

THORRINGTON PARISH COUNCIL

Agenda for the Parish Council
meeting held

at

Thorrington Village Hall

dated

Wednesday 5th June

2024

at 7pm



THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council meeting being held at Thorrington Village Hall, Church Road, Thorrington on Wednesday 5th June 2024 at 7pm. Members of the press and public are welcome to attend.

AGENDA

1. Apologies for absence:

Council members are required to forward their apologies to the Clerk ahead of the meeting.

2. Disclosure of Pecuniary Interests:

Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban.

3. Minutes of previous meeting:

To approve the minutes of the meetings held dated 6th March and 27th March 2024.

4. Public Questions - 15 minutes time allowed for this item:

Members of the public in attendance may ask the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting but are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

5. Report from District Councillor: – 10 minutes time allowed for this item:

6. Report from County Councillor: 10 minutes time allowed for this item:

7. Co-option of Councillor(s):

Council to consider applications received for the four vacant seats following the election.

8. a) Planning applications:

24/00592/FULHH Mr and Mrs T Haywood	The Glen Brightlingsea Road, CO7 8JJ <i>Householder Planning Application - single storey side extension and front porch (following demolition of existing porch and conservatory), alterations to existing front dormer window. Detached garage with car port.</i>
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b) Planning resolutions/determinations:

24/00215/FULHH Approval - Full 30.04.2024 Delegated Decision Mr Paul Forrester	The Linnets, Clacton Road, CO7 8JW <i>Proposed two storey side, part two storey rear, and part single storey rear extensions.</i>
23/01460/FUL Mr Darren Sell Appeal Notification	Darmel Lodge Brightlingsea Road Thorrington <i>Proposed new chalet bungalow to the rear of Darmel Lodge with new access, and retention of existing bungalow (Darmel Lodge).</i>

9. Approval of Documents: Financial Regulations

Council to review the financial regulations document following the update from NALC.

10. TDALC:

Clr P Sadler to take any questions in regards to TDALC report, which was circulated following the meeting being completed on 22nd May 2024.

11. Litter Picking Rota:

Council to determine rota for Litter Picking and determine if the Council fund the Black Sacks for collecting litter.

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Further information about Parish Council meetings can be found at:
www.e-voice.org.uk/thorringtonparishcouncil/meetings



12. Hazel Close Open Space:

Cllr A Sadler to propose discussion.

13. Hazel Close Open Space Hedge Cutting:

Cllr A Sadler to open discussion.

14. Allotments: Plot Holder Maintenance

Cllr C Paterson to open discussion.

15. Long term Budget Forecast/ Wishlist of Council Assets:

1 to 5 Year Plan: What is the vision of the council and what do you want to achieve? Strategic Plan & Action Plan required to show how Budgets are to be used.

16. Bottle Bank:

Parish Clerk has liaised with DC Ann Wiggins and G Scott to enquire as to how we can obtain a bottle bank for Thorrington. The Bottle Bank location has kindly been provided by The Red Lion Pub.

17. Domain & Emails:

Parish Clerk to provide an update regarding Cloud Next and Eyelid Productions: re website Domain and email platforms for quote; recommended by numerous other Parishes as they deal with the transfer from previous website. Email and Website are to be transferred to either .gov.uk or .org.uk within the next Financial Year as per PFK Little John; this is to satisfy the External Audit and to be compliant for the 2024-2025 financial year.

18. Training with the EALC:

Bulmer Parish Council have agreed to cover the entire costs of the CiLCA Qualification to start in September 2024. Study time to be discussed re splitting across 3 Parishes.

19. Code of Conduct Training:

Parish Clerk to provide an update of when the Council had Code of Conduct Training.

20. Mobile Phone & Sim:

Parish Clerk to advise CEPC proposal re Mobile Phone and Sim.

21. Electricity for Street Lights:

Parish Clerk to provide an update.

22. Dog Waste Bags:

Parish Clerk to provide an update regarding the 30 outstanding Boxes.

23. Internal Audit:

The Internal Audit was sent to Heelis & Lodge and waiting for responses.

24. Public Rights:

1st July to 9th August inclusive are the dates that can be used by members of the public to contact the RFO/Parish Clerk to discuss accounts and the audit.

25. SLCC/NALC Salary Review:

Paperwork has been received and will be sent to SLCC/NALC for review.

26. Budget Review:

Parish Clerk to review and provide feedback on Budget Review at July Meeting, following completion of 1st Quarter 2024/2025.

27. Accounts:

Payments for approval and signatures at meeting on 5th June 2024.

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28. Reports from Amenities Representatives :

Allotments	Councillor G Parks
Playing Field	Councillor A Sadler
Tennis Court	Councillor G Parks
Footpaths	Councillor Krinks
Tree Warden	Councillor S Parks
Hazel Close Open Space	Councillor P Sadler

29. Clerk's Report:

30. Councillor's Reports:

Date of next meeting 3rd July 2024

Closure

Lynsey Ritchie-Fagg – Parish Clerk & RFO

30th May 2024

DRAFT