



Toppesfield Parish Council

Chairman Mr Alan Collard

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<https://e-voice.org.uk/toppesfield-parish-council>

31st August 2020

To: Members of Toppesfield Parish Council

You are hereby summoned to attend the meeting of Toppesfield Parish Council to be held on

Thursday 3rd September 2020 at 7.30pm via TEAMS for the purpose of transacting the business according to the below Agenda.

Kaaren Berry

Kaaren Berry
Clerk to Toppesfield Parish Council

AGENDA

20/137. Attendance and Apologies for absence

20/138. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

20/139. Open Session – opportunity for members of the Parish to address the Parish Council.

20/140. Minutes of the last Parish Council Meeting
(previously circulated)

20/141. Matters Arising not on the agenda – for report only

20/142. Actions from previous meeting:

20/142.1 Clerk to follow up with Essex County Council for progress on the reported salt bin at the bottom of Harrow Hill.

20/142.2 Councillors Collard and Page to progress a plan on how to help the vulnerable in the future,

20/142.3 Councillor Stafford-Baker to draft a plan for reduced verge cutting areas.

20/142.4 Councillor Smith to contact County Broadband/contractors regarding recent works along The Causeway and concerns regarding the tarmac sealing.

20/142.5 Clerk to make enquires with the solicitors regarding abandoned vehicles and to the EALC regarding by-laws.

20/143. Internal Practices and management for the Parish Council:

20/143.1 Councillors obligations to maintain their status and casual vacancy (ACo)

20/143.2 Neighbourhood Plan Update (BP)

20/143.3 Update from Project Working Group (ACo)

20/144. Correspondence Received:

- 20/144.1 EALC Legal and County Updates, Essex County Council Highways Highlights, RCCE Essex Warbler – circulated to all Councillors prior to meeting.
- 20/144.2 Community 360 is looking to launch a new project in the near future. Funding from the ECC Locality Fund has been received to purchase computer equipment for the purpose of delivering I.T. training to the parishes within the Hedingham Ward.
- 20/144.3 EALC – information regarding Byelaws received – circulated to all councillors prior to the meeting.
- 20/144.4 CareCall 24 7, emergency monitoring and response service advertising leaflets received
- 20/144.5 Essex Honours it's time to nominate someone exceptional
- 20/144.6 Braintree District Council - Public Consultation: North Essex Local Plan. Section 1 Proposed Main Modifications – open from 27th August and 5pm on 9th October 2020.
- 20/144.7 Birkett Long Solicitors – request if their assistance is still required regarding Park Lane car park.

20/145. Financial Accounts:

- 20/145.1 To receive the Clerk's Report indicating receipts and payments requiring approval (KB)
- 20/145.2 Toppesfield Cricket Club are looking at the feasibility of introducing an artificial grass practice wicket for training purposes over at the playing field. Would this be something that the PC would consider offering to help the Cricket Club to bring this project to fruition (KB)

20/146. Highways:

- 20/146.1 Park Lane car park – how can this be utilised better (ACO)
- 20/146.2 Temporary closure of Robinhood End, Toppesfield/Finchingfield Road, Stambourne due to commence on 10th September 2020 for 1 day. The closure is required for the safety of the public and workforce while BT undertakes pole test examination works. More information can be found at <https://one.network/?tm=117584714>
- 20/146.3 Essex Highways are making preparations to carry out works on Cust Hall Bridge located on Gainsford End Road, Toppesfield, Braintree. Works are due to take place from **Wednesday 16 September 2020** and expected to be completed in January 2021. Residents/Businesses in the immediate vicinity will shortly receive a letter providing details of the plans
- 20/146.4 Proposal to attempt the adoption/purchase/ gaining of permissive rights of the access way to the pumping station next to the Village Hall (RSB)

20/147. Planning:

20/148. Playing Fields & The Dick Ruggles Pavilion

- 20/148.1 Update on the re-opening the playing field equipment (BP)

20/149. Communications

- 20/149.1 Website - information from Councillor's still required and suggestions for additional content (KB)

20/150. Information exchange / Parish Surgery / Items for the next agenda

20/151. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 1st October 2020 at 7.30pm – this may be via Teams or at Toppesfield Village Hall depending on government advice at the time.

20/152. Close