

THORRINGTON PARISH COUNCIL

Agenda for the Parish Council
meeting held

at

Thorrington Village Hall

dated

Wednesday 3rd July

2024

at 7pm



THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council meeting being held at Thorrington Village Hall, Church Road, Thorrington on Wednesday 3rd July 2024 at 7pm. Members of the press and public are welcome to attend.

AGENDA

1. Apologies for absence:

Council members are required to forward their apologies to the Clerk ahead of the meeting.

2. Disclosure of Pecuniary Interests:

Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban.

3. Minutes of previous meeting:

To approve the minutes of the meetings held dated 5th June 2024.

4. Public Questions - 15 minutes time allowed for this item:

Members of the public in attendance may ask the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting but are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

5. Report from District Councillor: – 10 minutes time allowed for this item:

6. Report from County Councillor: 10 minutes time allowed for this item:

7. Co-option of Councillor(s):

Council to consider applications received for the four vacant seats following the election.

8. a) Planning applications:

<u>24/00855/ADV</u>	Bus Shelter 2512-0058 Tenpenny Hill O/S Woodlands Business Park W/O Brightingsea Road Application for Advertisement Consent - Double-sided digital displays to replace existing Double-sided Internally Illuminated 6-sheet Bus Shelter advertising displays. Digital displays to portray static advertising images that change every 10 seconds.
<u>24/00627/FULHH</u> Mr Jim Parker - Camulus Builders Ltd	White House Station Road, CO7 8HY Householder Planning Application - conservation works to existing house, extension to existing house, conversion of barn to games room, conversion of second barn to form 2no. one bedroom annexes, and rebuild and extension of existing garage.
<u>24/00873/FUL</u> Mr Gary Tomlin	Cross Farm Station Road, CO7 8JA Planning Application - Extension of residential curtilage and erection of ancillary domestic development. Retention of outdoor swimming pool, utility and plant rooms.

b) Planning resolutions/determinations:

<u>24/00409/FULHH</u> Approval - Full 22.05.2024 Delegated Decision Mr and Mrs R Beckwith	35 Avocet Place, Thorrington, CO7 8FH Householder Planning Application - single storey rear extension (replacing existing conservatory).
<u>24/00149/FUL</u> Approval - Full 28.05.2024 Delegated Decision Ms Karen Pawsey	Apple Blossom Paddocks, Brightlingsea Road, CO7 8JL 1 new dwelling in lieu of prior approval for 1 dwelling, subject of application 23/01430/COUNOT.



9. Approval of Documents: Financial Regulations

Council to review the financial regulations document following the update from NALC and adopt the updated financial regulations.

10. Hazel Close Open Space:

Cllr A Sadler to provide an update regarding meeting James Hill Open Space Manager from Tendring District Council.

11. Chapel Lane Playing Field Hedge Cutting:

Parish Clerk to provide an update.

12. Playground Inspection Review

Cllr A Sadler to provide details.

13. Chapel Lane Playing Field: Usage by Sports Clubs

Parish Clerk and Cllr A Sadler to open discussion.

14. Allotments: Plot Holder Maintenance

Cllr G Parks to provide an update.

15. Cut through from Heathlands to Clacton Road - Maintenance:

Cllr A Sadler to open discussion.

16. Long term Budget Forecast/ Wishlist of Council Assets:

1 to 5 Year Plan: What is the vision of the council and what do you want to achieve? Strategic Plan & Action Plan required to show how Budgets are to be used.

17. Footpaths Numbers 3 & 13:

Cllr G Parks to open discussion.

18. Hose Reel for Allotment:

Cllr A Sadler to open discussion.

19. Weed Burner:

Cllr S Parks to open discussion.

20. Bottle Bank:

Parish Clerk has liaised with DC Ann Wiggins and G Scott to enquire as to how we can obtain a bottle bank for Thorrington. The Bottle Bank location has kindly been provided by The Red Lion Pub.

21. Domain & Emails:

Parish Clerk to provide an update regarding Cloud Next and Eyelid Productions: re website Domain and email.

22. Code of Conduct Training:

Parish Clerk to provide an update of when the Council had Code of Conduct Training.

23. Virtual Landline:

Parish Clerk to provide an update.

24. Electricity for Street Lights:

Parish Clerk to provide an update:

- a) Eon Next Feeder Pillar
- b) N Power Unmetered Supply

25. Lufkins Farm : Planning Application (Concrete Batching Plant) : Brett Aggregates Ltd

Parish Clerk to provide an update.

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26. Audit Review:

- a) Parish Clerk to provide an update regarding the Internal Audit.
- b) Parish Clerk to provide an update regarding the External Audit.

27. Public Rights:

1st July to 9th August inclusive are the dates that have been selected to be used by members of the public to contact the RFO to discuss accounts and the audit.

28. SLCC/NALC Salary Review:

Parish Clerk to provide an update.

29. Budget Review:

Parish Clerk to review and provide feedback on Budget Review at July Meeting, following completion of 1st Quarter 2024/2025.

30. Accounts:

- a) Banking Reconciliation: Signatories to review and authorise the banking at the meeting dated 5th June 2024.
- b) Payment Schedule: Signatories to review and authorise the proposed payment schedule at the meeting dated 5th June 2024.

31. Reports from Amenities Representatives :

Allotments	Councillor G Parks
Playing Field	Councillor A Sadler
Tennis Court	Councillor G Parks
Footpaths	Councillor Krinks
Tree Warden	Councillor S Parks
Hazel Close Open Space	Councillor P Sadler

32. Clerk's Report:

33. Councillor's Reports:

Date of next meeting 7th August 2024

Closure

Lynsey Ritchie-Fagg – Parish Clerk & RFO
26th June 2024