

**Minutes of Thorrington Parish Council's Meeting**  
**held at the Village Hall on Wednesday 7<sup>th</sup> March 2018**

**Present:** Parish Councillors: P Sadler, J Damant, J Hindle, K Miller, J Sait, S Sawyer, K Sharpe, S Turner.

**Also present:** CCllr A Goggin, DCllrs F Nicholls & R Heaney, A Sadler, K Hindle, 10 members of the public, K Fairhurst (Clerk)

The meeting was called to order at 7 pm by Cllr P Sadler, Chairman

**Part A**

- 1. **Apologies for absence:** None
- 2. **Disclosure of Pecuniary Interests** – There were none

3. **Minutes of the last meeting**

The minutes of the Meeting held on Wednesday 7<sup>th</sup> February 2018, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

- 4. **Public Questions** – Several members of the public raised their concerns about the proposed development of 29 bungalows on land to the West of Edwards Drive in Thorrington. These properties would be for people over 55 and/or those with or supporting someone with a disability. Council advised that they could not influence the decisions of the planning department at Tendring District Council but would make known the resident's concerns. A question was asked concerning the definition of "a flexible boundary". Council would refer this question to TDC for clarification. The residents were advised to raise their concerns with TDC through the planning portal/ website.

5. **Reports from County and District Councillors:-**

**CCllr Goggin** reported on how Essex CC had responded to the recent adverse weather conditions. They had 62 machines with ploughs working on 57 salting routes and were able to grit 2000 miles of road in 3 hours. The number of hits on 'twitter' increased substantially during this period. There had been a large increase in the number of potholes reported in the County and the priority would be to identify the most dangerous ones and put in temporary fillings as an urgent measure. The Frating Abbey Farm Road speed survey didn't show perception regarding speeding.

**CCllr Goggin was thanked by the Chairman.**

*\* ECC has responsibility for 5000 miles of roads in Essex. Therefore many roads were gritted 4 or 5 times in the bad spell.*

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**DCllr Nicholls** reported that Tendring DC are holding a public consultation on the proposed introduction of Wheelie bins with a fortnightly collection to replace the black sacks currently collected weekly. The green waste would continue to be collected weekly and special arrangements for collection from the disabled would continue as now. The new bins would be mainly funded by Essex CC and it was expected the use of wheelie bins would be cost effective. Residents are invited to make their comments on the TDC website before the 16<sup>th</sup> March 2018. The changes would take effect from 2019 when the current contract ends. A Councillor asked how s106 monies were allocated. It was confirmed that, at the present time, to qualify for s106 monies 10 properties needed to be built in one phase.

**DCllr Heaney**- there was nothing further to report.

**DCllrs Heaney & Nicholls were thanked by the Chairman.**

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## Cllr Goggin left the meeting at 8pm to attend the Alresford PC Meeting

### 6(a) Planning Applications:-

18/00163/FUL. Construction of 29 specialist bungalows (for those aged over 55 and/or those with or supporting someone with a disability) with associated roads, parking and garaging. Land to West of Edwards Drive, Thorrington. *Council commented that some residents had serious concerns about this proposed development as it was felt it would represent overdevelopment of the village and place additional strains on the traffic flow.*

18/00267/FUL. Single storey rear extension and garage conversion, The Cherries, Church Road, Thorrington. *Council had no comments to make on this application.*

### 6(b) Planning Resolutions/Determinations:-

17/02003/FUL Extensions to form additional bar & restaurant areas, new kitchen & extension to first floor flat to form new kitchen. Red Lion Pub, Thorrington. *Full approval 29/01/2018*

17/02151/FUL. Variation of condition 2 of approved application 16/00789/FUL, Bryngwynant, Brightlingsea Road, Thorrington. *Full approval, 9/2/18.*

17/01066/FUL. Construction of sewage pumping station & electricity substation, Land to West of Edwards Drive Thorrington. *Full approval 20/02/18. D/D*

### 7. Highways Issues:

- (a) Chapel Lane – one way system – it was hoped for an update next week.
- (b) Church Road Traffic Calming – there was nothing to report.
- (c) Tenpenny Hill – update – there was nothing to report.

### 8. Correspondence:

Rita Sharpe – thanked TPC for their gift in recognition of her years preparing & distributing Grapevine.

Essex Partnership University – Invitation to Open House Meeting in Clacton to hear about latest news and developments in the health service in this area.

Essex Highways Service Delivery Survey – Cllrs were invited to complete survey.

### 9. Reports from Amenities Representatives:

Allotments	There is one vacant plot. A new electricity meter had been installed.
Playing Field	Vacant – this would be taken over by the new Councillor
Tennis Court	There was nothing to report
Village Hall	Vacant – this would be taken over by the new Councillor.
Footpaths	Cllr P Sadler reported a fallen sign. She would get the number for the Clerk.

Tree Warden	Cllr Turner – reported that four trees had been ordered and Landscape Services had been asked to plant them when they were delivered. Cllr Sait would arrange for surplus soil to be removed. TDC Parish Tree Planting Grant would pay half the cost
Hazel Close Open Space	Council are still waiting for TDC to re-erect the damaged post for the dog refuse bin. The Clerk will chase TDC.
Thorrington in Bloom	Cllr Hindle would organise a tidy up of the bed at Thorrington Cross.

10. TDC Parish Tree Planting Grant – see above Item 9, Tree Warden.

11(a) Accounts - Payments approved & signed at TPC Meeting 7<sup>th</sup> March 2018

Cheque No.	Cheque payable to	Amount	Council Minute Ref.
102288	Citizens Advice Tendring	£100.00	Donation
102289	Mr J Sait	£18.00	Gift for R Sharpe - Grapevine
102290	Mrs K D Fairhurst	£267.07	Pay for March & accommodation x 4
102291	HMRC 120PD002978891812	£188.20	Income Tax for Clerk
D/D 128	Affinity Water	£59.41	Water for allotment Oct 17 to Mch 18
D/D 129	A & J Lighting	£190.38	Quarterly Maintenance Mch to May 2018
D/D130	e.on H1583324DD	£131.09	Electricity charges for February 2018
D/D131	e.on H15825A4FA	£24.78	Electricity - Feeder Pillar. Nov17/Feb18

Payments for March - Cheques written £573.27. Direct Debits £405.66

11(b) Receipts: None. 11(c) Balance of Accounts Barclays Bank as at 28 February 2018: Current A/c £200.00, Savings A/c £26,735.66. **Total £26,935.66**

12. **Review of Standing Orders/Financial Regulations** – these were reviewed and found to be fit for purpose.
13. **To Review effectiveness of Internal Controls** – these were considered to be effective.
14. **To appoint internal auditors for the accounts year ending 31<sup>st</sup> March 2018.** Resolution:- “It was resolved that Heelis & Lodge be invited to carry out this audit”. Proposed P Sadler, Seconded J Hindle. All in favour.
15. **Risk Assessment** – This item was considered at Item 19 in-camera.
16. **Clerk’s Report**- the Clerk had received details of the actions required by Council to comply with the new Data Protection Laws to be introduced in May 2018. The Clerk reminded Councillors that “A member (Councillor) may not issue an official order or make any contract on behalf of the council”.
17. **Councillor’s Reports** – there were none.

**Resolution. It was resolved that for reasons of confidentiality Thorrington Parish Council conduct the next Items in camera. The Press and Public were excluded from Part B.**

**Agenda Part B - in camera**

**18. To co-opt a Parish Councillor** - There were two applicants for the vacancy. A Sadler and K Hindle. Councillors recorded their choice of candidate and Andy Sadler received an absolute majority of votes. Resolution: "It was resolved that Andy Sadler be co-opted to serve as a Parish Councillor". He was then invited to join the meeting.

**19. The Amenities Representatives were reviewed and there was no change.** Cllr A Sadler would become responsible for the Playing Field and Village Hall. A Resident had offered to check the condition of the play equipment on a weekly basis. The clerk would check if this was acceptable to the Insurers. Cllr A Sadler would carry out initial safety checks.

**20. Skate Ramp**

(a) Cllr Miller reported that CIF, being aware of the situation, had asked to be kept updated. Tesco Bags of Help had offered the assistance of an "enabler" should Council feel it would be appropriate. They asked for monthly updates.

(b) The Clerk reported that all appropriate paperwork had been submitted to DAS Law for their consideration and they would inform Council of their recommendations in due course.

(c) To Approve the motion: "The Council agrees to appoint DAS Law to act on their behalf if Legal Action against Radium Ramps is considered appropriate". Proposer Cllr Miller, Seconded Cllr Damant. All were in favour.

**21. Grass Cutting Quotation for 2018.**

Three quotations had been received for the Grounds maintenance contract for 2018. After discussion, Council decided to accept the quote from Kendalls. It was agreed that this contract be for one year to assess the quality of the service provided. "Resolution: It was resolved to accept the quotation from Kendall & Hewit Ltd (Kendall PLUS) for the Landscaping contract for Thorrington in 2018" Proposed: Cllr Sait, Seconded Cllr A Sadler. Majority in favour.

**22. Date of Next Meeting: Wednesday 4<sup>th</sup> April 2018 at 7pm. The Annual Parish Meeting will be held before the Council Meeting. There being no further business to discuss the Chairman closed the Meeting at 9pm.**

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Date... 4/4/18 .....