

Minutes of Thorrington Parish Council's Meeting
held at the Village Hall on Wednesday 5th September 2018

Present: Cllrs P Sadler, J Damant, J Hindle (until 9pm) K Miller, A Sadler, J Sait, S Sawyer, K Sharpe, S Turner.

Also present: CCllr A Goggin, DCllrs F Nicholls & R Heaney (from 7.20pm)
 5 members of the public & K Fairhurst (Clerk)

The meeting was called to order at 7pm by Cllr P Sadler, Chairman

1. **Apologies for absence:** There were none
2. **Disclosure of Pecuniary Interests** – There were none.
3. **Minutes of the last meeting**
 The minutes of the Meeting held on 4th July 2018, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.
4. **Public Questions –**
 4 members of the public, living on Clacton Road, raised their concerns about the number of vehicles, especially heavy lorries, exceeding the speed limit when driving past their homes. There was concern for the safety of residents and pedestrians. Various possible solutions were considered but it was accepted that there would be no quick fix. They were advised to get a petition to show support from other villagers and present this to the Parish Council. CCllr Goggin explained the LHP process for a speed survey to be undertaken and DCllr Nicholls advised of his ongoing work to try to achieve a 30mph limit in all Villages in Tendring.
5. **Reports from County & District Councillors**
 CCllr A Goggin reported that the number 87 Heddingham bus to Brightlingsea had now ceased to operate as the service was no longer profitable. First buses have taken over the Brightlingsea route but there will be a 7 week delay before they can provide early and late weekday and any Sunday services. CCllr Goggin has organised a temporary Car Pool, with the support of 52 volunteers, to enable residents without transport to visit relatives in Colchester hospital on a Sunday. CCllr Goggin then reported on a meeting he had attended with the Portfolio holder at ECC where he raised the issue of the proposed one way system in Chapel Lane, Thorrington. The ECC engineers do not support the one way system for reasons of safety. The Parish Council do not agree that speeds would increase and safety would be compromised. It was proposed that the one way system be tried for one year. The Parish council would draft a second application to the LHP asking for a form of "interim arrangement." This would be presented at the next LHP meeting in October.
 CCllr Goggin was thanked by the Chair and then left the meeting at 7.55pm to attend the Alresford P C Meeting.
 DCllr Nicholls reported that he would continue to press for a 30 mph limit in all the villages in Tendring. He would support the one -way system in Chapel Lane. D.Cllr Heaney reported that discussions regarding the Garden Communities were continuing. As Colchester & Braintree Councils were also involved in the discussions there needed to be agreement on all the options. It was hoped that agreement would be reached by September 2019.
 DCllrs Nicholls and Heaney were thanked by the Chairman.
 (2 members of the Public left the meeting)

6(a) Planning Applications:-

18/01136/FUL. Demolition of existing barn and garden room and construction of a new 12 bed supported living home to extend existing 5 bed residential care home, Land to rear of Orchards, Station Road, Thorrington. (Danshell Healthcare) *Council had serious concerns and asked DCllr Nicholls to "call in" this application.*

18/01237/FUL. Variation of Conditions to allow alteration to house type on Plot 10, addition of s/s projection to rear. Heathfields, Clacton Road, Thorrington. *Council had no comments to make.*

18/01238/AGRIC. Erection of General Purpose agricultural building, Marsh Farm, Marsh Farm Lane, Thorrington. *For information only. D/D15/8/18*

18/01263/FUL. Proposed alterations and extensions to dwelling house, Borel House, Church Road, Thorrington. *Council had no comments to make.*

18/01292/COUNOT. Change of use of storage barn to two bedroom dwelling, Land adjacent Brook Cottage, Tenpenny Hill, Thorrington. *For information only*

6(b) Planning Resolutions/Determinations:-

18/00484/FUL. Extension to create second storey and proposed detached annexe, Briarpatch, Brightlingsea Rd, Thorrington. *Full approval 13/7/2018 D/D*

18/00659/FUL. Annexe, March House, Clacton Rd, Thorrington. *Full approval 2/7/18. Committee decision.*

18/00745/FUL. Rear addition, March House, Clacton Rd, Thorrington. *Full approval 27/06/2018. D/D*

18/00886/FUL. Dwelling & cart lodge, Crossview, Clacton Rd, Thorrington. *Full approval 2/8/2018 D/D*

18/00894/FUL. 2 storey rear extension, 1Heathlands, Thorrington. *Full approval, 19/7/2018. D/D*

18/00956/FUL. Demolition of chalet bungalow & outbuildings. Erect replacement dwelling with a 3 bay garage. Cross Farm, Station Rd, Thorrington. *Full approval 3/8/2018. D/D*

7. Highways Issues:

Chapel Lane (a) to discuss/approve proposed 12 month trial of one way system. This item had been discussed at Item 5.

(b) Council agreed to draft an application to LHP, asking for a 12 month "interim" arrangement. This to be considered at the next LHP meeting in October 2018.

8. Correspondence:

(a) An e.mail had been received from a Resident expressing concerns about litter in the Village and the location and number of bins. The Clerk would respond with locations of all bins.

(b) The contract with e.on for electricity supply to the Playing Field would become due for renewal in October. The Clerk would source a supplier with cheaper standing charges.

(c) It was agreed to renew the membership of the RCCE for another year.

(d) EALC – invitation to and details of AGM on 20th September 2018.

9. Reports from Amenities Representatives:

Allotments	The new barrier needed some adjustments. Cllr Sait would action. .A load of manure would be delivered next weekend. Cllr Sadler had cut the overgrowth on pathways. The bank was overgrown. Cllr Sait would source suitable person to cut it
Playing Field	Cllr A Sadler suggested that the mounds be removed as not used and to make it easier to cut the grass. This was approved. Cllr Sadler would action.
Tennis Court	There was nothing to report.
Village Hall	Cllr A Sadler reported that the VH committee were still pursuing options for a car park in the Village.
Footpaths	There were no problems to report apart from the paths being muddy.
Tree Warden	The trees along Station Road were overgrown. Cllr Turner would action.
Hazel Close Open Space	There was the usual increase in dog refuse during the school holidays.
Thorrington in Bloom	Cllr Hindle reported that the summer planting was coming to an end. There would be the usual tidy up before the Winter planting.

10. Accounts

(a) Payments approved & signed at T P C Meeting on 5th September 2018

Cheque No.	Cheque payable to	Amount	Council Minute Ref.
102318	Shield Total Insurance	£97.94	Allotment Insurance Renewal
102319	John Peak & Sons	£384.00	Playing Field hedge cut for Village Day
102320	Mrs K D Fairhurst	£360.06	Clerk's pay for Aug , Acc, Stamps
102321	Mrs K D Fairhurst	£287.79	Clerk's pay for Sept, Accommodation.
102322	M & S Bank	£71.99	Hose Reel for allotments, Back up disc, Epsom cartridge for printer
102323	Kendall Plus	£430.45	Grounds maintenance Inv T102G7072 Aug
102324	P Gunfield	£350.00	Barrier gate for allotment . Inv GEN65
102325	Thorrington Village Hall	£187.00	Hire of Hall for 11 meetings
102326	Ladywell Accountancy Services	£45.00	Inv 19/181611 Payroll charges 2018/19
102327	HMRC 120PD00297889 1906	£217.00	Q Income Tax payment for Clerk
102328	A Sadler	£125.43	Strimmer, locks, replacement fuel.

Payments for August & September - Cheques written £2556.66.

Direct Debits- (Nos.137 -140) £543.16



10(b)Receipts: £33.75 (Clerk's bursary)

10(c)Balance of Accounts with Barclays Bank as at 31st August 2018:

Current Account £200.00, Savings Account: £.

Total £ --TBA when Bank statement received

Direct Debit Payments

D/D No.	Payable to	Amount	Details of Payments
137	e.on H15F9C42E5	£159.63	12 July – Street Lighting for June 2018
138	e.on H1614EBB81	£164.96	11 August – Street Lighting for July 2018
139	e.on H162F3AFAO	£29.19	12 Sept – Feeder Pillar, P.Field 28/08/18
140	A & J Lighting	£190.38	Q maintenance Sept to Nov 2018

Quarterly Statement of Accounts with Barclays Bank as at 29 June 2018

Balance of Business Premium account: £31,453.31
 Balance of Community Account: £ 200.00
 Total: £31,653.31
 Less unpaid cheque £ 128.00

£31,525.31

Cash Book Totals

Balance at 29 March 2018 £25,960.58
 Receipts £11,815.88
 £37,776.46
 Payments £ 6,251.15

Total £31,525.31

NB. Precept £10,500 – paid into Bank Account on 5th April 2018

- 11. To propose nominations for “The Pride of Tendring Awards”.**
 Council were agreed that the 2 litter pickers be nominated again this year.

DCllrs Heaney & Nicholls left the meeting at 8.50pm

- 12. Playground Equipment** – it was agreed that the Playing field Rep would make a visual check of all equipment each week and complete a report.

- 13. To approve a rolling program of replacing the old street lights with LED units over the next 5 years.**

The Clerk reported that most of the street lights which TPC were responsible for were between 30 & 40 years old. The cost of replacing all the lights with LEDs at today's prices would be in the region of £16,000. To avoid a large bill in the future the Clerk had suggested replacing some of the lights with LEDs each year. Cllr A Sadler suggested that Council apply for a grant to cover part of the cost of replacement. The Clerk would look into the possibility of securing grant funding .

- 14. Raddi Ramps** – A reply from RR's solicitors is expected by 14th September.

[Handwritten mark]

15. TDC had made a request for 3 emergency points of contact in the Village. It was noted that in case of an incident/emergency the appropriate emergency services should be called.

16. Grass Cutting -the container for storing a mower & other maintenance equipment has been sited on the allotment area.

17. Allotments:

(a) To agree tenancy fees for the coming year.

It was decided that rent should be £20 a year. There would be an additional charge of £12.00 to cover the cost of water this year and a further amount of £3 for manure. Total fees for the coming year would be £35.00 per allotment.

(b) Renewal of the annual insurance for allotment holders was approved. Cost £97.94. Allotment holders would not be expected to contribute.

18. Village Day Report - Cllr Miller reported that this years' Village Day had been a success. Donations had been made to local groups and Water Aid. It was decided to purchase a defibrillator which would be partly funded from Village Day funds and partly from a BHF grant. There was uncertainty regarding the future frequency and location of Village Day as the committee are deciding the future of this event. Cllr Miller would feed back comments to the committee.

19. Key Holders - The clerk would make an up to date list of keyholders.

20. Clerk/RFO

(a) To approve annual pay increase for Clerk - an increase of one point on the scale was approved. All in favour.

(b) To approve the proposal for the current Clerk to become the RFO only and a new Clerk to be appointed. This was approved. All in favour.

(c) To confirm hours of working for new Clerk as 26 a month and RFO as 6 hours a month. This was confirmed.

(d) To approve overtime for current Clerk during handover to new Clerk when appointed. This was approved.

21. Clerk's report. The Clerk reported that complaints about cars parking on pavements in the Village should be directed to the enforcement team at TDC. The Clerk asked for permission to book a place on a training course for Elections in 2019. Cost £85.00 but 75% refundable via Clerk's bursary. This was approved. An application had been submitted to Essex Community Foundation for a grant to purchase a lawn mower for Village use. The Clerk had made enquiries from the Land Registry to ascertain ownership of the lane running alongside the allotment site. Only part of the lane is registered.

22. Councillors Reports

Cllr Sharpe reported an increase in demand from the food bank following the introduction of Universal Credit and thanked Council for their support.

Date of Next Meeting Wed 3rd October 2018 after allotment holders meeting at 7pm.

Closure. There being no further business to discuss the Chairman closed the Meeting at 9.45pm

SIGNED.....  Date 3/10/18