

Minutes of Thorrington Parish Council's Meeting
held at the Village Hall on Wednesday 6th June 2018

Present: Cllrs: P Sadler, J Damant, J Hindle, A Sadler, J Sait, S Sawyer, K Sharpe, S Turner.

Also present: CCllr A Goggin, 4 members of the public, K Fairhurst (Clerk)

The meeting was called to order at 7.05pm by Cllr P Sadler, Chairman

1. **Apologies for absence:** DCllrs F Nicholls and R Heaney

2. **Disclosure of Pecuniary Interests** – There were none.

3. **Minutes of the last meeting**

The minutes of the Meeting held on Wednesday 2nd May 2018, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

4. **Public Questions** –

3 local residents expressed their concerns regarding the proposed application to build an annexe in the garden at March House. As there was no confidence in the Planning System it was suggested that they contact the local Member of Parliament with their concerns.

5. **Report from County Councillor A Goggin.**

CCllr Goggin reported that the bus company Hedingham were considering withdrawing the Number 87 bus serving Brightlingsea and local villages. With the introduction of the Number 62 First Bus on the Brightlingsea route, the Number 87 service had changed from being marginally profitable to not profitable. Discussions were to take place. Concerns were whether First buses would cover the weekend and early & late services.

Chapel Lane – the report on the proposed one way system had been received by CCllr Goggin and circulated to Councillors. There was anger at the outcome of the feasibility study and it was felt necessary to challenge the findings of this report. It was agreed to hold a special meeting for Councillors and other interested parties to formulate a strategy to move this issue forward. This could then be taken to the portfolio holder for his consideration. There would be no guarantee of success. Council agreed to meet with CCllr Goggin on Monday 11th June to formulate a strategy.

There was discussion regarding the recent car rally around Clacton and surrounding villages. Generally, it had been well received but some concerns were raised regarding speeding by non-rally drivers and last minute changes to the route. Cllr P Sadler reported that the Highways Rangers had agreed to clean the bollards in Brightlingsea Road once a month. CCllr Goggin reminded the meeting that Brightlingsea Road is now classified as R1.

Cllr Sadler thanked CCllr Goggin who then left the Meeting to attend the Alresford PC Meeting.

6(a) Planning Applications:-

18/00745/FUL. Proposed rear addition to March House, Clacton Road, Thorrington. (See also 18/00659/FUL. Proposed Annexe, March House.) *Council re-stated their previous comments. Clerk would ask DCllr Nicholls to "call in" application 18/00659/FUL.*

18/00163/FUL. 29 specialist bungalows (for over 55's) Land to West of Edwards Drive, Thorrington. *Council confirmed their previous comments on this application.*

6(b) Planning Resolutions/Determinations:-

18/00338/FUL. Detached outbuilding, Old Rectory, Church Rd, Thorrington. *Full approval 4 May 2018.D/D*

18/00380/FUL. New access road to agricultural building Brook Cottage, Tenpenny Hill, Thorrington. *Full approval 2 May 2018 D/D*

18/00466/OUT. Two dwellings, Sambeck Caravans. *Refused 15/05/18 D/D*

18/00467/FUL. New offices. *Full approval 15/05/18 D/D*

7. Reports on Highways Issues: Updates

- a. **Proposed Chapel Lane** – see Item 5
- b. **Church Road -Traffic Calming** – nothing to report.

8. Correspondence:

- (a) **BHIB Insurance.** The new policy was accepted and the new premium approved. Proposed P Sadler, seconded K Sharpe. All in favour.
- (b) **CPRE** – the annual membership renewal was approved. Proposed J Sait, seconded J Hindle. All in favour.

9. Reports from Amenities Representatives:

Allotments	Cllr Sait reported that a barrier for the entrance to the allotment had been ordered and would be delivered in the next few days. Cllr A Sadler reported that a hose reel was leaking. Cllr Sait would obtain cost of a new one.
Playing Field	Cllr A Sadler reported that the grass cutting was of a poor standard. The Clerk re-stated the requirement for a weekly visual check on the play equipment.
Tennis Court	It was reported that the Tennis Court needed spraying to kill the weeds and the white lines need repainting.
Village Hall	There was nothing to report.
Footpaths	Cllr P Sadler reported that the path between the Red Lion pub & the field needs weeding. Cllr A Sadler would action.

Tree Warden	Cllr Turner reported that the new trees were growing well. A resident was watering them regularly. Council would thank him.
Hazel Close Open Space	Cllr P Sadler reported the usual increase in dog refuse over the school holiday period.
Thorrington in Bloom	Cllr Hindle reported that all new planting had been completed and the watering rota had been set up.

10. Payments signed at Thorrington Parish Council Meeting on 6th June 2018

Cheque payable to	Amount	
BHIB Ltd	£1280.68	Insurance premium for Parish Council
Wicksteed Leisure Ltd	£3.26	VAT for Inv 801052 Play equipment
Kendall Plus	£430.45	Grounds maintenance Inv T101G7004
Tendring District Council	£52.78	Annual Play inspection 2018
TCVS	£25.00	Membership renewal, Inv 200001851
CPRE	£36.00	Membership renewal, Inv 59423
Heelis & Lodge	£128.00	Internal audit fee. Inv HL8052
HMRC 120PD002978891903	£213.20	Q tax payt for Clerk
Mrs K D Fairhurst	£341.37	June pay, mileage, accom, stationery, stamps
Mrs J Hindle	£51.00	Plants for flower beds
e.on H15D9E71BE	£23.97	Electricity for Playing Field Feb/May 2018
A & J Lighting	190.38	Street Lights maintenance June/Aug 2018

Payments for June - Cheques written £2561.74. Direct Debits- £214.35

Receipts: £1260.03 (VAT refund)

Balance of Accounts with Barclays Bank at 31 May 2018: Current Account £200.00, Savings Account: £34,250.51. Total: £34,450.51

Direct Debit Payments from April 2018 to June 2018

D/D No.	Payable to	Amount	Details of Payments
132	e.on H15A1D0906	£145.14	12 April – electricity for March 2018
133	e.on H15COA2D04	£154.52	12 May – electricity for April 2018
134	e.on H15D9E71BE	£23.97	12 June – electricity for Playing Field
135	A & J Lighting	£190.38	15 June – Q maintenance chge

- 11(a) Internal Auditor's Report to year ending 31st March 2018 was reviewed and accepted.
- 11(b) The Internal controls were reviewed and found to be satisfactory.
12. The Annual Governance Statement and the Certificate of Exemption were approved and signed by the Chairman & Clerk.
13. Accounting Statements -these were considered, approved and signed by the Chairman and RFO.
- 14 Risk assessment was reviewed. Amendments were made to the Council Management section. There is no longer a need for an external audit when the Income or expenditure is less than £25,000. There is no longer a Parish Magazine. Reports are forwarded to local press for publication.
15. Play Equipment - the Annual Play Inspection report was considered. Cllr A Sadler was asked to obtain quotes for replacing the old equipment. This would be mainly funded from any s106 monies received. All were in favour.
16. Grass cutting. Council considered the purchase of a mower for use on Hazel Close & the Playing Field to supplement the work of the Grounds Maintenance contractors. Cllr Sait would source a suitable machine for consideration at next meeting.
17. Car Parking on the Playing Field in Thorrington. This Item was deferred until the next full Council meeting to allow more time for discussion.
18. Clerk's Report. The new GDPR had come into effect on 25th May and the Clerk asked Councillors to be aware of the need to protect people's personal data at all times. The solicitors representing Raddi Ramps had requested an extension to the date required for responding to the "letter before claim". This was approved. Their reply should be received by 8th June after which no further delay would be acceptable. The CIL questionnaire had been completed by Cllr P Sadler.
19. Councillors Reports: It was noted that some of the hedges on Chapel Lane were overhanging on to the pavement. The Clerk would send letters to the houses concerned. Cllr Damant reported that cars were being parked on the pavement in Station Road. The Clerk was asked to write to Essex Police to report this.
20. Date of Next Meeting Wednesday 4th July 2018.
21. Closure. There being no further business to discuss the Chairman closed the Meeting at 9.50pm

SIGNED

Date

4/7/18