



Toppesfield Parish Council

Chairman Mr Alan Collard

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www.essexinfo.net/toppesfield-parish-council/

31st August 2019

To: Members of Toppesfield Parish Council

You are hereby summoned to attend the meeting of Toppesfield Parish Council to be held on

Thursday 5th September 2019 at 7.30pm at Toppesfield Village Hall for the purpose of transacting the business according to the below Agenda.

Kaaren Berry

Kaaren Berry
Clerk to Toppesfield Parish Council

AGENDA

- 19/143. Attendance and Apologies for absence**
- 19/144. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 19/145. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 19/146. Minutes of the last Parish Council Meeting**
(previously circulated)
- 19/147. Matters Arising not on the agenda – for report only**
- 19/148. Actions from previous meeting:**
- 19/148.1 Kaaren Berry to follow up in enquiry with Braintree District Council about costs for a new dog waste bin for the bottom of the Toppesfield playing field.
 - 19/148.2 Kaaren Berry to seek available dates with the EALC for a 2-hour training session.
 - 19/148.3 Councillor Chris Neale to report on appeal to Essex County Council of the leaning 30mph signs.
 - 19/148.4 Quotes for works to the cherry trees along The Causeway to be sort by Kaaren Berry.
 - 19/148.5 Councillor Alan Collard to seek legal advice on the matter of the vehicle left in Park Lane car park.
- 19/149. Internal Practices and management for the Parish Council:**
- 19/149.1 Neighbourhood Plan – update (BP)
 - 19/149.2 Parish Councillor training.
 - 19/149.3 Requirements for Local Council Award Scheme – Foundation Level (KB)
 - 19/149.4 Emergency Plan updating of document (KB)
 - 19/149.5 Policy Documents (BP)
 - 19/149.6 Community Energy Possibilities (ACO)

19/150. Correspondence Received:

- 19/150.1 EALC Legal and County Updates, Essex County Council Highways Highlights, RCCE Essex Warbler – circulated to all Councillors prior to meeting.
- 19/150.2 Braintree District Council – The Local Plan – Technical Section 1 Examination 2019 public consultation. Documents can be viewed at www.braintree.gov.uk/NEAtechS1 and comments to be made at www.braintree.gov.uk/consultnea
- 19/150.3 Essex County Council – Essex Highways Annual Plan 2019/2020 - circulated to Councillors prior to the meeting.
- 19/150.4 Mid Essex Clinical Commissioning Group – Livewell Engagement Network – this is intended to be a virtual group of patients, public and voluntary groups who can get involved in how services are planned and designed but at an arm's length approach. By becoming a member, local people can take part as much or as little as you like. To sign up you will need to be complete a short form by visiting <https://midessexccg.nhs.uk/get-involved/live-well-network>.
- 19/150.5 EALC Annual General Meeting 2019 and Essex County Council and EALC Joint Conference 2019 – agenda, annual reports and booking form received.
- 19/150.6 RCCE – Neighbourhood Planning – Coffee Morning – 27th September 2019
- 19/150.7 Jo Beavis, Heddinghams Ward District Councillor – invitation to A Town and Parish Summit – 19th September 2019 – Gosfield Village Hall.

19/151. Financial Accounts:

- 19/151.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 19/151.2 Quotes for works to the Cherry Trees along The Causeway
- 19/151.3 Quote for new dog waste bin on Toppesfield playing field.
- 19/151.4 Defibrillator for Gainsford End - agreement to be signed and installation required.
- 19/151.5 Benches relocation and installation of new bench – quotation received (AB)
- 19/151.6 PWLB update – (ACO)

19/153. Highways:

- 19/153.1 Cherry Trees along The Causeway, quote for works required (KB)
- 19/153.2 Dog Fouling in the Churchyard. (KB)
- 19/153.3 Abandoned vehicle in Church Lane (BP)
- 19/153.4 Footpaths (BP)

19/154. Planning:

Application No:	Description	Address	Action
19/01333/LBC	Fit secondary glazing to three windows in an upstairs bedroom and bathroom	Berwick Hall 2 The Causeway Toppesfield CO9 4DQ	Comments to Braintree District Council by 12 th September 2019
19/00058/FUL	Retention of electricity supply and enclosure	Fishing Lakes Great Yeldham Hall Toppesfield Road Great Yeldham	Application GRANTED
18/02165/FUL	Enlargement of two existing fishing lakes to create one larger fishing lake, creation of a parking area and laying of hardstanding, and change of use of the land for siting of two mobile units to provide anglers' toilets and tools shed.	Fishing Lakes Great Yeldham Hall Toppesfield Road Great Yeldham	Application GRANTED
19/01435/OUT	Outline application with some matters reserved - Erection of one three bedroom dwelling and three two bedroom dwellings	Land Rear Of Church Farm Barn Church Lane Toppesfield	Comments to Braintree District Council by 19 th September 2019

19/155. Toppesfield Village Hall

19/155.1 Update from Village Hall Management Committee (AC)

19/156. Playing Fields & The Dick Ruggles Pavilion

19/156.1 Update on forming the playing fields working group (AB)

19/156.2 Gainsford End Playing Field Project

19/157. Events

19/157.1 Christmas event 2019 (AB)

19/157.2 VE Celebrations – 10 May 2020 (ACO)

19/158. Communications

19/159. Information exchange / Parish Surgery / Items for the next agenda

19/160. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 3rd October 2019 at 7.30pm at Toppesfield Village Hall.

19/161. Close