone within the community can perform CSW duties. Training is required by CSW. Cllr. M.Taylor expressed her concerns as to what happens to the information and statics gathered and asked the clerk to contact CSW for information. It was suggested the council have three options to consider in December.</p> <ol style="list-style-type: none"> <li>1. To continue with CSW project.</li> <li>2. Chappel Parish Council to continue the CSW project.</li> <li>3. A community member to continue with the CSW project</li> </ol> <p>This item to be put on the agenda for December.</p>																																	
12/170	CLERK	<p><b>FINANCIAL MATTERS:</b> <b>Resolved.</b> Monthly Budget Statement for September was noted and The Financial Statement for October was approved. <b>PROPOSED BY CLLR S. HOUNSLOW SECONDED BY CLLR. A. HANNINGTON , AND ALL IN FAVOUR</b> - The following cheques were approved for payment:</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>A &amp; J LIGHTING (STREET LIGHTING)</td> <td>DD</td> <td>55.66</td> </tr> <tr> <td>ROYAL BRITISH LEGION (WREATH)</td> <td>100730</td> <td>15.00</td> </tr> <tr> <td>T-MOBILE</td> <td>DD</td> <td>16.01</td> </tr> <tr> <td>COLCHESTER BOROUGH COUNCIL(STREET LIGHTING)</td> <td>100731</td> <td>110.22</td> </tr> <tr> <td>EALC (CHAIRMANS DAY 3)</td> <td>100732</td> <td>65.00</td> </tr> <tr> <td>SLCC-CILCA MANAGEMENT (REGISTRATION FEE)</td> <td>100733</td> <td>150.00</td> </tr> <tr> <td>RICHARD EDWARDS GROUP (PAYE)</td> <td>100734</td> <td>116.00</td> </tr> <tr> <td>KEITH MARTIN (WEBSITE DOMAIN RENEWAL)</td> <td>100735</td> <td>11.99</td> </tr> <tr> <td>D. JACOB SALARY FOR OCTOBER</td> <td>100736</td> <td>370.28</td> </tr> <tr> <td>D. JACOB EXPENSES FOR OCTOBER</td> <td>100738</td> <td>53.25</td> </tr> </tbody> </table> <p><b>2) MONTHLY BUDGET STATEMENT</b></p>		CHEQUE NO.	TOTAL	A & J LIGHTING (STREET LIGHTING)	DD	55.66	ROYAL BRITISH LEGION (WREATH)	100730	15.00	T-MOBILE	DD	16.01	COLCHESTER BOROUGH COUNCIL(STREET LIGHTING)	100731	110.22	EALC (CHAIRMANS DAY 3)	100732	65.00	SLCC-CILCA MANAGEMENT (REGISTRATION FEE)	100733	150.00	RICHARD EDWARDS GROUP (PAYE)	100734	116.00	KEITH MARTIN (WEBSITE DOMAIN RENEWAL)	100735	11.99	D. JACOB SALARY FOR OCTOBER	100736	370.28	D. JACOB EXPENSES FOR OCTOBER	100738	53.25
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12/171	ALL MEMBERS	<p><b>PLANNING MATTERS:</b> <b>REFERENCE No. 121780 East Anglian Railway Museum</b> New restoration and storage sheds and associated works. New pedestrian ramped access to station museum. Conversion of existing restoration shed to heritage centre. Removal of temporary buildings and extension to platform 5/6. Resubmission of 111819. Council looked at and discussed in depth the plans, which raised issues. Proposed by Cllr. M. Bowden, Seconded by Cllr. M. Taylor, all in favour to object. Cllr. M. Bowden proposed setting up a Planning Working Group to further discuss and look over the planning application and comments, these will then be sent to CBC , Seconded by Cllr. S. Hounslow all in favour. A Parish Meeting was proposed by Cllr. M. Bowden, Seconded by Cllr.S. Hounslow, all in favour. The date to be advised in the next few days. The meeting is to inform residents and give them the opportunity to discuss and take into consideration their views. The clerk will invite EARM to give a presentation, Colchester Borough Council, Local Highways also to be invited to attend. <b>REFERENCE No. 121885 Holly Lodge, Station Road, Wakes Colne</b> New large porch to front of dwelling. Proposed by Cllr. A. Hannington, Seconded by Cllr.S. Scrase, all in favour - <b>No Objection</b> <b>REFERENCE No. 121841 Homefield, Lower Green, Wakes Colne</b> Removal of condition 3 of planning permission COL/11/82 Proposed by Cllr. A. Hannington, Seconded by Cllr.S. Scrase, all in favour - <b>No Objection</b></p>																																	
12/172	ALL MEMBERS	<p><b>CHAPPEL MILLENNIUM GREEN</b> It was proposed by Cllr.S. Hounslow, seconded by Cllr. S. Scrase, all in favour. Cllr Monica Taylor will become the Council's representative. Cllr Allan Hannington will be a substitute should Cllr.M.Taylor becomes unavailable for a meeting. On the explicit understanding that this role is advisory and that neither the councillors nor the council bears any financial responsibility with regard to the Trust. The clerk to inform Mr Langley of the Council decision.</p>																																	

<b>12/173</b>	CLLR. M. TAYLOR CLLR. M.BOWDEN CLLR.H. CRESSWELL	<b>WORKING FUND COMMITTEE</b> To report what funding is available for Wakes Colne to apply for. Due to lack of time to be put on the Agenda for December
<b>12/174</b>	<b>CHAIRMAN</b>	<b>"LOCAL HIGHWAYS PANEL"</b> Approach for road improvement. Cllr P. Chillingworth, Cllr. A.Brown, Cllr S. Hounslow, Cllr M. Taylor, all agreed at a site meeting that there is a safety issue in Station Road, some form of traffic calming was suggested. Pinch points were suggested. Due to lack of time to be put on the Agenda for further discussion in December
<b>12/175</b>	<b>ALL MEMBERS</b>	<b>TENDER FOR GRASS CUTTING 2013</b> Update on the Strimmer Due to lack of time to be put on the Agenda for December
<b>12/176</b>	<b>ALL MEMBERS</b>	<b>A COMPLETED GRANT APPLICATION FORM HAS BEEN RECEIVED</b> Regarding the Village Hall, requesting £700.00 Due to lack of time to be put on the Agenda for December
<b>12/177</b>	<b>CLLR.S.SCRASE</b>	<b>HIGH SPEED BROADBAND</b> A presentation on the wireless Broadband service provided by County Broadband was given by Mr Lloyd Felton. They provide high speed rural broadband of up to 32 Mbps for both upload and download. They are about to start at Little Horkesley and are already providing services at West Bergholt. They would like to work in partnership with the Parish Council to provide a community project. This would include free broadband for the village hall and church and they estimate a potential perpetual share of partnership receipts of up to £2000 per annum. Free basic broadband would be available to all villagers. They are a Colchester Borough Council digital outreach partner. Small form equipment is provided which is not unsightly and uses minimal power. A free telephony service comes as part of the package. Information was left for the Council to give this some consideration. It was proposed by Cllr. S. Hounslow, Seconded by Cllr. H. Cresswell all in favour, to set up a Broadband Working Group with Cllr. S. Scrase to head this up. To be put on the Agenda for December.
<b>12/178</b>	<b>CLLR. H. CRESSWELL</b>	<b>THE VILLAGE HALL</b> Cllr. H.Cresswell reported that the toilets are in need of upgrading and that the village hall also needs to be cleaned on a regular basis. The Village Hall is in need of repair. Pavement and driveway outside the Village Hall needs to be cleared of leaves, conkers etc, extremely slippery for residents trying to gain access. The Clerk to contact Highways to clear the pavement and Chairman of the Village Hall regarding the driveway.
<b>12/179</b>	<b>CHAIRMAN</b> <b>CLLR.H.HANNINGTON</b>	<b>GREENE KING</b> Permissive Footpath Update Due to lack of time to be put on the Agenda for December
<b>12/180</b>	<b>ALL MEMBERS</b>	<b>ACCOUNTS 2011/2012 INTERNAL AUDIT TO BE SIGNED OFF</b> Mike Letch reported that this was now complete and would be made available to be signed off at the December meeting.
<b>12/181</b>	<b>ALL MEMBERS</b>	<b>DATE OF NEXT MEETING</b>  <b>MEETING CLOSED AT 10.25PM</b>  <b>WEDNESDAY 5<sup>TH</sup> DECEMBER 2012</b>