

# THORRINGTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Village Hall on  
Wednesday 2<sup>nd</sup> September 2020 at 7pm



**Present:** Cllrs P Sadler, A Sadler, J Sait, J Damant, G Parks & S Parks

**Also present:** CClr Goggin, DCllr Scott, E Crook (Clerk) & K Lott (RFO)

The meeting was called to order at 7.01pm by Cllr P Sadler, Chairman

**1. Apologies for absence – None received**

**2. Disclosure of Pecuniary Interests**

Item 15 - Cllr A Sadler and Cllr G Parks are allotment holders

**3. Minutes of previous meetings**

**(a) Extraordinary meeting**

The minutes of the meeting held on 18<sup>th</sup> February 2020, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

**(b) Last meeting**

The minutes of the meeting held on 4<sup>th</sup> March 2020, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

**4. Public Questions - There were none**

**5. Reports from District & County Councillors**

DCllr Scott reported that he and DCllr Wiggins attended a virtual All Members Briefing on 1<sup>st</sup> September at Tendring District Council (TDC), discussed was the soon to be published white paper on Local Government Reform and the white paper on Planning for the Future.

DCllr Scott advised he continues to receive regular updates on the coronavirus situation from Ian Davidson, Chief Executive of TDC.

Recycling boxes have been given to residents in Avocet Place.

DCllrs Scott and Wiggins have delivered medicines to residents in Thorrington.

Very positive comments from residents regarding the resurfacing of Thorrington Cross have been received.

Cllr P Sadler mentioned the rotten wooden bollards at HCOS to CClr Scott and he will ask for a site visit from the Essex Rangers.

The owner of Alresford Venture playground is looking for 14 members of staff, DCllr Scott has requested that local people from Thorrington and Alresford are considered for roles first.

**DCllr Scott was thanked by the Chairman and left the meeting at 7.17pm to attend the Alresford Parish Council meeting**

CCllr Goggin brought to Councils attention that planning had been granted for Alresford Venture Park but there are concerns regarding the entrance coming out onto a 60 mph road.

The B1027 speed review is in document stage and the Local Highways Panel (LHP) are meeting on 17<sup>th</sup> September.

The Colne Community School will be having a zebra crossing installed outside of the school.

CCllr Goggin requested information regarding the pot holes for the pothole initiative 2020.

Each County Councillor has been given £10,000 to spend in their area for the benefit of residents. CCllr Goggin has asked the Council to come up with ideas for possible projects.

Cllr G Parks asked if CCllr Goggin could report a yellow road sign that had been left at Thorrington Cross following the recent roadworks.

CCllr Goggin gave thanks to all the volunteers that helped during the lock down.

Cllr G Parks asked CCllr Goggin for an update regarding the Chapel Lane junction which goes onto the B1027. He was advised that the junction will remain unchanged unless the proposed layout by ECC was accepted.

**CCllr Goggin was thanked by the Chairman and left the meeting at 7.52pm to attend the Alresford Parish Council meeting**

**6. (a) Planning Applications - None received**

**(b) Planning Resolutions/Determinations:**

**20/00288/LUPROP** Proposed replacement of existing sliding patio door with bifold or sliding aluminum unit. Willows, Salmons Lane, Thorrington. **Lawful Use Certificate Granted 21.04.2020 D/D**

**20/00508/DETAIL** Proposed reserved matters pursuant to 18/00466/OUT allowed at appeal, to build 2no two-storey residential (use class C3) dwellings at the currently vacant land at Sambeck Caravans, Woodlands Business Park, Tenpenny Hill, Thorrington. Reserved matters to formally use the existing right of way access road between existing properties Delaval Lodge and Verran. **Approval - Reserved Matters/Detailed 08.07.2020**

**19/00804/FUL** - Proposed change of use of existing barn to B2, creation of new vehicular entrance and erection of access gates and wall. Pound Farm, Clacton Road, Thorrington. **Approval – Full 20.07.2020 D/D**

**20/00200/OUT** Conversion of existing stables into a 3-bed dwelling with all matters reserved. Rookwood Stables, Brightlingsea Road, Thorrington. **Approval Outline. 22.05.2020 D/D**

**7. Decisions made since last meeting**

For the record it was noted that during lockdown the Council had remotely agreed the purchase of dog waste bags, renewal of the council insurance and the closure of play facilities.

**8. Annual service pay scale review for RFO**

Annual service increment. Proposed by Cllr P Sadler, seconded by Cllr G Parks. All in favour.

**9. Pay scale review for Clerk**

Clerk was awarded an increment for completing the CiLCA qualification and an annual service increment. Proposed by Cllr Damant, seconded by Cllr S Parks. All in favour

**10. Annual Governance Statement 2019/20**

This was approved and signed by the Chairman and the Clerk

**11. Accounting Statements 2019/20**

Accounting statements were considered, approved and signed by the Chairman.

**12. Play Equipment Annual Inspection**

Having considered the report, the Council decided to wait for the outstanding S106 money.

**13. Feeder pillar on playing field**

The Council approved the renewal price for the contract to supply electricity to the playing field. Proposed by Cllr G Sparks, seconded by Cllr A Sadler. All in favour

**14. Local Council Clerk's Guide**

The purchase of the Local Council Clerk's guide was approved. Proposed by Cllr Sait, seconded by Cllr P Sadler. All in favour

**15. Allotment Insurance**

The quote of £120.94 was accepted. Proposed by Cllr Sait, seconded by Cllr Damant.

**16. Allotment Fees**

The Council agreed that fee would remain at £26 made up of the rent £17, water charge £6 and manure £3. Proposed by Cllr Sait, seconded by Cllr P Sadler.

**17. Accounts**

(a) Council to review essential payments made during national lockdown

Cheque	Payee	Amount	Payment Details
300068	Elizabeth Crook	£253.32	Clerk wages, accom. & expenses
300069	Katherine Lott	£63.62	RFO wages & accom.
300070	Connor Missenden	£80.00	Bus shelter quarterly clean
300071	Elizabeth Crook	£231.12	Clerk wages & accom.
300072	Katherine Lott	£63.62	RFO wages & accom.
300073	JRB Enterprise Ltd	£568.20	Dog waste bags
300074	EALC	£375.36	Affiliation Fees
300075	Kendall Facility Management Ltd	£268.57	Grass maintenance
300076	Elizabeth Crook	£332.92	Clerk wages & accom.
300077	Katherine Lott	£63.62	RFO wages & accom.
300078	HMRC	£59.40	Quarterly tax payment
300079	BHIB	£859.99	Insurance premium
300080	Kendall Facility Management Ltd	£268.57	Grass maintenance
300081	CPRE	£36.00	Membership
300082	Elizabeth Crook	£287.54	Clerk wages, accom. & expenses
300083	Katherine Lott	£63.62	RFO wages & accom.
300084	CVST	£25.00	Membership
300085	Kendall Facility Management Ltd	£268.57	Grass maintenance
300086	Tendring District Council	£55.20	Annual inspection of play equipment

Cheques written	BACS	Direct Debits	Receipts
£4224.24	£0	£1499.19	£11217.00

(b) Payments for approval and signatures at meeting on 2<sup>nd</sup> September 2020

Cheque	Payee	Amount	Payment Details
300087	Elizabeth Crook	£283.12	Clerk wages, accom. & expenses
300088	Katherine Lott	£63.62	RFO wages & accom.
300089	Mr J Sait	£30.00	Manure for allotments

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300090	EALC	£357.77	Councillor training
300091	Kendall Facility Management Ltd	£268.56	Grass maintenance
300092	Elizabeth Crook	£331.48	Clerk wages, accom. & expenses
300093	Katherine Lott	£73.34	RFO wages & accom.
300094	Mr A Sadler	£72.55	Fuel for mower and dog fouling signs
300095	Kendall Facility Management Ltd	£268.57	Grass maintenance
300096	Chris Knott Insurance	£120.94	Allotment insurance
300097	Heelis & Lodge	£210.00	Internal Audit Fee

<b>Cheques written</b>	<b>BACS</b>	<b>Direct Debits</b>	<b>Receipts</b>
£2079.95	£0	£591.14	£1716.46

**Balance of accounts with Unity Trust = £33,102.35**

**18. Reports from Amenities Representatives**

Allotments	A tenant was reported using a hose attachment as a sprinkler, the Clerk will remind holders in their renewal letter that this is prohibited.
Playing Field	Equipment is being used despite the signs stating it is closed. The goal nets need securing again.
Tennis Court	Still closed. The area has been sprayed with weed repellent.
Footpaths	Footpath 13 is still a problem with the public right of way but this has already been reported to ECC.
Tree Warden	By Cross Farm the tree to the left is in need of attention. Toward Thorrington Cross the second tree down is very dead.
Hazel Close Open Space	The wooden bollards which are rotten have been reported to TDC.
Thorrington in Bloom	Vacant

**19. Clerk's Report**

The minutes have been reinstated in the correct format onto the new website to meet new requirements.

**20. Councillor's Reports**

Cllr G Parks reported the pavements around the Cross are crumbling and overgrown.

Cllr Damant explained the car parked outside Firmin Gardens belongs to a contractor. The vehicle has a low skirt and is unable to access the site.

Thorrington Friends have been praised for their help during the pandemic with delivering shopping and carrying out other tasks for shielding residents.

Cllr Sait said the hedging around the playing field in Chapel Lane needs cutting back. Clerk to obtain three quotes for Council to decide at next meeting.

Cllr P Sadler reported that the dog waste bins are overflowing due to the recent bank holiday.

**Date of next meeting Wednesday 4<sup>th</sup> November 2020**

**Closure.** There being no further business to discuss the Chairman closed the meeting at 8.54pm

SIGNED  .....

Date 2/9/2020 .....