

# THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council meeting being held at Thorrington Village Hall, Church Road, Thorrington on Wednesday 6<sup>th</sup> December 2023 at 7.00pm. Members of the press and public are welcome to attend.

## AGENDA

### 1. Apologies for absence

Council members are required to forward their apologies to the Clerk ahead of the meeting.

### 2. Disclosure of Pecuniary Interests

Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban.

### 3. Minutes of previous meetings

To approve the minutes of the meeting held on 1<sup>st</sup> November 2023

### 4. Public Questions - 15 minutes time allowed for this item

Members of the public in attendance may ask the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting but are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

### 5. Reports from District & County Councillors – 10 minutes for each report

An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District and County Councillors ahead of the meeting for further discussion.

### 6. a) Planning applications

<b>23/01619/FULHH</b>	<b>Wheatfield, Church Road</b> Erection of two storey front extension; 1.5 storey extension (following demolition of existing garage); and large dormer window (following removal of two existing dormer windows). Temporary siting of 30ft shipping container during construction for storage.
<b>23/01670/FUL</b>	<b>Gatehouse Farm, Brightlingsea Road</b> Construction of manège.

### b) Planning resolutions/determinations

<b>23/01249/WTPO</b>	<b>Oaktree, Church Road</b> 1 No. Oak - Reduce by 30% and crown lift to 5m.
<b>23/01359/FULHH</b>	<b>St Michaels House, Brightlingsea Road</b> Proposed first floor rear extension to form bedroom and en-suite and extension to existing bedroom.

### 7. Tenpenny Hill Road Sign

Council to consider applying to have a concealed entrance warning sign installed.

### 8. Tennis Court

Cllr A Sadler to propose the purchase of moss treatment to clean the court.

### 9. Allotments Deposit Policy

Council to consider the deposit return policy wording provided by Cllr Dewar.

**10. SLCC Membership**

Council to consider SLCC membership for the new clerk costing £120 for 2024.

**11. SLCC Training Courses**

Council to consider approving the Clerk to enrol in the following courses:

- a) Introduction to Local Council Administration (ILCA) £120
- b) Financial Introduction to Local Council Administration (FILCA) £120
- c) ILCA to Certificate in Local Council Administration (CiLCA) £120

**12. EALC Training Courses**

Council to consider approving the Clerk to enrol in the following courses:

- a) Understanding the Annual Meetings, Annual Report & Newsletter £95
- b) Council Finance £75
- c) Introduction to Planning £95
- d) Roles & Responsibilities £75
- e) Financial Regulations £75

**13. Office Equipment**

Council to consider agreeing the reimbursement of a telephone handset for the new clerk.

**14. Chapel Lane Playing Field**

Council to agree additional works outside of the previously approved quotation.

**15. Report from the TDALC meeting**

An opportunity for Councillors to ask questions or comment on the report circulated by the TDALC representatives ahead of the meeting.

**16. Accounts**

Payments for approval and signatures at meeting on 6<sup>th</sup> December 2023

**17. Reports from Amenities Representatives**

Allotments	Councillor Dewar
Playing Field	Councillor A Sadler
Tennis Court	Councillor G Parks
Footpaths	Councillor Krinks
Tree Warden	Councillor S Parks
Hazel Close Open Space	Councillor P Sadler

**18. Clerk's Report**

Clerk to highlight any business carried out, any relevant communications and upcoming items of note.

**19. Councillor's Reports**

An opportunity for each Councillor to note any relevant communications with residents or raise any business that needs to be discussed at a future meeting.

**Date of next meeting 3<sup>rd</sup> January 2024**

**Closure**

*Liz Crook* – Parish Clerk

29<sup>th</sup> November 2023