

Minutes of Thorrington Parish Council's Annual Meeting
held at the Village Hall on Wednesday, 3rd May 2017

Present: Parish Councillors. P. Sadler, J. Damant, K. Sharpe, J. Sait, S. Sawyer, S. Turner, Y. Webb

Also present: DCllr F Nicholls, K. Fairhurst (Parish Clerk), and 4 residents.

The meeting was called to order at 7.00pm by Cllr P. Sadler – Chairman

1. **Election of Chairman**
Cllr. P. Sadler was duly elected as Chairman and signed her Declaration of Acceptance of Office form. Proposed: J. Damant, Seconded J. Sait. All in favour.
2. **Election of Vice-Chairman**
Cllr. J. Damant was duly elected as Vice-Chairman and signed his Declaration of Acceptance Form. Proposed P. Sadler, seconded K. Sharpe. All in favour.
3. **Election of Representatives**
The following were duly elected:-
 - Allotments – Cllr Sait
 - Playing Field – Cllr Webb
 - Tennis Court – Cllr Sawyer
 - Village Hall – Cllr Sharpe
 - Footpaths – Cllr Sadler
 - Tree Warden – Cllr Turner
 - Hazel Close Open Space – Cllr Sadler
 - Thorrington in Bloom – Cllr Hindle
 - TDALC members – Cllrs Sadler and Turner
4. **Apologies for absence**
C.Cllr A Goggin, D.Cllr R Heaney, J. Hindle and K. Miller.
5. **Disclosure of Pecuniary Interests**
None.
6. **Minutes of the last meeting**
The minutes of the last meeting on 5th April 2017 having been previously circulated were then agreed by those present and signed by the Chairman as a true and accurate record.
7. **Public Questions**
Mr & Mrs Green informed the Meeting that they had submitted a planning application to TDC to build a house, bungalow and outbuildings on a disused orchard they own on Frating Road. The outbuildings would be used to store machinery. Mr & Mrs Green proposed to plant woodland to act as a screen. The Chairman explained that the Parish Council would be given an opportunity to comment at a later date, but TDC would approve or refuse the application. Council thanked Mr & Mrs Green for their courtesy in informing the Council of their intentions.
8. **Reports from County & District Councillors**
ECCLr A Goggin was unable to attend this Meeting as he was standing for re-election in the County Council elections the following day.

D.Cllr Nicholls informed the Meeting that the TDC Full Council Meeting would be held on 9th May, Highways Panel Meeting on 8th June and the Local Panel Meeting on 15th June. As Mick Page would be standing down a new Chair would be elected to the LHP. The Tendring 5 year Plan for Land supply was nearly complete.

9(a) Planning Applications

17/00497/FUL. Erection of S/S outbuilding, Mrs L Aungier, Pear Tree Cottage, Clacton Road, Thorrington. *Council had no comments.*

17/00572/FUL. Two storey extension, Mr A Paul, The Lodge, Frating Abbey Farm Road, Frating. *Council had no comments.*

17/00603/FUL. D & T Welham, Construction of 2 Bay Cartlodge, Homewood, Church Rd, Thorrington. (This is a second application. First one refused, Delegated decision). *Council had no comments.*

17/00609/FUL. Proposed Detached bungalow, Stables at Brook Farmhouse, Colchester Main Rd, Alresford. Mr & Mrs Christmas. *Council had no comments.*

9(b) Planning Resolutions/Determinations – for Information.

17/00212/LUPROP. S/S extension, Wedgewood, Station Rd, Thorrington. Approval granted 10 April 2017.

17/00360/TPO. Reduce tree. Old Rectory, Church Rd, Thorrington. Full approval 10 April 2017.

17/00090/FUL. Proposed erection of 10 bungalows, Station Rd, Thorrington. Refused, Delegated decision.

10. Reports on Highways Issues:

a. Proposed Chapel Lane – One Way System.

Cllr Sait reported on the dangerous state of the pavement in Chapel Lane. It was suggested that photos be taken to illustrate the problem. Cllrs Sait and Sawyer would action.

b. Church Road – proposed Traffic calming – Update.

A speed survey is required to validate our request for traffic calming and the representative for ECC Highways had asked for confirmation of where Council wish the equipment to be sited. Cllr Sawyer will re-submit the required information.

11. Reports from Amenities Representatives:

Allotments	<p>There was concern regarding a resident’s illegal parking of vehicles, dumping of rubbish and smoke from burning rubbish. After discussion the Clerk was asked to write to the resident to report these issues and inform the resident that if such actions continued Council would have to take further action to remedy the situation. Cllr Sait would get a quote for the cost of a barrier to prevent illegal access to the Allotment site. An allotment holder had informed the Council that he would not be paying for water and manure this season as he would not be using his allotment. Council were agreed that all Allotment holders should pay their share of the water and manure whether used or not as per the Rules and Regulations accepted/signed by all Allotment holders. There was discussion regarding the siting of dog waste/litter bins. It was agreed that the existing litter bin be re-sited by the new bus shelter at Berberis Cottage and a new dog waste bin be purchased and sited on the field opposite the Allotment site. The Clerk will ask TDC to reposition their litter bin from the old bus shelter site to the new.</p>
------------	---

Playing Field	The Annual Play Inspection had been completed and the report received. Cllrs Sait and Sawyer were concerned that some of the equipment was no longer fit for purpose. Cllrs Sait, Sawyer and Webb would liaise and prepare list of suggestions for actions to be discussed at the next Meeting.
Tennis Court	The management of the tennis court has not been decided. The Clerk will seek guidance as to how to proceed.
Village Hall	Cllr Sharpe reported that the purchase of a dishwasher had been discussed but it was not felt to be a viable option. New crockery would be purchased
Footpaths	There was nothing to report.
Tree Warden	There was nothing to report.
Hazel Close Open Space	There had been the usual increase in dog fouling over the Bank Holiday period.
Thorrington in Bloom	No report was made.

12. Correspondence:

EALC – necessary to increase fees to meet increase in expenditure.

East Anglia Children's Hospice – requesting a donation. This would be considered later in the year.

Norris & Fisher Insurance Brokers – offering their services to Parish Councils.

Council is satisfied with their current Insurers.

13. Accounts

a) Cheques approved and signed:

Cheque No.	Cheque payable to	Amount	Council Minute Ref.
102233	Landscape Services	£336.00	Grass cuts to recreational areas (10/4) and verges (11/4) Invs. 296
102234	EALC	£344.54	EALC & NALC affiliation fees 2017/18
102235	Mrs K D Fairhurst	£220.30	Clerk's salary, accommodation – 4 wks, mileage.
102236	JRB Enterprise Ltd	£591.30	Purchase Dispenser Refill bags. Inv 16725
102237	TCVS	£25.00	Inv.200001349 Membership Affiliation fee for April 2017/end Mch 2018
102238	Aon UK Limited	£1198.25	Insurance for TPC 1 June 2017/18
D/D 107	e.on H1442F6555	£132.70	Street lighting for March 2017
D/D 108	A & J Lighting	£190.38	Q. maintenance Mch, Apl, May 2017

b) To review the Internal Auditor's Report year end 31 March 2016

This was reviewed and was considered to be satisfactory. The comments were noted.

c) To review effectiveness of internal controls

These were reviewed and considered to be satisfactory.

14. **To consider repairs to Playground surfaces**
This was discussed in Item 11 and would be considered at the next Council Meeting on June 7th.

15. **To approve the purchase of a replacement dog waste bag dispenser**
It was agreed to defer the purchase of a new dispenser as Cllr Damant had repaired the old one. It was noted that the cost of a new dispenser would be approximately £80.

16. **To consider/approve the payment of Annual Membership fee for SLCC at a cost of £82.00.** This was approved.

17. **To consider/approve purchase of book by C Arnold Baker "Local Council Administration. Cost £73.60.** This was approved. Proposed J Damant, Seconded P Sadler. All in favour.

18. **Clerk's Report & General Update on Current Projects**
The Clerk reminded Council of some minor tasks which were outstanding: Doggy signs for Hazel Close open space, removal of redundant Noticeboard at Thorrington Cross, and location of keys for the Playing field. These tasks would be completed as soon as practicable. The Clerk explained that she was intending to visit the County Records Office in Chelmsford to deposit 2 Minute books and to research what TPC documents are lodged there in order to compile a full listing.

19. **Councillor's Reports**


A burger van had been doing business from the County Council service area off Clacton Road. There was concern to ensure the necessary licence/permits were in place. Cllr Sait would make enquiries. Cllr Sharpe reported that the last edition of the Grapevine would be December 2017. Rita would be retiring after 33 years and as yet no one had offered to take over. Cllr Sharpe requested that the sum of £150.00 which the Council usually donated to the Grapevine be donated to the Graveyard in addition to the usual donation from Council. This would be considered later in the year at the appropriate time. There was concern regarding a new access and vehicle crossing at Burrs Farm where the road bends sharply. It was noted that there had been no change as yet to the Railway footway crossing points between the Village and Gt Bentley.

20. **Date of next meeting –**

Wednesday 7th June 2017 at the Village Hall in the Main Hall at 7pm.

21. **Closure**

There being no further business the Chairman closed the Meeting at 8.55pm

SIGNED.....  Date 7/6/17.....
Chairman