

**Minutes of Thorrington Parish Council's Meeting**  
**held at the Village Hall on Wednesday 7<sup>th</sup> June 2017**

**Present:** Parish Councillors: P Sadler, J Damant, J Hindle, K Miller, J Sait, K Sharpe, S Sawyer (from 8pm), S Turner and Y Webb

**Also present:** CCllr A.Goggin (Items 1 to 5)  
DCllrs R.Heaney & F.Nicholls (Items 1-12), K.Fairhurst (Parish Clerk)

The meeting was called to order at 7pm by Cllr P Sadler, Chairman

1. **Apologies for absence:** None

2. **Disclosure of Pecuniary Interests -** None

3. **Minutes of the last meeting**

The minutes of the Annual Meeting held on Wednesday 3<sup>rd</sup> May 2017, having been previously circulated, were agreed by those present and signed by the Chairman as a true and accurate record.

4. **Public Questions –** None.

5. **Reports from County & District Councillors**

CCllr Goggin spoke about his concerns regarding the new procedures for the LHP. He was also concerned that the more pressing projects would not be prioritised. The new LHP consists of 4 Essex County Councillors and 4 Tendring District Councillors. The public or parish councillors will only be able to attend by invitation from the Chair. Any problems or issues must be notified by e.mail to the LHP one week before the meeting convenes.

As a recently re-elected County Councillor with a full 4 years to serve, Cllr Goggin suggested that Councils might find it helpful to have open discussions with him, maybe at a designated meeting. **Cllr Sadler thanked Cllr Goggin.**

**D.Cllr Nicholls** expressed his concerns that the start time of 2pm for LHP meetings would make it very difficult for Cllrs and invited members of the public who worked during the day to attend.

The draft Local Plan would be progressed further over the next few weeks.

**D.Cllr Heaney** fully supported the comments made by Cllr Nicholls regarding the LHP.

There was discussion regarding Councils obtaining 106 monies as a significant number of new properties had been built in Thorrington. The process would have to be carefully monitored and money applied for so that the village is able to get full benefit Section 106 agreements. In 2018 there will be a levy set by TDC (under government instruction) applied to all properties built and not just new developments. This will replace Section 106 agreements.

**Cllrs Nicholls and Heaney were thanked by the Chairman.**

**C.Cllr Goggin left the Meeting at 7.50 to attend the Alresford PC Meeting.**

6. (a) Planning Applications:

Ref: 17/00707/FUL. Construction of 2 storey side & first floor rear extension, Hillview, Tenpenny Hill, Thorrington. Mr Wiseman. Council had no comments to make on this application.

17/00728/FUL. Single storey, flat roofed swimming pool building with retractable roof, including changing room, plant room and cloakroom. Windyridge, Brightlingsea Road Thorrington. Mr G Parker. Council had no comments to make on this application.

17/00733/FUL. Replace existing conservatory with garden room complete with insulated flat roof and glazed roof lantern. Thors Park, Brightlingsea Road, Thorrington. Danshell Group. Council had no comments to make on this application.

17/00721/OUT. Erection of one house and one bungalow. Land at Station Road, Thorrington. M Green. Council had no objections.

17/00828/FUL. First floor extension and front porch. Mr D Williams, 22 Clover Drive, Thorrington. Council had no comments to make on this application.

b) Planning Resolutions/ Determinations

17/00300/FUL - Bay Tree House, Brightlingsea Road, Games Room. Approved

17/00358/FUL - Thorpe House, Brightlingsea Road, 2 storey side & single storey rear extensions. Approved.

17/00572/FUL - 2 storey extension, The Lodge, Frating Abbey Farm Road, Approved

7. Reports on Highways Issues: Updates

a. Proposed Chapel Lane - One Way System

Nothing further to report. Update expected after LHP meeting on 29<sup>th</sup> June.

b. Church Road -Traffic Calming

The Clerk reported that the Speed and Volume survey for Church Road (LTEN172005) had been ordered with the survey team and was now awaiting the results.

8. Reports from Amenities Representatives:

Allotments	Cllr Sait reported that another load of Manure had been delivered. It was noted that dog walkers were still parking their cars on the allotment area. There was discussion regarding increasing the cost of the annual rent as this has not been done recently. This would be advised to Allotment holders in their rent demand letters sent out prior to their Annual Meeting in October.
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Playing Field	Cllr Webb reported that an item resembling a bed had been dumped on the Field (possible fly tipping issue) It was noted that there was an abundance of mushrooms growing on the field. The grass had grown very long after the heavy rains of recent days. There was a hole on the Skate Ramp – this would require consideration. See Item 11.
Tennis Court	The Tennis Court was being well used. Some minor repairs were needed. Cllr Sait would action.
Village Hall	The Hall had been repainted inside. It was intended to obtain new drapes for the stage. It had been agreed by the Village Hall Committee that the kitchen be given a makeover.
Footpaths	Cllr Sadler reported that there was overgrowth of foliage and weeds from the garden of Cottage Number 2 on the footpath opposite the Red Lion. The Clerk would write to the owners of the Cottage asking if they would remove the overgrowth from their garden to stop it obstructing the public footpath.
Tree Warden	None this Month.
Hazel Close Open Space	Cllr Sadler had obtained verbal permission from the owner of house No 13 Hazel Close to attach a 'No fouling' sign to her wall. Cllr Sait would position the other 2 signs at appropriate places on the field.
Thorrington in Bloom	Cllr Hindle reported that all the planting had been done. There had been a problem with the tap at the Village Hall but this was believed resolved. One of the flower beds on the Clacton Road had been damaged by a vehicle. The Clerk would ask Landscape Services to attend to the plants and shrubs. Cllr Sawyer would repair/replace the damaged sleepers.

**9. Correspondence:**

Acknowledgement of letter sent to Local Government Boundary Commission setting out the views of TPC on the Electoral Review of Tendring.  
 A local resident was concerned that a resident in Thorrington was operating a car repair business from his home. The resident has been advised to contact TDC Planning Department with his concerns.

**10(a) Accounts:**

Payments for the Month totalled £1597.70. There were no Receipts.  
 Balance in Barclays Bank as at 31 May 2017 was £31,292.39.

**10(b) Cheques Approved & Signed and Direct Debits paid.**

Cheque no.	Cheque payable to	Amount	Council Minute Ref.
102239	Landscape Services	£619.00	Grass cuts to recreational areas and verges. Invs 307/319/327
102240	EALC	£40.00	Course fees for Clerk. Inv 8203. (Mins & Agendas).

102241	Heelis & Lodge	£216.00	Inv HL 7037. Internal Audit fees for 2016 & 2017
102242	SLCC	£82.00	Membership Fee for Clerk
102243	Mrs K D Fairhurst	£267.62	Clerk's pay, accommodation (5 wks) mileage (108) stamps (£14.52)
102244	HM Revenue & Customs	£138.40	Income Tax payment for Clerk
102245	Mrs J Hindle	£76.99	Plants & Growmore for flower beds
D/D 110 *	e.on H1422ACE5A	£140.46	Street Lighting for April 2017
DD 111	e.on H147DoD388	£24.23	Feeder Pillar, Playing Field Feb/May

NB.\* DD109 A & J Lighting £190.38 taken from Bank a/c on 2 May.

**11. Skate Ramp**

Arrangements have been made to have the old Skate Ramp dismantled and removed from site after the Village Day in August.

**12. Play Equipment**

- (a) The Annual Inspection report was considered. All risks were rated as low or very low.
- (b) It was agreed that minor repairs should be done as needed and to monitor the hole in the old Skate Ramp prior to it being dismantled.

**D.Cllrs Nicholls & Heaney left the meeting at 8.35pm**

**13. The Annual Governance Statement was approved.**

Proposed K Miller, seconded J Hindle. All in favour.

**14. (a) The Accounting Statements were considered.**

**(b) The Accounting Statements were approved.**

Proposed by K Miller, seconded by J Hindle. All in favour.

**(c) The Accounting Statements** were duly signed and dated by the Chairman.

**15. The Internal Auditor's Report was reviewed and accepted.**

**16. The Risk Assessment was reviewed and considered to be appropriate.**

**17. (a) The Clerk's claim for 6 hours overtime pay, for the extra hours worked to prepare for Audit, was approved.**

**(b) The number of hours worked by the Clerk each week was discussed.**

**(c) The proposal to increase the number of hours worked by the Clerk each week from 6 to 8 was approved. Proposed K Miller, seconded J Damant. All in favour.**

**18. Clerk's Report**

The Clerk had obtained prices for Dog Waste Bins. It was agreed that a new bin be purchased for the field opposite the Allotments.  
There had been no progress in getting the litter bin on Clacton Road moved from the old bus stop to the new bus stop. The Clerk will continue to chase this.

**19. Councillor's Reports**

It had been reported that the "Caution Children" sign at the entrance to Chapel Lane was missing.  
Cllr Sait would insert Notices on the Noticeboard at Thorrington Cross. It was agreed to bring this Noticeboard back into use once it had been re-hung to open sideways and not bottom to top. Cllrs Sait and Sawyer to attend to the re-hanging.  
The Tennis club funds would be managed by the Clerk/RFO.

**20. Date of Next Meeting Wednesday 5<sup>th</sup> July 2017.**

**21. Closure.** There being no further business to discuss the Chairman closed the Meeting at 9.20pm

*P. Sadler*  
Actual Signature Redacted

5/7/17