

# THORRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at the village hall on  
Wednesday 6<sup>th</sup> April 2022 at 7.00pm



**Present:** Cllrs P Sadler, A Sadler, Dewar, S Parks, Sait & G Parks.  
**Also present:** CCllr Goggin, DCllr Scott, E Crook (Clerk) & K Lott (RFO)

The meeting was called to order at 7.04pm by Cllr P Sadler, Chairman

**1. Apologies for absence**

There were none.

**2. Disclosure of Pecuniary Interests**

There were none.

**3. Minutes of previous meeting**

The minutes of the meeting held on 2<sup>nd</sup> March 2022, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

**4. Public Questions**

There were none.

**5. Reports from District & County Councillors**

Cllr Dewar asked DCllr Scott whether Tendring District Council (TDC) legal department had a template legal agreement that the parish council could use for the proposed street light on the corner of Chapel Lane, DCllr Scott advised he will speak with the legal monitoring officer to see whether there is a document.

DCllr Scott reported that the £625 Covid funds from TDC are to be donated to village halls to use towards community use only. Breakdowns on spending will need to be provided to TDC.

Each Parish Council will be given £500 from TDC towards Platinum Jubilee events.

Cllr Sait asked why the hedge on the main road at Alresford has been removed. DCllr Scott explained that the hedge was meant to be retained and the developer has to now reinstate it.

Cllr A Sadler noted the noisy manhole cover on Clacton Road that was repaired is showing signs that the repair is failing and it is starting to make a noise again. He asked whether this could be addressed as a priority, CCllr Goggin noted that at this point the said the noise is not as loud as last time. Cllr A Sadler also mentioned that the two drains opposite the Post Office are blocked, despite having been reported, Essex County Council (ECC) has advised that they will not clear them as work is not deemed necessary.

Cllr P Sadler mentioned a resident in Clacton Road had approached her advising that despite the recent works carried out by ECC to try to improve the drainage that he will still suffer flooding.

**DCllr Scott and CCllr Goggin were thanked by the Chairman and left the meeting at 7.28 pm to attend the Alresford Parish Council meeting.**

**6. (a) Planning Applications**

22/00274/FUL	<b>The Coach House, Brightlingsea Road</b> Proposed change of use to residential of existing gym & workshop/hobby room to be used as additional living space with alterations to roof.
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22/00377/FULHH	<b>Malika, Church Road</b> Proposed two story rear extension to provide open plan ground floor accommodation and an additional bedroom to the first floor and new porch to the front elevation.
22/00487/AGRIC	<b>Marsh Farm House, Marsh Farm Lane</b> Proposed erection of general-purpose agricultural building for grain storage.
22/00442/FUL	<b>Burrsville, Frating Road</b> Proposed change of use from paddock to equestrian manège & construction of manège.

**(b) Planning Resolutions/Determinations**

22/00028/FULHH	<b>Juniper, Church Road</b> Proposed part single and part two storey rear extension.	<b>Approval Full</b>
21/01801/FULHH	<b>Kingfishers, Clacton Road</b> Proposed first floor side extension, rear extension to form annex & single storey rear extension to form cinema room.	<b>Approval Full</b>

**7. Annual review of documents**

Cllr P Sadler thanked the RFO for sending the information out.

**a) asset register**

Council accepted 2022 version. All in favour.

**b) risk assessment**

No changes to be made. All in favour.

**c) Standing Orders / Financial Regulations**

No changes to be made. All in favour.

**8. Commemorative Jubilee gift**

The RFO reported that three requests had been received that fell within the guidelines and a further three that were not primary school age. After a discussion about the low take up and potential options, Cllr Sait and Cllr A Sadler offered to approach the Jubilee party organisers to obtain the numbers of children expected to attend. *To be added to the May agenda.*

**9. Grass maintenance**

Six quotations had been received for the maintenance of the verges contract for 2022. After a discussion about the condition of the grass, the Council decided to accept the quote from Landscape Services. Proposed by Cllr A Sadler, seconded by Cllr P Sadler. All in favour.

**10. Clacton Road planting**

Following a discussion about the condition of the area following the removal of the flower bed the Council decided to ask Landscape Service to remove the ivy. Proposed by Cllr P Sadler, seconded by Cllr A Sadler. All in favour.

**11. VAS licence and installation**

A discussion took place with regards to poles and where to source them. Cllr A Sadler said a company needs to be sourced due to the stipulations placed by ECC for the licence. Cllr Sait will speak with a local engineer with regards to using their services.



**12. Chapel Lane Playing Field improvements**

The Clerk updated the Council on the advice received from the S106 officer that detailed the process of accessing the S106 funding. The proposal must be discussed with her colleague and then by a number of other TDC departments for approval. *Clerk to chase the S106 officer for an update.*

**13. Street light in Chapel Lane**

Cllr A Sadler suggested that the Council install a pole and light in the corner of the Chapel Lane playing field, where the electricity could be supplied from the feeder pole. Cllr A Sadler to approach contractors for prices for the work required. *To be added to the May agenda.*

**14. Thorrington in Bloom**

Cllr A Sadler noted the length of time since a donation had been made to Thorrington in Bloom from Sambecks for the sign that is displayed at Thorrington Cross. In light of the inactivity of Thorrington in Bloom he asked whether the Village Day Committee could be permitted to approach Sambecks for a donation towards Village Day instead. Council had no objections.

**15. Allotment site**

**a) new hose and reel**

Cllr Dewar reported that Cllr A Sadler has donated a hose and reel, the Council will need to purchase an additional 20 metres of hose. Cllr Dewar obtained three prices; £29.99, £16.99 and £22.99. Cllr P Sadler proposed purchasing the £22.99 hose, seconded by Cllr Sait. All in favour.

**b) access and site rules sign**

A discussion took place about the wording of the sign. *Clerk to contact E-Sign for a quote.* Cllr A Sadler suggested the combination lock be changed due to the code being given to non-allotment holders. *Clerk to email/write to all tenants advising them of the code change*

**16. Accounts**

Payments for approval and signatures at meeting on 6<sup>th</sup> April 2022

Cheque	Payee	Amount	Payment Details
300214	Elizabeth Crook	£486.72	Clerk wages, accom. & expenses
300215	Katherine Lott	£155.62	RFO wages & accom.
300216	Mr A Sadler	£41.07	Fuel for mower and jerry can nozzle
300217	Thorrington Village Day	£50.00	Donation (Jubilee Tea Party)
300218	JRB Enterprise Ltd	£588.90	Dog waste bags
300219	EALC	£407.08	EALC & NALC affiliation fees

Cheques written	BACS	Direct Debits	Receipts
£1,729.39	£0	£432.73	£0

**Balance of accounts with Unity Trust = £31,820.58**

**17. Reports from Amenities Representatives**

Allotments	Cllr Dewar noted the old site plan and tenancy agreement in the noticeboard is faded, Cllr Dewar to remove these and any out-of-date information. Plots 5 and 23 have not yet touched their plots, <i>Clerk to email the tenants.</i> The tenant of plots 1 and 12 is in the process of clearing them to return them and is happy for them to be advertised.
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Playing Field	Cllr A Sadler is looking for volunteers to clear the branches and twigs from the field.
Tennis Court	Cllr A Sadler and Cllr G Parks to install the net tomorrow. Cllr G Parks has sprayed the weeds. Covid warning signs to be removed.
Footpaths	No report
Tree Warden	No report
Hazel Close Open Space	Cllr P Sadler reported that the hedges have still not been cut.
Thorrington in Bloom	Vacant

**18. Clerk's report**

The Church were informed of the Council's decision to remove the planters at the Lych Gate, they replied asking for them to be left in place, noting that they will replace them in due course.

The councillor leaflets have arrived. Each Councillor was provided with some to distribute.

A notification of an event licence has been received from TDC for the playing field for 13<sup>th</sup> August, which the Clerk assumes is for village day.

First precept payment is due 7<sup>th</sup> April and the ECC funding for the VAS has been received.

UK Power Network have been provided with the necessary details after the second phase of the street lights upgrade was completed. This should hopefully see a reduction in the energy bill.


Landscape Services was asked to contact the resident of Clifton House regarding the allotment tree damaged in the storms but has not done so yet.

**19. Councillor's reports**

Cllr P Sadler reported the rubbish bin has still not been installed. The Clerk will chase again.

**Date of next meeting 4<sup>th</sup> May 2022**

**Closure.** There being no further business to discuss the Chairman closed the meeting at 9:00pm

SIGNED.....  


Date... 4/5/22 .....