

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a r basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2024

Prepared by (Name and Role):

Date: 18/05/2024

	£	£
Balance per bank statements as at 31/3/24		
account 1	36,081.62	

[add more accounts if necessary]

36,081.62

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/24 **(enter these as negative numbers)**

[add more lines if necessary]

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Add: any un-banked cash as at 31/3/24

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Net balances as at 31/3/24 (Box 8) 36,081.62