

**Minutes of Thorrington Parish Council's Meeting  
held at the Village Hall on Wednesday 1st March 2017**

**Present:** Parish Councillors: J Damant, J Hindle, K Miller, J Sait, K Sharpe, S Sawyer, S Turner and Y Webb

**Also present:** CCllr A.Goggin (Items 1 to 5), DCllr R.Heaney (Items 1 to 11), K. Fairhurst (Parish Clerk)

The meeting was called to order at 7 pm by Cllr J Damant – Vice Chairman

1. **Apologies for absence** Cllrs F. Nicholls and P. Sadler
2. **Disclosure of Pecuniary Interests** - None
3. **Minutes of the last meeting**  
The minutes of the meeting held on 1st February 2017, having been previously circulated, were agreed by those present and signed by the acting Chairman as a true and accurate record.
4. **Public Questions** - There were none
5. **Reports from County & District Councillors**  
**Cllr Goggin** had been informed that ECC Highways team hoped to carry out repairs to the potholes, along part of Moverons Lane, Brightlingsea, before the end of March. The water leak on the road approaching the Church had been fixed. The next Highways Panel Meeting would be on 23rd March. Cllr Goggin stated that the Budget is the key issue with ECC at the moment. They were not making any increase in Core Rate, which had stayed the same for the last 5 – 6 years. There was a government option to add 3% provided it was Ring Fenced for Children and old people. Cllr Sait raised the issue of Fly Tipping and the rules relating to recycling centres. It was felt that some recycling centres were applying the rules differently. Cllr Goggin asked to be given a list of incidents and he would look into the problems. He was asked about the cost of "clear ups" from illegal tipping but did not know these costs. Cllr Sharpe asked if it would be possible for the Council Tax spend to be shown as a Pie Chart. Cllr Goggin would ask if possible.

**Cllr Heaney** informed the Meeting that TDC needs to keep big reserves to provide hospitality and pay for repairs in the event of flooding in the area. Cllr Heaney also informed the Meeting that if TPC wished to oppose a Planning Application it was important to ask Cllr Nicholls to "call it in" before it went to the Planning Committee. Cllr Sharpe asked about getting a Village Plan. Cllr Heaney indicated that preparing and producing a Village Plan was a costly and time consuming exercise and would have limited influence on future planning decisions.

Cllr Damant thanked Cllr Goggin who then left the Meeting at 7.40pm.

**6. (a) Planning Applications :**

Ref: 17/00212/LUPROP. Proposed S/S extension, Wedgewood, Station Road, Thorrington. For information only

**b) Planning Decisions -**

Appn No. 16/01478/FUL Single storey side extension, 17 Clover Drive, Thorrington. Full approval had been given on 16/02/2017.

**7. Reports on Highways Issues: Updates**

**a. Proposed Chapel Lane – One Way System**

It was noted that sections of the footpath had been marked up.

**b. Church Road Traffic Calming**

A Scheme Request Form had been completed and submitted to LHP for consideration. It was felt that the form didn't represent what had been discussed at the site meeting on 19<sup>th</sup> January 2017. The clerk was asked to write to Joe Hazlehurst with this comment.

**8. Reports from Amenities Representatives:**

Allotments	Cllr Sait and the Clerk would review the Allotment Tenancy Agreement before the Annual Allotment Meeting in October 2017.
Playing Field	Cllr Webb will forward flooring quote to Clerk.
Tennis Court	Nothing to report this Month
Village Hall	Nothing to report this Month
Footpaths	The bridge along Footpath 8 which had been in a dangerous state had been repaired.
Tree Warden	It was reported that the top had been broken off the new Oak tree.
Hazel Close Open Space	None this Month
Thorrington in Bloom	None this Month

**9. Correspondence:**

NHS England informed Council that an application for inclusion in a pharmaceutical list at 3a Woodlands Business Park, Tenpenny Hill, Thorrington, in respect of distance selling premises by Brightlingsea Health Project Ltd, had been granted.

Rural Community of Essex –Application form for Village of the Year Competition.

Victim Support who are in urgent need of Volunteers.

TDC to inform Council that Precept will be paid into our account on 6th April

Tesco Grant: e.mail - BACS Credit paid into our account on 16 February.



**10. Accounts - Cheques approved and signed:**

Cheque no.	Cheque payable to	Amount	Council Minute Ref.
102221	Frating & Thorrington PCC	£250.00	Donation for Graveyard (s.137)
102222	Frating & Thorrington PCC	£150.00	Donation for Grapevine (s.137)
102223	M & S Bank	£215.99	Software & anti-virus for TPC from Transparency Code Grant. Ref.13467958
102224	Cheque Cancelled		Written in error
102225	EALC	£85.00	Accounting course for Clerk. Inv 7914
102226	M & S Bank	£163.98	Scanner, hard Drive, Cartridges for TPC from Transparency Code Grant Ref. 392857
102227	Mrs K D Fairhurst	£275.71	Clerk's pay for March 2017, mileage, accommodation, stationery.
102228	HMRC 120PD00297889	£136.00	Income Tax payment for Q/e 31 Mch
102229	Mrs K D Fairhurst	£181.45	Clerk's pay for Nov 2016
D/D 102	e.on Ref: H13E511896	£132.70	Street lighting for December.2016
D/D 103	e.on. Ref: H1405079F3	£132.70	Street lighting for January 2017

**11. Skate Ramp.**

(a) Cllr Miller had e.mailed detailed specifications for the new Skate ramp to all Cllrs prior to the Meeting. It was felt important to ensure that the completed project would conform to the appropriate Safety standards and a Certificate be provided. Cllr Miller would check. Cllr Miller felt that 'Radii Ramps' offered the best value for money whilst meeting the required criteria. Payment would be made in 3 Stages and the proposed start date would be September 2017. The annual service costs would be £375 per annum, the first service after one year would be free of charge.

(b) After discussion it was agreed to offer the Contract for the new Skate Ramp to Radii Ramps, provided that Safety Standards Certification would be provided. Proposed by Cllr Miller, seconded by Cllr Sait. All were in favour.

Cllr Healey left the Meeting at 8.10pm

- 12. To consider Quotes for repairs to Playground surface** – this item would be considered at the next Council Meeting.

- 13. **To confirm the appointment of Internal Auditors for the account year ending 31<sup>st</sup> March 2017.** It was agreed that Heelis & Lodge be appointed again this year.

**14 Clerk's Report**

It had been decided (November 2016) that the Notice board at Thorrington Cross be removed as it was not at an appropriate location. There was discussion regarding a regular Inspection Procedure of Parish Council Assets. Cllr Webb offered to make an inspection prior to each Council Meeting and report any remedial actions required. The Asset Register was reviewed and updated. There had been another incident of a Resident of Thors Park urinating in the Playing Field. It was felt necessary to report this incident to Social Services/CQC as it constituted a Safeguarding Issue. The Clerk would write to Social Services and Thors Park. An e.mail had been received from a Resident regarding the Council's response to the proposed development of 10 bungalows on land to North of Morton House, Station Road. This e.mail requested a reply from the Chairman who, being unable to attend this and the next Meeting, would reply as soon as practicable.

**15. Councillor's Reports**

Cllr Turner had noticed a Sandwich Bar in the layby on Clacton Road. Cllr Hindle had been asked why there is no Bottle Bank in the village. It was felt that there was no available space for one to be located. Cllr Sait offered to collect the bottles from the Resident. Cllr Sharpe reported that he had attended the funeral of Hugh Culley. Tom Byrne had asked for his good wishes to be passed on to Councillors. Cllr Miller reported that a meeting to discuss this year's Village Day would be held on 9<sup>th</sup> March. Cllr Miller had been in contact with a researcher from the local University regarding litter. Cllr Sait had also attended the funeral of Hugh Culley, which had been well represented. Cllr Sait made a suggestion that the layby along the Clacton Road side of the Playing Field be enlarged to ease the problem of parking close to the village shop. It was noted that a resident is seeking permission to build a new house on land belonging to Glebe Farm. A Parishioner had reported an incident where a family had taken their dogs onto the Playing Field, which is not allowed, and when challenged had responded with both verbal abuse and physical intimidation. The Parishioner reported this incident to the Police who are investigating this as a Public Order offence.

- 16. **Date of next meeting - Wednesday, 5<sup>th</sup> April 2017** at the Village Hall in the Main Hall after the Annual Parish Meeting at 7pm.

- 17. **Closure.** There being no further business, the Chairman closed the Meeting at 8.55pm.

SIGNED

*J. Damant*  
Actual Signature Redacted

Date

*5 April 17*