TUDOR ALLOTMENT ASSOCIATION – MINUTES

**4:30pm Tuesday 26th March at 35 Queens Road, Kingston upon Thames**

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| **ITEM** | **ACTIONS** |
| **1. Those attending and apologies** Present were Paul Hay (PH) Lynn Boyd (LB), Peter Brown (PB), Jim Turner (JT), Julia Cork (JC), Richard Post (RP), Jonny Hoare (JH) and Nathalie Ashbee (NA). Chris Ridout (CR) was unable to attend. |  |
| **2. Minutes of meeting of 2nd October 2023 and matters arising (not dealt with below)**  The minutes of the last meeting we accepted as an accurate record. Matters arising dealt with below. |  |
| **3. Treasurer’s report**  LB distributed a Financial Report to December 2023 (see appendix) and projected that we would have a surplus for maintenance of £1,800 for 2024, after considering increased water costs. This would not be enough to cover proposed maintenance for both sites.  PH proposed that we could dip into current maintenance reserves of some £22,000.  PB asked if we should agree a minimum amount to keep as a reserve, but there was no agreement on a suitable figure.  In response to a query from a former plot holder, JT asked what should be done if someone decided to leave early in the year, having paid a full year’s rent. The committee decided it was not practice to return individual amounts, and that this was balanced by, for example, some plot holders not paying rent when they joined late in the year. |  |
| **4. Proposed expenditure**  **Wolsey Drive**  PH had prepared a list of proposed expenditure for the year (see appendix). There was broad agreement to this, but some concern as to the number of skips required and the cost of signage.  Security lights could potentially be a nuisance to neighbouring houses and triggered by passing animals. PH proposed an initial purchase of one to try out and this was agreed.  **Park Road**  JT and JH had considered getting new dipping tanks and water butts for the tool sheds. There was also a suggestion to renew the signage on the entrance gate.  PB suggested that a single skip could be hired to assess usage by plot holders. | **PH/NA to investigate cost of signage and report back to committee**  **JT to obtain estimate of costs for tanks and butts** |
| **5. Management of the Waiting List**  PH asked for clarification of what happened when those on the waiting list were offered a plot but did not take it. JT explained that if there was a valid reason for not being able to take up a plot as this time, they were moved to a holding list and asked to notify the site supervisors when they were in a position to proceed.  The committee agreed that this was a satisfactory way to manage the list. |  |
| **Site specifics**  Largely covered above.  **PR:**  JT reported that there were ongoing problems with getting maintenance carried out by Park Gate Houseand that further representations would be made to the sheik’s agents.  4 plots had come up for reletting at PR.  **WD:**  Needed to decide a suitable plot for a bench as a memorial to Sid. |  |
| **7. A.O.B.** JT raised the issue of oversized fruit trees on plots. It was agreed that in future guidance be given to only have one tree with dwarf rootstock per quarter plot. |  |
| **8. Date and place of next meeting(s)** Evening of Friday 26th April has been booked with 1st Kingston Scouts  Next committee meeting schedules for Monday 15th July at 4:30 pm. NA to host. | **PB to obtain keys**  **NA/RP too liaise re purchase of drinks and nibbles** |