

THORRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held at the village hall on
Wednesday 3rd November 2021 at 7.00pm



22/11

Present: Cllrs P Sadler, A Sadler, S Parks, Dewar, Damant & G Parks.

Also present: Cllr Goggin, DCllr Wiggins, E Crook (Clerk) & K Lott (RFO)

The meeting was called to order at 7.06pm by Cllr P Sadler, Chairman

1. Apologies for absence – Cllr Sait

2. Disclosure of Pecuniary Interests – Cllrs A & P Sadler for item 13, personal interest. Cllrs Dewar, Parks & A Sadler for item 15 as allotment holders.

3. Minutes of previous meeting

The minutes of the meeting held on 6th October 2021, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

4. Public Questions – There were none

5. Reports from District & County Councillors

DCllr Wiggins reported that recommendations were discussed at a Tendring District Council (TDC) meeting for Town and Parish Councils to have more money from S106 agreements.

At a committee meeting about conservation areas within the TDC area, the amount of housing being built in Tendring was discussed, the legal requirement is 550 per year which has been met, this may go below 550 in 2033.

DCllr Wiggins attended a meeting where Garden Communities in West Tendring were discussed and TDC are waiting for an update regarding the link road decision.

Following the death of Sir David Amess MP, the safety of councillors has been discussed.

In Thorrington, Essex Highways will be investigating the mud on the road near Avocet Place which will be scheduled for the road sweeping list.

Cllr Goggin asked that a cabinet member for Highways visit to discuss Thorrington and the changes to the B1027.

Resident contacted Cllr Goggin about a noisy ^{drain} cover on Clacton Road. Essex County Council (ECC) attended on 21st September but the noise persists, it has been added to the list to be done.

Cllr Goggin attended a briefing where winter servicing was discussed, the Good Samaritan Act 2015 means that individuals will not get sued for sweeping the snow off pavements.

ECC have issued a target list of objectives for environment, wellbeing & independence, good place for children and families to grow and service excellence.

Cllr Goggin noted the meeting of his parishes to discuss using the ECC local community initiative money for the purchase of vehicle activated signs (VAS). He discussed the benefits of the options and their idea deployment. Cllr P Sadler asked if a parish was not interested what would happen to their share, Cllr Goggin replied if a council was not taking part, they would not receive any money and it would be split between the parishes that were interested.

CCllr Goggin and DCllr Scott were thanked by the Chairman and left the meeting at 7.44 pm to attend the Alresford Parish Council meeting.

6. (a) Planning Applications

21/01609/FUL	Acacia House, Brightlingsea Road Proposed conversion of existing garage/store to 3 self-contained holiday homes.
21/01648/DETAIL	Unit 4 and 5, Woodlands Business Park, Tenpenny Hill Submission of details in respect of Access, Appearance, Landscaping, Layout and Scale of Plot 1 of planning permission reference 18/00466/OUT, allowed on appeal on 18/07/2019

(b) Planning Resolutions/Determinations

21/01459/FULHH	Little Oaks, Church Road Proposed extension to provide additional ground floor and first floor living space.	Approval Full D/D
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7. Annual pay scale review

- a) Clerk was awarded an annual service increment
 - b) RFO awarded an annual service increment
- Proposed by Cllr P Sadler, seconded by Cllr Dewar. All in favour.

8. Our Common Land book

Purchased approved. Proposed by Cllr Dewar, seconded by Cllr G Parks. All in favour.

9. Cheque signatories

As Cllr Dewar is vice chair council decided it seemed appropriate to add him to the signing. Proposed by Cllr P Sadler, seconded by Cllr Damant. All in favour.

10. Clacton Road flower bed

Cllr Dewar appraised council regarding the three quotes he had received. It was agreed to accept the quote from John Glover of £570. Proposed by Cllr A Sadler, seconded by Cllr G Parks. All in favour.

11. Trees on playing field

Cllr G Parks appraised council of the quotes received. It was agreed to accept the quote from John Glover of £450. Proposed by Cllr G Parks, seconded by Cllr Dewar. All in favour

12. Definitive mapping

Council decided to not use this company in favour of exploring the option of an existing map.

Cllr A Sadler and Cllr P Sadler left the meeting, Vice Chairman Dewar took the Chair.

13. Grass maintenance

Cllr Dewar noted the details that had been circulated prior to the meeting. Cllr S Parks thanked the Clerk and RFO for the work that went into the research. The RFO detailed the problems that had arisen with how payment for work carried out can be made legally and the cover offered in the insurance policy. She explained the only way to legally pay someone would be as a PAYE employee or as a self-employed individual. The remaining members discussed the proposal in depth and it was agreed that the proposal could not be accepted as it stood. Going forward the Council could discuss creating a paid employee position or expanding the scope of the existing grass maintenance contract to a handyman role before it was put out to tender.

Cllr A Sadler and Cllr P Sadler returned to the room; Chairman P Sadler took the Chair.

14. Traffic safety system

Cllr P Sadler and Cllr G Parks detailed information gained from their meeting with CCllr Goggin and the representative from Westcotec. After a lengthy discussion, Council were all in favour for expressing further interest in the portable VAS machine initiative.

15. Allotment tenancy agreement

Council adopted the new draft which will be given to all allotment holders. Proposed by Cllr P Sadler, seconded by Cllr A Sadler. All in favour.

16. Digger hire for work to allotments

Cllr A Sadler explained he can get a 1-ton digger with a bucket delivered for a day's hire for £110 plus VAT. Cllr Dewar advised that following the research into grass maintenance it appears that the parish council insurance will not cover the use of a digger. Cllr A Sadler and Cllr Dewar to look at alternative options.

17. Accounts

Payments for approval and signatures at meeting on 3rd November 2021

Cheque	Payee	Amount	Payment Details
300176	Elizabeth Crook	£370.22	Clerk wages, accom. & expenses
300177	Katherine Lott	£86.92	RFO wages & accom.
300178	Mr A Sadler	£65.52	Fixing for allotment gate and fuel
300179	Great Oak Tree Land Services	£168.00	Grass maintenance
300180	DM Payroll Services	£66.00	Payroll service for first half 2021/22
300181	EACH	£300.00	Donation
300182	Essex & Herts Air Ambulance	£300.00	Donation
300183	Age Concern Colchester	£100.00	Donation
300184	Tendring Brass Band	£100.00	Donation
300185	Chris Gooch	£20.00	Allotment deposit
300186	Paul Hughes	£20.00	Allotment deposit
300187	Ray Widdowfield	£20.00	Allotment deposit

Cheques written	BACS	Direct Debits	Receipts
£1,616.66	£0	£134.47	£11,751.00

Balance of accounts with Unity Trust = £42,971.60

18. Reports from Amenities Representatives

Allotments	Fees not received yet from Plots 10 & 11. <i>Cllr Dewar to chase.</i> Cllr Dewar has been given permission to purchase a can of white spray paint. He also asked for a round robin email to be sent to all allotment holders to remind them not to pile items in the incinerator and then leave them.
Playing Field	Cllr A Sadler has met with representatives regarding the renewal of the play equipment and addition of extra outdoor gym equipment. The goal net fixings have broken yet again. Cllr Dewar suggested an option to better secure them, <i>Cllr A Sadler and Cllr Dewar will look into it.</i>
Tennis Court	The net has been put into storage until the court reopens next April.
Footpaths	Footpath 8 has tree roots protruding. <i>Cllr G Parks to report to ECC.</i>
Tree Warden	Nothing to report.

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Hazel Close Open Space	Cllr P Sadler asked when the hedging will be cut back. Clerk advised that having said they would carry it out TDC are waiting now until the leaves have come off in November/December.
Thorrington in Bloom	Vacant

19. Clerk's report

The footbridge that Cllr Sait noted at the previous meeting on the footpath near Brightlingsea has already been reported.

A resident reported a non-functioning Parish Council owned street light on Brightlingsea Road. The light will be replaced with a new LED head in the second half of the upgrade. The Clerk will contact the contractor to start the second phase.

E.ON did not receive the feeder pole contract renewal due to a change in their process. After a 25-minute phone call and an email of a copy of the original paperwork, they agreed to honour the quoted price at the time.

Email received from Gordon Evans from Kendalls to say that going forward his company will no longer be carrying out grass maintenance as part of scaling back due to ill health.

The missing manhole cover opposite May ^{Pightle BS} Pightle has been reported again to Anglian Water.

20. Councillor's reports

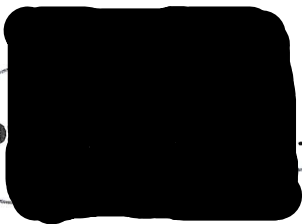
Cllr P Sadler noted that the new bin still has not been installed in Church Road. *Clerk to chase with TDC.*

Cllr A Sadler suggested that, as the District and County Councillors now circulate their reports ahead of the meeting and given the time pressure on meetings, could it be respectfully put to them that they take questions during their item rather than reading the reports out. Council members in agreement that this would be a better option.

Cllr S Parks reported that the pathway towards the cross is really dangerous and is getting narrower. The Clerk noted the responsibility falls to the tenant farmer to rectify and previous issues getting action taken by him. Cllr A Sadler added the kerbstones are buried under grass and needs cutting back.

Date of next meeting 1st December 2021

Closure. There being no further business to discuss the Chairman closed the meeting at 9.50pm

SIGNED 

Date. 1.12.21