



Toppesfield Parish Council

Chairman Mr Alan Collard

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<https://e-voice.org.uk/toppesfield-parish-council>

26th June 2020

To: Members of Toppesfield Parish Council

You are hereby summoned to attend the meeting of Toppesfield Parish Council to be held on

Thursday 2nd July 2020 at 7.30pm via ZOOM for the purpose of transacting the business according to the below Agenda.

Kaaren Berry

Kaaren Berry
Clerk to Toppesfield Parish Council

AGENDA

20/106. Attendance and Apologies for absence

20/107. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

20/108. Open Session – opportunity for members of the Parish to address the Parish Council.

20/109. Minutes of the last Parish Council Meeting
(previously circulated)

20/110. Matters Arising not on the agenda – for report only

20/111. Actions from previous meeting:

20/111.1 Councillor Collard to write to the village hall committee.

20/111.2 Councillor Page to circulate options for benches prior to next meeting for consideration.

20/112. Internal Practices and management for the Parish Council:

20/112.1 Toppesfield and Gainsford End Response Group – discuss the possibility of reducing the help given by 1st August 2020 if current predictions of the covid-19 outbreak continue declining (BP)

20/112.2 Consideration of what continuing support is needed to help the vulnerable people that have been identified in the Parish (BP)

20/112.3 Neighbourhood Plan Update (BP)

20/112.4 Maintenance of the Parish Council land behind Post Cottage/Green Man Pub (KB)

20/112.5 Neighbourhood Watch (KB)

20/112.6 How the parish council deal with and respond to planning applications (BP)

20/112.7 Establish a Working Group in respect of possible shop and village hall projects (ACO) Paper submitted

20/113. Correspondence Received:

- 20/113.1 EALC Legal and County Updates, Essex County Council Highways Highlights, RCCE Essex Warbler – circulated to all Councillors prior to meeting.
- 20/113.2 NALC – Model Code of Conduct Consultation
- 20/113.3 Basics Essex Accident Rescue Service, B.E.A.R.S – request for consideration of financial support.

20/114. Financial Accounts:

- 20/114.1 To receive the Clerk's Report indicating receipts and payments requiring approval (KB)
- 20/114.2 Grant request from Toppesfield Bell Ringers for a grant towards the cost of replacement ropes (KB)
- 20/114.3 Accounts for year ending 31st March 2020 Proposal to approve the accounts (KB)

20/115. Highways:

- 20/115.1 Gainsford End Defibrillator is live with the Ambulance Service ready for use (KB).
- 20/115.2 Recent works along The Causeway – concerns regarding the tarmac and it possibly not being sealed correctly which could result in it deteriorating quickly in wet/cold weather (MS)

20/116. Planning:

20/116.1

Application No:	Description	Address	Action
20/00521/FUL	Change of use to provide tourism accommodation jointly within vineyard visitor building	Bradfields Harrow Hill Toppesfield Essex CO9 4LX	Comments to Braintree District Council by 9 th July 2020

20/117. Playing Fields & The Dick Ruggles Pavilion

- 20/117.1 Gainsford End playing field equipment update (BP)
- 20/117.2 RoSPA Reports for the playing fields received – proposal to approve recommended repairs and replacement of items. (Reports circulated to all Councillors prior to meeting) BP
- 20/117.3 Benches for Gainsford End park and for the hill overlooking the valley (RSB)
- 20/117.4 Update on memorial bench for Dave Dyson, including style and location (KB)

20/118. Communications

- 20/118.1 Openreach Broadband project (CN)
- 20/118.2 Website (KB)

20/119. Information exchange / Parish Surgery / Items for the next agenda**20/120. Date of the next meeting:**

The next Parish Council Meeting is proposed to be held on 6th August 2020 at 7.30pm – this may be via zoom or at Toppesfield Village Hall depending on government advice at the time.

20/121. Close