

THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Annual Meeting of the Parish Council being held at Thorrington Village Hall, Church Road, Thorrington on Wednesday 17th May 2023 at 7.15pm. Members of the press and public are welcome to attend.

Some people remain vulnerable to Covid-19 even after vaccination and are encouraged to take any precautions necessary. For more information about who is at increased risk, please visit www.england.nhs.uk/who-is-at-increased-risk-from-covid-19

AGENDA

1. **Election of Chairman**
Council to consider and elect a chairman for the following year.
2. **Election of Vice Chairman**
Council to consider and elect a vice chairman for the following year.
3. **Co-option of Councillor**
Council to consider applications received for the four vacant seats following the election.
4. **Apologies for absence**
Council members are required to forward their apologies to the Clerk ahead of the meeting.
5. **Appointment of representatives**
Council to consider and appoint Councillors an area to monitor and report on.
6. **Disclosure of pecuniary interests**
Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban.
7. **Minutes of previous meetings**
To approve the minutes of the meeting held on 5th April 2023.
8. **Public questions - 15 minutes time allowed for this item**
An opportunity for members of the public to ask a question, following this item members of the public are welcome to observe the rest of the meeting but are asked to remain silent. Any questions that require a Council decision will need to be discussed at the next meeting.
9. **Reports from District & County Councillors – 10 minutes for each report**
An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District and County Councillors ahead of the meeting for further discussion.
10. **a) Planning applications**

23/00580/HHPNOT For Information Only	Maltings, Church Road Prior Approval Application under Part 1, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed single storey rear extension (Depth 6m, Maximum Height 2.85m, Eaves Height 2.55m)
23/00616/AGRIC For Information Only	Glebe Farm, Clacton Road Prior Approval Application under Part 6 of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed erection of agricultural storage building.

b) Planning resolutions/determinations

23/00228/FUL	Wellsummer House, Brightlingsea Road Proposed replacement of existing garage/store with new detached single storey annex and garage.	Approval Full
22/01427/OHL	Overhead Lines at Reeves Grove Tenpenny Hill Alterations to the high voltage (HV) overhead lines.	Deemed Consent
22/00377/FULHH	Malika, Church Road Proposed two story rear extension to provide open plan ground floor accommodation and an additional bedroom to the first floor and new porch to the front elevation.	Approval Full

c) Planning appeal

23/00580/HHPNOT	Maltings, Church Road Prior Approval Application under Part 1, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed single storey rear extension (Depth 6m, Maximum Height 2.85m, Eaves Height 2.55m)
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11. Review of documents

- a) **Standing Orders** – Council to review the document that defines the organisational rules.
- b) **Financial Regulations** – Council to review the document that defines the financial rules.
- c) **Asset Register** – Council to review the updated register in light of new assets.

12. Allotments

- a) **Tree work** – Council to consider the cost of work required to a tree behind plot 23.
- b) **Shed application Plot 5** – Council to consider application to install a shed on plot 5.
- c) **Muntjac** – Council to consider possible steps to control muntjac deer on the allotment.

13. Memberships

Council to consider the renewing membership of the following organisations:

- a) **Essex Playing Fields Association** - £30 per annum
- b) **Campaign to Protect Rural England** - £36.00 per annum

14. Storage container

- a) **Locksmith** – Council to note recent attempted break-in and resultant cost of a locksmith.
- b) **Alternative** – Cllr A Sadler to propose altering the existing container.

15. Vehicle Activated Sign licence

Council to review the licence agreement sent through from Essex Highways.

16. Insurance

Council to consider the received quotes and agree to a policy.

17. Personal protective equipment

Council to consider purchasing a high visibility jacket for Cllr A Sadler.

18. Council email communication

Council to discuss email handling in light of GDPR and Freedom of Information legislation.

19. Accounts

Payments for approval and signatures at meeting on 17th May 2023

20. Reports from amenities representatives

Allotments	Councillor Dewar
Playing Field	Councillor A Sadler
Tennis Court	Councillor G Parks
Footpaths	Councillor Krinks
Tree Warden	Councillor S Parks
Hazel Close Open Space	Councillor P Sadler

21. Clerk's report

Clerk to highlight business carried out, relevant communications and upcoming items of note.

22. Councillor's reports

An opportunity for each Councillor to note any relevant communications with residents or business that needs to be discussed at a future meeting.

Date of next meeting 7th June 2023

Closure

Liz Crook – Parish Clerk

11th May 2023

Further information about Parish Council meetings can be found at:
www.e-voice.org.uk/thoringtonparishcouncil/meetings