

THORRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at the village hall on
Wednesday 4th May 2022 at 7.15pm



Present: Cllrs P Sadler, A Sadler, Dewar, Sait & G Parks.

Also present: CCllr Goggin, DCllr Wiggins, E Crook (Clerk), K Lott (RFO) and 1 resident

The meeting was called to order at 7.15pm by Cllr P Sadler, Chairman

1. Election of Chairman

Cllr P Sadler was duly elected. Proposed by Cllr Sait, seconded by Cllr G Parks. All in favour. The declaration of Acceptance of Office form was signed in the presence of the Clerk.

2. Election of Vice Chairman

Cllr Dewar was duly elected. Proposed by Cllr G Parks, seconded by Cllr Sait. All in favour. The declaration of Acceptance of Office form was signed in the presence of the Clerk.

3. Appointment of Representatives

Council felt this did not need to change so all Councillors will remain in their existing roles.

4. Apologies for absence - Cllr S Parks.

5. Disclosure of Pecuniary Interests - There were none.

6. Minutes of previous meeting

The minutes of the meeting held on 6th April 2022, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

7. Public Questions

A resident from Clacton Road attended the meeting to express his frustration in regards to a long-standing road surface water drainage issue that causes flooding on his property. He detailed the history of the situation and noted the recent works carried out by Essex Highways to install a soakaway in the verge in front of his property. He raised concerns that the measures put in may not work and asked the Council what the next step is since he has had no response from Essex Highways. The resident asked the Parish Council why they had refused the Highways engineers suggested soakaway that would have been placed under the Chapel Lane playing field. Cllr A Sadler explained that the Parish Council refused it because they had not received any evidence that other, less extreme methods had been explored, noting that there was no evidence that the drains had even been cleared. He reiterated that the Parish Council had felt that it would not resolve the situation and that the water should be directed into the ditch that runs along the Church Road side of the playing field. Cllr P Sadler suggested that the Chief Engineer needs to visit the site and inspect the whole area. Cllr P Sadler asked that the resident keep the Parish Council informed of any further developments and that they will try to do all they can to get the issue resolved.

8. Reports from District & County Councillors

Cllr A Sadler asked DCllr Wiggins about the Tendring District Council (TDC) donation available to mark the Jubilee. DCllr Wiggins advised that she and DCllr Scott have £500 to pass onto their parishes. This is more money than required for the already agreed commemorative coins and the Council were urged to consider additional ways to mark the Jubilee, like planting a tree as part of The Queen's Green Canopy initiative.

Cllr Sait asked CCllr Goggin about the drains and flooding on Clacton Road. CCllr Goggin advised he is awaiting a response from Essex Highways.

Cllr P Sadler asked CCllr Goggin whether the loose drain cover on Clacton Road has to be re-reported. CCllr Goggin advised the engineer had attended and whilst there are some signs of wear it does not currently meet the level to require a repair.

DCllr Wiggins was thanked by the Chairman and left the meeting at 8:01 pm to attend the Alresford Parish Council meeting.

Cllr A Sadler noted to CCllr Goggin that the recent speed and volume survey was sited 50 yards from the 30mph zone and questioned what use the result would be in light of that. CCllr Goggin stated that it confirms that people are within the current limit. Cllr P Sadler asked CCllr Goggin when the planned extension of the 30mph limit will come into force, CCllr Goggin advised there is no update as yet.

CCllr Goggin was thanked by the Chairman and left the meeting at 8:07 pm to attend the Alresford Parish Council meeting.

9. (a) Planning Applications

22/00171/FUL	Apple Blossom Paddocks, Brightlingsea Road Erection of a new timber framed dwelling following the demolition of existing agricultural barn.
22/00496/FULHH	The Rowans, Station Road Proposed first floor extension over garage, part two storey rear/side extension & single storey rear extension.
22/00513/FULHH	10 Clover Drive Proposed replacement garage with purposed built annex link connect to bungalow. Internal alterations & small flat roof extension to rear.
22/00558/FUL	Greenacres Farm, Station Road Proposed demolition of existing dwelling and replace with new dwelling.

(b) Planning Resolutions/Determinations

22/00377/FULHH	Malika, Church Road Proposed two story rear extension to provide open plan ground floor accommodation and an additional bedroom to the first floor and new porch to the front elevation.	Approval Full
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10. Commemorative Jubilee gift

Cllr A Sadler updated the Council on the current availability of the commemorative coins and expected attendance at the tea party. He proposed ordering 45 coins with a plastic case. Cllr P Sadler suggested that the remaining TDC money could be used for two trees, one to replace an existing but now deceased tree on Clacton Road and one for the playing field. The Council decided on an Oak and Cherry tree and a commemorative plaque in addition to the Jubilee coins. Proposed by Cllr A Sadler, seconded by Cllr Sait. All in favour.

11. Street light in Chapel Lane

The Council were made aware of the licensing stipulations received from Essex Highways with regard to street lights and the planning permission information received from TDC detailing the requirements for posts over 4 metres. Cllr Dewar was asked by the Chairman to appraise the Council on the options of lights and fixture prices that he had collected. The Council opted for the City Electrical Factors light and materials at a cost of £474 excluding VAT. Proposed by Cllr Dewar, seconded by Cllr G Parks. All in favour.

12. Insurance

Cllr A Sadler queried why the skate ramp was on the insurance documentation, the RFO assured the Council that it should not be and does not form part of the cost, it was removed from the Asset Register and noted the £500 drop in the annual premium once it was removed from the cover. Cllr A Sadler also asked why if we have public liability insurance does it not cover the use of the lawn mower near the highway. The RFO advised the Council that the designation of 'hazardous' was checked with the insurance company but the reply came in too late to be discussed at the previous meeting. Verge cutting is covered as long as all health and safety requirements are in place. The Council decided to accept the quotation from BHIB. Proposed by Cllr P Sadler, seconded by Cllr Dewar. All in favour.

13. Routine Play Inspection course

For Cllr A Sadler to attend the above course and exam was approved at a cost of £360 excluding VAT. Proposed by Cllr P Sadler, seconded by Cllr Sait. All in favour.

14. Smaller Councils Committee

Cllr P Sadler disseminated the information to the Councillors and asked for any ideas regarding issues and the Council felt there was nothing.

15. Allotment noticeboard

Cllr Dewar reported the noticeboard is in need of a new coat of varnish. He proposed taking on the work himself if the Council were prepared to cover the cost of the materials required. Cllr A Sadler seconded the proposal and offered to donate some varnish. The Chairman clarified the need was just for brushes and sandpaper that would not amount to much. All in favour.

Cllr Dewar also proposed installing and maintaining a planter at the foot of the noticeboard at his own expense that he was happy to be responsible for, Council noted this and agreed to it.

16. VAS installation

The RFO noted that specific information was still required to complete the licence application, including the height, depth and material of the pole. Cllr A Sadler updated the Council that Steve Sawyer has supplied a quote of £415 excluding VAT to supply and install 2 poles for the VAS to be sited on. The RFO reminded the Council that three quotes should be sort, in line with the Financial Regulations. Cllr A Sadler noted Mr Sawyer's work in the local community and proposed that the quotation be accepted, seconded by Cllr Sait.

17. Grass maintenance

Cllr P Sadler advised the Council that they had not agreed on a specific number of cuts required by the grass maintenance company at the last meeting, having considered both 10 and 15 cuts a year. The Council decided on 10 cuts, with fortnightly cuts for the next 2 months and then cuts at 3 weekly or monthly as required. Proposed by Cllr A Sadler, seconded by Cllr Sait.

18. Chapel Lane Playing Field improvements

The Clerk noted that there had been no response from the S106 Officer. *Clerk to chase again.*

19. Accounts

Payments for approval and signatures at meeting on 6th April 2022

Cheque	Payee	Amount	Payment Details
300220	Elizabeth Crook	£390.79	Clerk wages, accom. & expenses
300221	Katherine Lott	£88.52	RFO wages & accom.
300222	Mr A Sadler	£65.16	Mower fuel
300223	Landscape Services	£360.00	Grass maintenance

Cheques written	BACS	Direct Debits	Receipts
£904.47	£0	£0	£0

Balance of accounts with Unity Trust = £39,777.46

20. Reports from Amenities Representatives

Allotments	Cllr Dewar and Barry Layzell have mowed round plots 1, 3 & 5 due to not being done by the tenants. Cllr Dewar is happy to maintain the path around plot 3 but the plot is starting to become overgrown and will cover a lot of it with membrane. Plot 5 has been handed back. Plots 1 & 2 are now not being handed back and plot 23 will tend to their plot soon. The hose is due to be delivered. Cllr Dewar asked for a new tenant plot plan.
Playing Field	No report
Tennis Court	No report
Footpaths	No report
Tree Warden	No report
Hazel Close Open Space	Cllr P Sadler reported there is an increase in dog fouling, there is a maggot infestation in the dog waste bin and the hedges have still not been cut. <i>Cllr A Sadler to report the flailing issue on TDC's website.</i>
Thorrington in Bloom	Vacant

21. Clerk's report

The long-awaited litter bin at the Church Road end of footpath 3 will be installed by TDC later this week if they have the required posts in stock.

Promotional material has been received from the Frinton Festival being held on 26th - 29th May.

Derek Scarpenter contacted the Council wondering whether there was any desire for coverage of any events being organised in a Jubilee editorial of the Brightlingsea & Wivenhoe Chronicle. Without a general contact that can be circulated for the Village Day Committee, Mr Scarpenter was directed to the Village Hall caretaker, where the Tea Party will be held. Mr Scarpenter also noted general advertising prices for the publication should the Council require it in the future.

An email was received from St Helena Hospice asking about circulating information about the My Care Choices register, that will allow people to register their long-term health care wishes for the future, should they become unable to communicate them.

22. Councillor's reports

Cllr Dewar queried the footpath that runs down the road towards Glebe Farm and whether it had been diverted, Cllr G Parks confirmed it had been diverted.

Cllr A Sadler reported the wooden telegraph pole has been installed in the playing field.

Date of next meeting 1st June 2022

Closure. There being no further business to discuss the Chairman closed the meeting at 9:08pm

SIGNED



Date

1/6/22