



Toppesfield Parish Council

Chair Kitty Bourlet

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<https://e-voice.org.uk/toppesfield-parish-council>

To: Members of Toppesfield Parish Council

You are hereby summoned to attend the Parish Council meeting of Toppesfield Parish Council to be held on **Thursday 3rd October 2024 at 7.30pm at Toppesfield Village Hall**, for the purpose of transacting the business according to the below agenda.

Kaaren Berry

Kaaren Berry
Clerk to Toppesfield Parish Council
27th September 2024

AGENDA

24/142. Attendance and Apologies for absence

24/143. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

24/144. Open Session – opportunity for members of the Parish to address the Parish Council.

24/145. Minutes of the last Parish Council Meeting

(Previously circulated)

24/146. Matters Arising not on the agenda – for report only

24/147. Actions from previous meeting:

24/147.1 Clerk to write to letter to resident regarding the dumping of garden and fowl waste.

24/147.2 Cllr Bourlet to follow up with Alan Collard regarding funding for digitalising historic records.

24/147.3 Cllrs Bourlet, Winter to arrange and meet with a third representatives regarding possibilities for the playing field.

24/147.4 Cllr Bourlet to research funding for the playing field project.

24/147.5 Cllr Bourlet to report back to the playing field group with response from the Cricket Club representative regarding boundaries for the cricket pitch.

24/147.6 Cllr Graves to look at options for the car park in Park Lane.

24/147.7 Clerk to write to the owner of the cars left in Park Lane car park.

24/148. Internal Practices and management for the Parish Council:

24/148.1 Neighbourhood Plan update

24/148.2 Wethersfield Airfield and Asylum centre update

24/148.3 2 Hour Short Course training – confirm modules for training 16th October 2024.

24/148.4 Cllr Graves – update on Gainsford End sign.

24/148.5 Tree planting project

24/148.6 Christmas Event

24/148.7 Parish Council Strategy document – (KB and Clerk)

24/149. Correspondence Received:

24/149.1 EALC Legal & County Updates, Essex County Council Highways Highlights, RCCE Essex Warbler – circulated to all Councillors prior to meeting.

24/149.2 Essex Local Nature Partnership Recovery Strategy (LNRS) Public Consultation is open until 25th October 2024. The draft strategy set out the new vision for our natural spaces. Everyone’s voice matters and views are being sought. To take part in the public consultation please visit [Essex Local Nature Recovery Strategy \(LNRS\) Public Consultation - Essex County Council - Citizen Space](#)

24/149.3 Braintree Local highways Panel - The Minutes of the meeting of Braintree Local Highways Panel which was held on 29th August 2024 have been published today and they are available to view on the Council’s website at the following link:- [Minutes](#)

24/149.4 Email received re SORN vehicles in Park Lane car park.

24/149.5 20’s Plenty for Essex Campaign – Proposal to make a resolution that Toppesfield Parish Council:

- *Supports the 20’s Plenty for Essex Highways campaign;*
- *Calls on Essex Highway Authority to implement 20mph in Toppesfield; and*
- *Will write to Essex Highway Authority to request 20mph speed limits on streets throughout the authority where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.*

24/150. Financial Accounts:

24/150.1 To receive the Clerk’s Report indicating receipts and payments requiring approval (Clerk)

24/150.2 Consideration of projects for 2025/2026 budget (Clerk)

24/151 Highways:

24/151.1 Park Lane Car Park – update on progression of potential sale and other options.

24/151.2 Footpaths – update on mapping of local footpaths including costs.

24/152 Planning:

Application No:	Description	Address	Action
24/02052/HH	Installation of an air-source heat pump	19 Stambourne Road Toppesfield CO9 4DG	Comments to Braintree District Council by 22 nd October 2024

24/153. Communications:

24/154. Information exchange / Items for the next agenda

24/155. Date of the next meeting:

The next Parish Council Meeting is scheduled to be held on 7th November 2024 at 7.30pm at Toppesfield Village Hall.

24/156. Close