

THORRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held via conference call on
Wednesday 4th November 2020 at 7pm



253
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Present: Cllrs P Sadler, A Sadler, J Sait, G Parks & S Parks

Also present: CCllr Goggin, DCllr Wiggins, E Crook (Clerk), K Lott (RFO) & A Dewar

The meeting was called to order at 7.04pm by Cllr P Sadler, Chairman

1. **Apologies for absence** – Cllr Damant

2. **Disclosure of Pecuniary Interests** – None provided

3. **Minutes of previous meeting**

The minutes of the meeting held on 2nd September 2020, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

4. **Public Questions** – No members of the public present

5. **Reports from District & County Councillors**

DCllr Wiggins reported that DCllr Scott attended a Tendring District Council (TDC) virtual All Members Briefing where the Government White Paper on Planning and the Local Government Reform was spoken about.

DCllr Scott had a virtual Local Planning and Planning Policy Committee meeting (LPPPC) where discussions took place about TDC's response to the White Paper. Recreation Disturbance Avoidance and Mitigation Strategy and its impact on the coast and environment was also discussed.

Recycling boxes have been given out to new residents in Avocet Place. New bollards have been installed on Hazel Close Open Space and medicines have been delivered to residents.

CCllr Goggin advised he has noticed several of the potholes on both sides of the level crossing had been repaired. He was not certain whether the works had been carried out by Network Rail or Essex County Council (ECC). Cllr P Sadler noted that the work was carried out by Network Rail and following discussion about the quality of the finish has asked the Cllrs to compose an email for Clerk to forward to Network Rail regarding the concerns of the temporary repairs.

CCllr Goggin has seen the report on the B1027 speed survey and the 30mph speed limit is being extended towards Thorrington Cross to cover the new road.

The half term meals and lunches run by ECC has seen little uptake.

During the current lockdown the Rush Green recycling Centre is to remain open.

Each County Councillor has been given a £10,000 locality grant to spend in their parish, to enable project that otherwise could not be done. Cllr P Sadler explained that she and CCllr Goggin had spoken at length about options and a new seat encouraging people to talk would fit the criteria and benefit the village. It is proposed that it is sited on Chapel Lane playing field, with signage detailing that anyone sat there is willing to talk. The idea is to be discussed by the Council members later in the meeting.

CCllr Goggin and DCllr Wiggins were thanked by the Chairman and left the call at 7.41 pm to attend the Alresford Parish Council meeting.

28/7

6. (a) Planning Applications

20/01343/FUL Proposed first floor and single storey extension and enlargement of shop area with internal alterations. Post Office, Clacton Road, Thorrington

(b) Planning Resolutions/Determinations:

20/00733/LBC Proposed replacement of brickwork in living room inglenook fireplace and strip gloss paint from ceiling and wall beams. Willows, Salmons Lane, Thorrington.

Approval - Listed Building Consent 04.09.2020 D/D

20/01297/AGRIC A balanced cut and fill excavation to create a farm reservoir. Great Marsh Farm, Marsh Farm Lane, Thorrington. **Determination prior approval not required 12.10.2020 D/D**

20/00908/FUL Proposed erection of a general agricultural building. Whitehouse Farm Church Road, Thorrington. **Approval – Full 19.10.2020 D/D**

7. Co-option of a councillor

One application was received and it was proposed that Angus Dewar be co-opted on to the Council. Proposed by Cllr A Sadler, seconded by Cllr Sait and all voted in favour.

8. (a) To consider and approve the draft budget for 2021/22

It was proposed that the draft budget drawn up by the RFO was accepted by Cllr P Sadler, seconded by Cllr S Parks with all in favour.

(b) To agree level of precept for 2021/22

Precept to remain at £22,000. Proposed by Cllr A Sadler, seconded by Cllr Sait, all in favour.

9. Hedges surrounding Chapel Lane playing field

After discussion of the three quotes received, Council decided to accept the quote from John Peak & Sons. Proposed by Cllr A Sadler, seconded by Cllr Sait. All in favour.

10. Donations

Only two organisations wrote in so it was agreed to divide the money between them. Essex & Herts Air Ambulance £400 and Age Concern Colchester £400. Proposed by Cllr P Sadler, seconded by Cllr S Parks. All in favour.

11. To review the Internal Auditors report year end 31st March 2020

The Internal Auditor's report to year ending 31st March 2020 was reviewed and accepted

12. Key holders list

Clerk will update the existing list of keyholders.

13. To consider the purchase of the 12th Edition of Local Council Administration (£147.99)

Purchase was agreed. Proposed by Cllr A Sadler, seconded by Cllr A Dewar and all in favour.

14. Essex County Council Grant Initiative

Council discussed options for a recycled plastic bench with a ground anchor kit for soil. Council agreed that the Clerk obtain further information and apply to CCllr A Goggin.

15. To approve overtime

(a) Council approved the Clerk to claim overtime of 4 hours for uploading documents to new website. Proposed by Cllr Sait, seconded by Cllr P Sadler and all in favour.

(b) Council approved the RFO to claim 11 hours overtime for annual audit preparation for remote audit. Proposed by Cllr Dewar, seconded by Cllr Sait and all in favour.

(c) Council approved the Clerk to claim 11 hours overtime for annual audit preparation and

205

organising remote audit. Proposed by Cllr Dewar, seconded by Cllr A Sadler and all in favour.

16. Street light maintenance contract

As all quotes have not been received this motion has been moved to the December meeting.

17. Chapel Lane Playing Field Covid 19 Risk Assessment

This was approved by Council and the Clerk asked to order a sign for each entrance (3 in total).

18 Accounts

Payments for approval and signatures at meeting on 4th November 2020

Cheque	Payee	Amount	Payment Details
300098	Elizabeth Crook	£336.27	Clerk wages, accom. & expenses
300099	Katherine Lott	£65.24	RFO wages & accom.
300100	HMRC	£68.40	Quarterly tax payment
300101	Kendall Facility Management Ltd	£268.57	Grass maintenance
300102	Elizabeth Crook	£323.55	Clerk wages, accom. & expenses
300103	Katherine Lott	£63.62	RFO wages & accom.
300104	Mr J Sait	£30.00	Manure for allotments
300105	Kendall Facility Management Ltd	£268.56	Grass maintenance

Cheques written	BACS	Direct Debits	Receipts
£1436.94	£0	£508.16	£12053.00

Balance of accounts with Unity Trust = £42,176.95

19. Reports from Amenities Representatives

Allotments	Manure has been delivered. Potential new allotment holder enquiry.
Playing Field	Goal nets need retying.
Tennis Court	No report due to being closed
Footpaths	Dangerous wooden footbridge towards Brightlingsea
Tree Warden	No report
Hazel Close Open Space	Over half term holidays 2 dog signs vandalised, some tree branches have been broken and increase in litter and dog waste as both bins are full.
Thorrington in Bloom	Vacant

20. Clerk's Report


An allotment holder emailed requesting access to the storage container. TDC Emergency Planning and Business Continuity Team have asked for three emergency contacts as they are carrying out an audit of the details they currently hold.

21. Councillor's Reports

Cllr Sait advised of the difficulty he had with getting assistance with an oil leak on Clacton Road. Initially Essex Highways refused to help, so a number of other agencies were called and he was eventually advised to call 999. On attendance the Fire Brigade reported the issue to Essex Highways, who finally arrived and contained the hazardous material.

Date of next meeting Wednesday 2nd December 2020

Closure. There being no further business to discuss the Chairman closed the meeting at 8.58pm

SIGNED... 

Date 2/12/2020