

THORRINGTON PARISH COUNCIL

Minutes of the
Parish Council Meeting
held at
Thorrington Village Hall
dated
Wednesday 7th August 2024
at 7.00pm



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MINUTES

Present: Cllrs S Parks, A Sadler, G Parks, C Paterson, G Krinks

Also present: CCLlr A Goggin, DCILr G Scott, L Ritchie-Fagg (Clerk & RFO) & Representatives from Brett Aggregates Ltd.

The meeting was called to order at 7.03pm by Vice Chairman Cllr S Parks.

1. Apologies for absence: Cllr P Sadler, Cllr L Morgan, DCILr A Wiggins

2. Disclosure of Pecuniary Interests: There were none highlighted.

3. Minutes of previous meeting: The minutes of the meeting dated 3rd July 2024, having been previously circulated, were agreed by those present and signed by the Vice Chairman as a true and accurate record.

4. Public Questions:

A Member of the Public (MOP) has highlighted the grass cut outside their home is being cut too short and ruined, this also applies to their neighbour. The MOP has provided photographs of the grass and the Parish Clerk has advised to liaise with the Parish Council and Tendring District Council to ascertain whom is cutting the grass. Parish Clerk to communicate with MOP.

5. Report from District Councillor G Scott:

- DCILr G Scott is the Art Heritage, Culture & Rural Champion for Tendring District Council (TDC) and also a Cabinet Member.
- TDC objected the Pylon Plans across the entire Tendring area and this was discussed at a Full Council Meeting.
- Cllr S Parks has advised she had emailed Jon Hamlet regarding the size of the litter bin bag and bins at the Chapel Lane Playing Field and they need to be replaced to ensure the size of all is correct. Rubbish is also being left at the bottom of the bins by Veolia. The requests were mentioned to DCILr A Wiggins previously. DCILr G Scott is to liaise with Tim Clarke regarding the concerns and Veolia.
- Cllr A Sadler has expressed concerns regarding the boundary at 4 Chapel Lane, Thorrington and the maintenance to the hedge and boundary has still not been actioned. DCILr G Scott has agreed and will look into this and provide feedback.
- DCILr G Scott had received a request from a resident within Thorrington regarding the Cordylines being removed at Thorrington Cross. The Parish Council and Parish Clerk have advised the project has been undertaken by The Orchards in agreement, with the Parish Council. The Cordylines have been removed as they were of an age where they were causing concern and the fronds when they drop are causing issues with the mower. Thorrington Cross will be planted and maintained within an ongoing project supported by both The Orchard and the Parish Council. Planting will be replaced to ensure plants are seasonal and provide a nice view to all residents all year long.
- DCILr G Scott is to chase for an update re the Bottle Bank at The Red Lion.

6. Report from County Councillor A Goggin:

- CCLlr A Goggin has advised the B1027 Project which, started 7 years ago is to be starting in September 2024 and the 40mph sign near to Avocet Place is to be removed.
- Site Clearance will also occur around signs to ensure they are visible.
- The funds for the project have been earmarked within the 2024/2025 financial year.
- This is the biggest single project to have occurred in Essex County Council (ECC) history on a B Road.

7. Co-option of Councillor(s): Council to advertise for the two vacant seats currently available on the Parish Council.

Item moved to September Agenda.

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8. a) Planning applications: There are no objections.

<u>24/00969/VOC</u> Ms Karen Pawsey	<i>Apple Blossom Paddocks, Brightlingsea Road, CO7 8JL</i> Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plans) of application 24/00149/FUL to amend the design of the dwelling.
<u>24/01016/FULHH</u> Mr and Mrs Myles and Karen Stott	<i>8 Lark Meadow, CO7 8FG</i> Householder Planning Application - Proposed first floor side extension including garage conversion for private use, and extended vehicle access to drive.

b) Planning resolutions/determinations: There are no objections.

<u>24/00592/FULHH</u> Approval - Full 09.07.2024 Delegated Decision Mr and Mrs T Haywood	<i>The Glen, Brightlingsea Road, CO7 8JJ</i> Householder Planning Application - single storey side extension and front porch (following demolition of existing porch and conservatory), alterations to existing front dormer window. Detached garage with car port.
<u>24/00855/ADV</u> Approval - Advertisement Consent 19.07.2024 Delegated Decision Mrs Adele Grogan - Clear Channel UK	<i>Bus Shelter 2512-0058, Tenpenny Hill, O/S Woodlands Business Park, W/O Brightlingsea Road</i> <i>Tendring, CO7 8JD</i> Application for Advertisement Consent - Double-sided digital displays to replace existing Double-sided Internally Illuminated 6-sheet Bus Shelter advertising displays. Digital displays to portray static advertising images that change every 10 seconds.

9. Chapel Lane Playing Field Hedge Cutting:

The Parish Council have agreed to request Landscape Services to undertake the Hedge Cutting at Chapel Lane Playing Field, once Cllr A Sadler has liaised with Landscape Services. Proposed: Cllr G Parks, Seconded: Cllr G Krinks.

10. TDALC Report:

Cllr P Sadler provided a full report following the July 2024 TDALC meeting, in which, the Parish Clerk attended and the Full Council have agreed to the report and no questions have been asked.

11. VAS Battery & New VAS System:

- Cllr A Sadler had advised he has researched the batteries within the current Vehicle Activated Sign (VAS System) and they can be purchased for £129.99. Parish Clerk to liaise with Westcotec to enquire regarding replacement battery costs. Proposed: Cllr G Parks, Seconded: Cllr G Krinks.
- Cllr A Sadler had advised that investing in a secondary Vehicle Activated Sign (VAS) would be beneficial to the entire Thorrington Community. Parish Clerk to liaise with Westcotec to enquire re prices and to seek three individual authorised quotes from specified suppliers and will liaise with TDC and ECC to ascertain the companies to send tenders too. Proposed: Cllr G Krinks, Seconded: Cllr C Paterson.

12. Allotments: Plot Holder Maintenance

Cllr G Parks had advised the following:

- Plot 1: has a new tenant and the Parish Clerk has advised their deposit and paperwork has been received.
- Plot 16: has been partially covered.
- Plot 23: Parish Clerk has received an email from the tenant advising of their continuing plans and it has been agreed by the Full Council to allow the tenant to continue to maintain their plot and cultivate within the tenancy agreement.

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- Plot 4: Will be released on 30th September 2024, ready for a new tenant. Once the Allotment Meeting has taken place, the plot will be offered to current tenants and also shared on social media, to ensure the plot does not sit empty.

13. Allotment Rental & Deposit Pricing Discussion.

Item moved to September Agenda.

14. Cut through from Heathlands to Clacton Road - Maintenance:

Parish Clerk to liaise with Landscape Services to advise the Parish Council agree with the quote for the works to be completed at Heathlands. Proposed: Cllr A Sadler, Seconded: Cllr G Parks.

15. Hose Reel for Allotment:

Cllr A Sadler had advised the costs of purchasing a replacement hose at the allotments and will be the same as the existing hose, each part can be purchased should any part become damaged, therefore, in the long term keeping costs low. Proposed: Cllr A Sadler, Seconded: Cllr G Parks

16. Bottle Bank:

Item moved to September Agenda.

17. Domain & Emails:

- Parish Clerk has advised the new website for the Parish Council is live and although needs to be navigated and updated with current pictures, the site is available to be viewed. Parish Clerk has encouraged the Parish Councillors to view and provide feedback re updates required and any areas of improvements. Until such a time as the Parish Council is in agreement with the new website, the old will be used for updating local residents and will be deleted once everybody is happy with the new web page.
- Parish Clerk has advised has sent the new email addresses and passwords to the Full Parish Council and has asked them to start using the new emails and if any help is required to ask.

18. Code of Conduct Training:

Parish Clerk had advised Tendring District Council (TDC) have arranged a Code of Conduct Training course to take place on 19th August 2024, the Course is open to Councillors and Clerks to attend, Harwich Town Hall at 6.30pm. The Full Council can attend the course and therefore, the Parish Clerk will liaise with TDC to confirm spaces.

19. Cilca Qualification:

Parish Clerk has highlighted there have been changes regarding the original funding that had been agreed for the Cilca (Certificate in Local Council Administration) qualification and has asked if the Parish Council would review their original offer of a 50/50 split of costs with Copford and Easthorpe Parish Council. The bursary for the Course has been agreed by the EALC and will be released once the qualification has been completed. Proposed: Cllr G Krinks, Seconded: Cllr A Sadler.

20. Thorrington Cross Landscaping & Facebook Update:

Cllr S Parks has provided a report/review of the proposed Thorrington Cross updates it has been agreed by the full council the new design is wonderful. The Parish Clerk is to share the design ideas on Social Media. Proposed: Cllr A Sadler, Seconded: Cllr G Parks.

21. Virtual Landline:

Parish Clerk has advised the new phone line for the Parish Council has been set up and has proposed the contract costs to be split 50/50 with Copford with Easthorpe Parish Council. Proposed: Cllr G Parks, Seconded: Cllr G Krinks.

22. Lufkins Farm : Planning Application (Concrete Batching Plant) : Brett Aggregates Ltd

- Brett Aggregates Ltd presented a 10-year development plan for a Concrete Batching Plant and Stockpiling area at Lufkins Farm during the Parish Council meeting.
- The development includes both mineral extraction and processing, with products sold directly from the site.

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- The site will be excavated two meters deeper than originally planned, with silos added that will be painted to blend with the surroundings.
- After 10 years, the site will be converted into shallows and reed beds.
- Existing trees and hedgerows will remain; dust and noise will be managed per ECC-approved plans.
- Cement will be imported in sealed conditions, and sand and gravel will be washed to remove silt.
- The plant will support housing developments in Colchester and Clacton, with 64 vehicles planned to use the site daily.
- Concerns about speeding and road weight limits were raised, and Brett Aggregates committed to monitoring routes and vehicle speeds.
- Brett Aggregates also agreed to invest in safety improvements at a nearby accident-prone area.

23. SLCC/NALC Salary Review:

Parish Clerk had advised there is no update from the SLCC regarding the salary review.
Item moved to September Agenda.

24. Accounts: Appendix 1 (located on the last page of the minutes.)

- Banking Reconciliation: Signatories to review and authorise the banking at the meeting dated 7th August 2024. Signed: Cllr S Parks & Cllr C Paterson.
- Payment Schedule: Signatories to review and authorise the proposed payment schedule at the meeting dated 7th August 2024. Signed: Cllr S Parks & Cllr C Paterson.

25. Reports from Amenities Representatives:

Allotments	Councillor G Parks: No Comments
Playing Field	Councillor A Sadler: No Comments
Tennis Court	Councillor G Parks: No Comments
Footpaths	Councillor Krinks: Cllr G Parks has advised will send the footpath schedule to Cllr C Paterson.
Tree Warden	Councillor S Parks: No Comments
Hazel Close Open Space	Councillor P Sadler: Wildflower Meadow is looking scruffy and have been advised to wait until all flowers are dead and then to be cut. d

26. Clerk's Report:

Parish Clerk has asked if it is ok for the next Parish Council Meeting to be moved by one week to 11th September. Full Council unanimously agreed, the meeting will be at 7pm in the Farrow Room.

27. Councillor's Reports: There were none highlighted.

Date of next meeting: 11th September 2024

Closure

Lynsey Ritchie-Fagg – Parish Clerk & RFO
14th August 2024

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Appendix 1:

Banking Schedule:

Payee	Amount	Payment Details
Staff	£753.41	Salary
Staff	£16.57	Expenses
Councillor	£56.36	Expenses
Landscape Services	£360.00	Invoice 2894
Landscape Services	£360.00	Invoice 2882
Landscape Services	£360.00	Invoice 2817
TDALC	£20.00	Affiliation Fee Request
Staff	£111.81	Amazon: Weed Burner
Total Bank Payments	£1,546.34	

Bank Reconciliation:

<u>Bank Reconciliation</u>	Total at 30/06/2024	31/07/2024
Current Account	£ 13,494.02	£ 10,508.14
Reserve Account	£ 25,168.62	£ 25,168.62
Total	£ 38,662.64	£ 35,676.76