



Toppesfield Parish Council

Chairman Mr Andrew Bull

Clerk to the Council: Kaaren Berry
Tel: 01787 238217
Mobile: 07788955038

Email: clerk@toppesfieldparishcouncil.org.uk
2 Gunces Farm Cottages, Stambourne Road
Great Yeldham, Halstead, Essex CO9 4RB

www.toppesfieldparishcouncil.org.uk

4th January 2019

To: Members of Toppesfield Parish Council

You are hereby summoned to attend the meeting of Toppesfield Parish Council to be held on

Thursday 10th January 2019 at 7.30pm at **Toppesfield Village Hall** for the purpose of transacting the business according to the below Agenda.

Kaaren Berry

Kaaren Berry
Clerk to Toppesfield Parish Council

AGENDA

- 19/1. Attendance and Apologies for absence**
- 19/2. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 19/3. Open Session – opportunity for members of the Parish to address the Parish Council.**
-
- 19/4. Minutes of the last Parish Council Meeting**
(previously circulated)
- 19/5. Matters Arising not on the agenda – for report only**
- 19/6. Actions from previous meeting:**
- 19/6.1 Andrew Bull to investigate the contract for BT Open Reach Broadband and where the funding is to be held and to check with other villages as to what they have done.
- 19/6.2 Councillor Preston to arrange the removal of the metal Christmas tree holder from the Green Man car park.
- 19/6.3 Councillor Paul Thompson to assist with updates to the Open Spaces Action Plan 2019.
- 19/6.4 Kaaren Berry to enquire about costs for a defibrillator for Gainsford End.
- 19/6.5 Councillor Bull to speak to the owners of the glass in the cabinet at the pavilion to bring it up to safety standards and speak to the chairman of the Toppesfield Cricket Club as to how the grant made for training up a coach was spent.
- 19/6.6 Councillor Alan Preston to seek quotes for the repair of the pump along Church Lane.
- 19/6.7 Councillor Andrew Bull to liaise with Toppesfield Cricket Club re the metal spikes on the Cricket Wicket.

19/7. Internal Practices and management for the Parish Council:

19/8. Correspondence Received:

- 19/8.1 EALC Legal and County Updates, Essex County Council Highways Highlights, RCCE Essex Warbler – circulated to all Councillors prior to meeting.
- 19/8.2 RCCE – Essex Village of the Year 2019 – application form and guidelines received – entry deadline is 8th March 2019.
- 19/8.3 Essex County Council - Local Bus Consultation December 2018. Essex County Council is reviewing the way it supports local bus services which operate on evenings and Sundays and is carrying out a public consultation. The consultation also includes proposals regarding delivering ECC services differently and devolving ECC funded local bus services to communities. The consultation runs from 19 December until March 22nd 2019. The questionnaire is available from ECC libraries, or online at: www.essex.gov.uk/local-bus-consultation or by phoning: 03457 430430.
- 19/8.4 Norbert Kovacs – Woodland Management plan for MDP Wethersfield
- 19/8.5 Playground Projects Ltd – letter of introduction of services and products.
- 19/8.6 Essex Rural Skills Project – Upcycling course – posters displayed on noticeboards.
- 19/8.7 RCCE - National Village Hall Week 2019
- 19/8.8 Mh-p – Web Analytics Report – December 2018

19/9. Financial Accounts:

- 19/9.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 19/9.2 Discuss and set the precept for 2019/2020

19/10. Highways:

- 19/10.1 Removal of cars from Park Lane (AB)
- 19/10.2 Update on Church Lane Pump – (AP)

19/11. Planning:

Application No:	Description	Address	Action
18/02248/AGR	Application for prior notification of agricultural or forestry development - erection of portal frame steel barn and new road access.	Thurstons Farm, Robinhood End, Toppesfield CO9 4NN	Pending consideration by Braintree District Council

19/12. Toppesfield Village Hall

- 19/12.1 Update from Village Hall Management Committee (AC)

19/13 Playing Fields & The Dick Ruggles Pavilion

- 19/13.1 Community Payback update on activities carried out/proposed activities. (PT)

19/14 Communications

- 19/14.1 Parish Council website review (AB)

19/15. Information exchange / Parish Surgery / Items for the next agenda

19/16. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 7th February 2019 at 7.30pm at Toppesfield Village Hall.

19/17. Close