



Toppesfield Parish Council

Chairman Mr Chris Neale

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1st July 2022

To: Members of Toppesfield Parish Council

You are hereby summoned to attend the Parish Council meeting of Toppesfield Parish Council to be held on **Thursday 7th July 2022 at 7.30pm** at **Toppesfield Village Hall** for the purpose of transacting the business according to the below Agenda.

Kaaren Berry

Kaaren Berry
Clerk to Toppesfield Parish Council

AGENDA

22/99. Attendance and Apologies for absence

22/100. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

22/101. Open Session – opportunity for members of the Parish to address the Parish Council.

22/102. Minutes of the last Parish Council Meeting

(Previously circulated)

22/103. Matters Arising not on the agenda – for report only

22/104. Actions from previous meeting:

22/104.1 Clerk to arrange a meeting with Margaret Dyson regarding the Doctor Car Service phone and procedures.

22/104.2 Councillor Bourlet to provide quotes for 5 a-side goals/nets for Gainsford End playing field.

22/104.3 Councillor Collard to follow up the quote for the improvements to the pavilion.

22/104.4 Councillor Roberts to liaise with David Oxman re the possibility of a joint Neighbourhood plan with other parishes to include the proposed Wethersfield Prison development.

22/104.5 Councillor Collard to draft a thank you to all those who helped organise the platinum Jubilee events.

22/104.6 Councillors Neale and Collard to seek storage facilities for salt.

22/104.7 All Councillors & Clerk to assess the condition of salt which is already being stored for use.

22/104.8 Councillor Neale to progress the setting up of a mobile phone contract for the parish council phone number.

22/104.9 Clerk to circulate the RoSPA inspection reports.

22/104.10 Councillor Neale to look at replacement backboard for the basketball hoop.

22/105. Internal Practices and management for the Parish Council:

- 22/105.1 Feedback from Levelling up Launch – (ACO)
- 22/105.2 Neighbourhood Plan update (ACO)
- 22/105.3 Update on plans for the Playing Field (ACO)
- 22/105.4 Update on proposed village Charity (ACO)
- 22/105.5 Wethersfield Airfield proposed development update (TR)
- 22/105.6 RoSPA Inspection reports received and circulated. Action points to be discussed (KB)
- 22/105.7 Village Coffee Morning – date to be arranged (KB)

22/106. Correspondence Received:

- 22/106.1 EALC Legal and County Updates, Essex County Council Highways Highlights, RCCE Essex Warbler – circulated to all Councillors prior to meeting.
- 22/106.2 Essex County Council Salt Bag Partnership Scheme for Winter 2022/23 has been launched, closing date is the 25th July 2022.
- 22/106.3 Park Lane Car Park – offer price received to purchase all or part of Park Lane Car Park.
- 22/106.4 Toppesfield Village Hall – UK Power Network Works commencing 27 July 2022.
- 22/106.5 St Margaret's School – request to consider erecting a fence along the outside of their boundary wall to comply with a recent safeguarding audit.
- 22/106.6 Stanstead Airport Watch latest newsletter received – this has been uploaded to the website.

22/107. Financial Accounts:

- 22/107.1 Proposal to purchase Storage boxes for Christmas trees and decorations (KB)
- 22/107.2 To receive the Clerk's Report indicating receipts and payments requiring approval (KB)

22/108. Highways:**22/109. Planning:****22/110. Communications:****22/111. Information exchange / Items for the next agenda****22/112. Date of the next meeting:**

The next Parish Council Meeting is scheduled to be held on 4th August 2022 at 7.30pm at Toppesfield Village Hall

22/113. Close