

# THORRINGTON PARISH COUNCIL

Agenda for the Parish  
Council meeting held

at

Thorrington Village Hall dated  
Wednesday 3rd April

2024

at 7.00pm



# THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council meeting being held at Thorrington Village Hall, Church Road, Thorrington on Wednesday 3rd April 2024 at 7.00pm. Members of the press and public are welcome to attend.

## AGENDA

**1. Apologies for absence:**

Council members are required to forward their apologies to the Clerk ahead of the meeting.

**2. Disclosure of Pecuniary Interests:**

Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban.

**3. Minutes of previous meeting:**

To approve the minutes of the meetings held dated 6<sup>th</sup> March and 27<sup>th</sup> March 2024.

**4. Public Questions - 15 minutes time allowed for this item:**

Members of the public in attendance may ask the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting but are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

**5. Report from District Councillor: – 10 minutes time allowed for this item:**

An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District Councillors.

**6. Report from County Councillor: 10 minutes time allowed for this item:**

An opportunity for the Parish Council to raise items of interest from the written reports supplied by the County Councillors ahead of the meeting for further discussion.

**7. a) Planning applications:**

<a href="#">24/00215/FULHH</a> Mr Paul Forrester	The Linnets, Clacton Road <i>Proposed two storey side, part two storey rear, and part single storey rear extensions.</i>
<a href="#">24/00149/FUL</a> Ms Karen Pawsey	Apple Blossom Paddocks, Brightlingsea Road <i>1 new dwelling in lieu of prior approval for 1 dwelling, subject of application 23/01430/COUNOT.</i>
<a href="#">24/00231/FUL</a> Mr and Mrs Baker	Rookwood Stables, Brightlingsea Road <i>Replacement stables, mobile field shelter on skids and temporary siting of caravan whilst the new dwelling (approved under planning reference 22/01845/FUL) is constructed.</i>

**b) Planning resolutions/determinations:**

<a href="#">24/00045/FUL</a> Approval - Full 08.03.2024 Delegated Decision	Woodlands Business Park, Tenpenny Hill <i>Erection of temporary storage building (for 3 years) for vehicle servicing and maintenance.</i>
<a href="#">24/00050/LBC</a> Approval - Listed Building Consent 11.03.2024 Delegated Decision	Peartree Cottage, Clacton Road <i>Extension to existing summer house to create new annexe accommodation.</i>



<p><a href="#">24/00051/FULHH</a> Approval - Full 11.03.2024 Delegated Decision</p>	<p><i>Peartree Cottage, Clacton Road</i> <i>Extension to existing summer house to create new annexe accommodation.</i></p>
<p><a href="#">24/00052/LUPROP</a> Lawful Use Certificate Granted 11.03.2024 Delegated Decision</p>	<p><i>Peartree Cottage, Clacton Road</i> <i>Application for a proposed lawful development certificate to locate a mobile home within the back garden of a residential property to be used by a family member as ancillary living accommodation.</i></p>
<p><a href="#">22/02001/FUL</a> Mr H Gliders - M Gilders Roofing Contracts Limited Appeal Reference: APP/P1560/W/23/3334680</p>	<p><i>Springfield House, Brightlingsea Road</i> <i>Proposed construction of two storey house following demolition of existing garage.</i></p>

**8. Local Mineral Plan A74 Thorrington Hall Farm:**

Date of Public Consultation has been extended until 9<sup>th</sup> April 2024.

**9. Annual Play Inspection Quote:**

Tendring District Council has advised date will be June and 78 Inspections are undertaken in the Tendring area. Costs: £58 + VAT.

**10. Long term Budget Forecast/ Wishlist of Council Assets:**

1 to 5 Year Plan: What is the vision of the council and what do you want to achieve? Strategic Plan & Action Plan required to show how Budgets are to be used.

**11. Online Banking:**

Cllrs P Sadler & A Dewar to contact Unity Trust Bank to get verification for online payments to be arranged.

**12. Domain & Emails:**

Parish Clerk reviewing Cloud Next re website Domain and email platforms for quote; recommended by numerous other Parishes as they deal with the transfer from previous website.

Email and Website are to be transferred to either .gov.uk or .org.uk within the next Financial Year as per PFK Little John; this is to satisfy the External Audit and to be compliant for the 2024-2025 financial year.

**13. RCCE Renewal Quote:**

Total for renewal of membership totals £59.70 for the 2024/2025 financial year.

**14. Landscape Services Ltd Quote:**

To scrape back the overburden on the foot path nearest to the village sign from the pedestrian access up to the driveway of the house & to gently face the hedge back where needed: £600 + VAT

**15. Training with the EALC:**

Allotments Course: Two Sessions 17<sup>th</sup> April & 24<sup>th</sup> April Zoom Courses connecting with the National Allotment Society (NAS) Total Cost: £160.00

CiLCA Qualification: Training to be authorised for September 2024 start date: £450.00

**16. HSE Risk Assessment: Home Working**

Parish Clerk to undertake Risk Assessment during the Month of April 2024.

**17. Insurance Policies:**

Parish Clerk has attended the Advance Councillor training provided by EALC and is to check what is included within all Insurances, to ensure compliant with suggestions following completion of the course.

# THORRINGTON PARISH COUNCIL



## 18. Annual Parish Meeting in May:

Date and time to be determined:

Advertising the Annual Parish Meeting:

What local groups could we invite to the Meeting:

How can we make it an engaging community event:

## 19. Large Notices for Disposing Rubbish Correctly:

Cllrs G & S Parks have completed a litter picking task and noted litter has been chucked into-the-front-of/into/over the hedge skirting the rec (on the B1027 just past the shop) Proposal to purchase several large notices for people to dispose of rubbish correctly.

## 20. General Powers of Competence:

Thorrington Parish Council cannot have the GPC due to the Clerk not yet being qualified with the CiLCA qualification. Once CiLCA has been completed we can start the Parish Council to become a Star Council recognised by the EALC.

## 21. Electricity for Street Lights:

- Parish Clerk to advise update re Eon, SSE, Npower, Ovo, Octopus: Councillor to help with finding an alternative supplier from Npower as they will no longer supply an unmetered small business.
- To clarify finance of all Street Lights for new financial year 2024/2025.

## 22. Dog Waste Bags:

Dog Poo Bags 10 Boxes have been ordered with the remaining 30 boxes being on a wait list due to no current stock being available.

## 23. Leaflet Drop for Council Chairs vacancies:

Discussion re asking Post Office to leaflet drop the prepared postcards fard for Council Vacancies.

## 24. Internal Audit:

Additional 15 Hours to be considered for preparing documents for Internal Audit.

## 25. Publish Budget set for 2024/2025:

Pie Chart to be created to make it easy for people to read and understand where money is budgeted and to be shared on website.

## 26. Accounts:

Payments for approval and signatures at meeting on 3<sup>rd</sup> April 2024.

## 27. Reports from Amenities Representatives:

Allotments	Councillor Dewar
Playing Field	Councillor A Sadler
Tennis Court	Councillor G Parks
Footpaths	Councillor Krinks
Tree Warden	Councillor S Parks
Hazel Close Open Space	Councillor P Sadler

## 28. Clerk's Report:

### a) Pension:

Consideration for Clerk to join the Local Government Pension Fund: Would the Parish support this as part of the scheme of being a good employer? I would contribute 5.5% and Council 24.8% of my salary (this is the set percentage.)

### b) Hours for Clerk:

Hours for Clerk to be amended to 11 hours per week and to be reviewed again in 3 months.

# THORRINGTON PARISH COUNCIL



## 29. Councillor's Reports:

Date of next meeting 1st May 2024

Closure

Lynsey Ritchie-Fagg – Parish Clerk & RFO  
28<sup>th</sup> March 2024

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