

# THORRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at the village hall on  
Wednesday 2<sup>nd</sup> February 2022 at 7.00pm



**Present:** Cllrs P Sadler, A Sadler, S Parks, Dewar, Sait & G Parks.

**Also present:** CCllr Goggin, DCllr Scott, E Crook (Clerk), K Lott (RFO) & 4 residents

The meeting was called to order at 7.00pm by Cllr P Sadler, Chairman

1. **Apologies for absence** – There were none
2. **Disclosure of Pecuniary Interests** – There were none

3. **Minutes of previous meeting**

The minutes of the meeting held on 5<sup>th</sup> January 2022, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

4. **Public Questions** – There were none

5. **Reports from District & County Councillors**

DCllr Scott reported that DCllr Wiggins attended a briefing where a volunteer from the Suzy Lamplugh Trust spoke about keeping safe when carrying out councillor duties.

At a Full Council meeting part two of the Local Plan was agreed. A motion was put forward with regard to conservation areas and Article 4 directive, which neither DCllr supported in light of comments made by Cllr Fairley regarding the Local and Planning Policy Committee.

DCllr Wiggins attended a meeting where the outcomes of a consultation with Member's Groups were discussed, including live streaming meetings of the Council.

Both DCllrs met with Gary Guiver, Acting Head of Planning, to receive an update about the Tendring/Colchester Borders Garden Community.

DCllr Wiggins reported fly tipping in Frating Abbey Farm Road that has since been taken away by Tendring District Council (TDC).

DCllr Scott has contacted TDC after an Avocet Place resident asked about installing a gate in their fence in order to directly access the play area on Hazel Close Open Space.

Cllr Sait asked DCllr Scott to pass on his thanks to DCllr Wiggins for the work she did to get the fly tipped items removed. DCllr Scott noted TDC have not prosecuted anyone for fly tipping and both DCllr are keen to change the policy as it is an ongoing problem in the district. Funding has been allocated for mobile cameras to be placed in most affected rural areas. Cllr S Parks asked why Martins Farm was closed, DCllr Scott noted it was an Essex County Council (ECC) decision. Cllr P Sadler asked whether a parish council could request the cameras to be in their area, DCllr Scott said he would need to clarify. Cllr G Parks asked what the policy is regarding the cameras and data capture, DCllr Scott said he would look in to it.

CCllr Goggin reported that since the last meeting he had spoken to ECC regarding the concerns raised about chemicals used at the car wash and the abandoned vehicle, these are TDC issues.

CCllr Goggin asked the Council to bear in mind that if an application form for the member led community initiative fund is received, even if the full criteria has not been met for it to be spent, it will be honoured. Councils have been asked to provide a backup option.

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Cllr P Sadler asked whether the Local Highways Panel will cease to exist if it is under scrutiny. CCllr Goggin explained there is a scrutiny panel for everything that ECC does.

ECC have trimmed and removed trees along the B1029 in Thorrington.

The ECC budget meeting will take place 10<sup>th</sup> February 2022.

An enquiry had been received about renting the yard at the level crossing. The depot is currently being used for storage by ECC and the buildings are not in a rentable condition.

DCllr Scott advised that there is money left over from their District Council allocation of covid grants and needs to clarify what is available to be used by 31<sup>st</sup> March.

Cllr Sait mentioned to CCllr Goggin that due to the gravel lorries the road signs are very dirty and need cleaning. Cllr Goggin advised the Highway Rangers can attend to this task.

Cllr S Parks asked whether the Highways Rangers would clear the pathways of overgrown vegetation along Clacton Road. CCllr Goggin advised it is the land owners' responsibility.

**CCllr Goggin and DCllr Scott were thanked by the Chairman and left the meeting at 7.51 pm to attend the Alresford Parish Council meeting.**

**6. (a) Planning Applications**

<b>22/00025/HHPNOT FOR INFORMATION ONLY</b>	<b>54 Hazel Close</b> Proposed removal of existing conservatory, with rear dining room extension. (Height: 3 metres, Depth: 4 metres).
<b>22/00007/CMTR</b>	<b>Lufkins Farm, Great Bentley Road, Frating</b> Proposed construction of an agricultural reservoir including the extraction, processing and exportation of approximately 1.068 million tonnes of sand and gravel.
<b>22/00028/FULHH</b>	<b>Juniper, Church Road</b> Proposed part single and part two storey rear extension.

**(b) Planning Resolutions/Determinations**

<b>21/01841/FULHH</b>	<b>9 Lark Meadow, Clacton Road</b> Proposed two storey side extension.	<b>Approval Full</b>
<b>21/01854/FUL</b>	<b>Snowdrop Cottage, Clacton Road</b> Proposed replacement dwelling.	<b>Approval Full</b>

**7. Leaflet Quotes**

The RFO provided the Council with options of sizes and potential wording. The Council decided on the purchase of 1000 A5 pamphlets at a cost of £53.84. Proposed by Cllr P Sadler, seconded by Cllr Sait. All in favour.

**8. Streetlights in Chapel Lane**

Cllr Sait advised he had approached the shop owners who were in agreement with the proposed additional light. The Clerk reported that the lighting contractor had informed her that UK Power Network do not allow new lights to be placed on wooden poles and that it would be best to contact them for a solution. The Council members discussed attaching a light to the side of the shop. *Cllr Sait to go back to the shop owner.*



**9. Chapel Lane Playing Field Improvements**

The Clerk reported that she had not received a reply to her email to the S106 officer to set up a meeting on site. In order to better balance the current workload, the Clerk emailed the officer again to asked for the expiry dates for each amount available and was told they expire in November 2029, October 2030 and July 2031. *Clerk to email DCllr Wiggins to ask for help getting answers to the original questions.*

**10. Traffic Safety System**

The Clerk contacted three companies but only received a quote from two of them. After a discussion the Council decided on the speed indicator sign from Westcotec. The Clerk advised the Council that permission is required from ECC on where to site the sign. Proposed by Cllr P Sadler, seconded by Cllr S Parks. All in favour.

**11. Commemorative Jubilee Coins**

Clerk reported the options from the Royal Mint are a 50p coin costing £7 and a £5 coin costing £10 and advised there are other items such as a mug or bookmark. Cllr A Sadler advised there is probably a minimum order required. Council decided to change the offer to jubilee gift with a cut-off date for the end of March to see what the uptake is. *Clerk to add to April agenda.*

**12. Grass maintenance schedule**

A lengthy discussion took place in regards to how many cuts are required. *Clerk to ask prospective contractors to quote for 10 cuts, 15 cuts and separate additional cuts.* Proposed by Cllr P Sadler, seconded by Cllr A Sadler. All in favour.

**13. Dog waste bin dispensers**

The job of refilling two dispensers, Church Road and Station Road, needs reallocating since Cllr Damant has left the Council. Cllr G Parks and Cllr S Parks agreed to take this task on.

**14. Labels for litter picking bags**

Cllr S Parks explained that labels could be made up to be placed on litter pickers bags so that when TDC collect them they do not mistake them for dumped bags. *Clerk to contact TDC to check their preference for handling these bags.* The Clerk noted that TDC have advised that to empty any additional litter bin there is a cost of £154 per annum per bin. Council accepted this and discussed the possibility of getting a grant to cover some of the cost of the new bin.

**15. Accounts**

Payments for approval and signatures at meeting on 2<sup>nd</sup> February 2022

Cheque	Payee	Amount	Payment Details
300199	Elizabeth Crook	£367.20	Clerk wages, accom. & expenses
300200	Katherine Lott	£88.52	RFO wages & accom.
300201	Landscape Service	£684.00	Removal of flower bed, Clacton Rd
300202	DM Payroll	£66.00	Payroll service - second half 2021/22
300203	A&J Lighting Solutions	£6,206.28	LED street light upgrade
300204	Thorrington Village Hall	£224.00	Hall hire from Nov '19 to Jan '22
300205	Elizabeth Crook	£491.31	Clerk wages, accom. & expenses
300206	Katherine Lott	£88.52	RFO wages & accom.

Cheques written	BACS	Direct Debits	Receipts
£8,215.83	£0	£253.55	£0

**Balance of accounts with Unity Trust = £39,134.95**

**16. Reports from Amenities Representatives**

Allotments	Cllr Dewar reported that the manure has been delivered. Cllr Dewar asked for an opinion regarding an additional container to be sited on the playing field. <i>Clerk to add to March agenda for discussion.</i>
Playing Field	No report
Tennis Court	No report
Footpaths	No report
Tree Warden	No report
Hazel Close Open Space	No report
Thorrington in Bloom	Vacant

**17. Clerk's report**

Two residents from Avocet Place emailed regarding gate access to Hazel Close Open Space, they were directed to TDC who own the land.

Freedom of Information request received regarding adult social care costs, a response was sent advising the person enquiring that no information is held as this is a County Council matter.

Email received from East Anglia Children's Hospice thanking the Council for their support and welcoming a representative to join them for a virtual celebration on 15<sup>th</sup> February.

TDC advised that the deadline to apply for road closures for Jubilee celebrations is 12<sup>th</sup> April.

**18. Councillor's reports**

Cllr Dewar mentioned the offshore power landing approach made to Arleigh Parish Council.

Cllr Sait noted the advertising sign that has appeared on the verge at Lark Meadow. He also asked the Council about Village Day and whether to make an approach to the committee.

Cllr S Parks asked if an overgrown hedge is obstructing the pathway can the Clerk write a letter to the occupier. The RFO advised that the Parish Council have no power of enforcement so it is more effective to report it to ECC via their website because they can issue penalties.

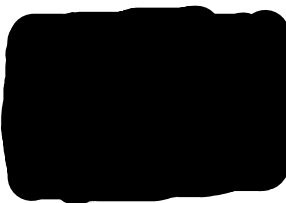
Cllr S Parks noted that her neighbour has been cleaning the wooden bus shelter on Clacton Road by Berberis Cottage once a week.

Cllr A Sadler mentioned the kerb edging has been exposed since the recent verge works to Clacton Road and noted that it would be nice for this to be continued.

Cllr P Sadler advised that CVST are starting their Tendring Older Persons Forum again, the first meeting will be held on 10<sup>th</sup> February from 10am – 12pm. Cllr S Parks offered to attend.

**Date of next meeting 2<sup>nd</sup> March 2022**

**Closure.** There being no further business to discuss the Chairman closed the meeting at 9.24pm

SIGNED  .....

Date..... 2/3/22 .....