

THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council meeting at the Village Hall, Church Road, Thorrington on Wednesday 2nd September 2020 at 7pm. Members of the press and public are welcome to attend.

Due to Covid-19 protocols, please note that face coverings must be worn whilst in the hall for the duration of the meeting.

AGENDA

1. **Apologies for absence**
2. **Disclosure of Pecuniary Interests**
3. **Minutes of previous meetings**
 - (a) **Extraordinary meeting**
To approve the minutes of the extraordinary meeting held on 18th February 2020
 - (b) **Last meeting**
To approve the minutes of the meeting held on 4th March 2020
4. **Public Questions - 15 minutes time allowed**
5. **Reports from District & County Councillors**
6. (a) **Planning Applications**
None received

(b) **Planning Resolutions/Determinations:**
20/00288/LUPROP Proposed replacement of existing sliding patio door with bifold or sliding aluminium unit. Willows, Salmons Lane, Thorrington. **Lawful Use Certificate Granted 21.04.2020 D/D**

20/00508/DETAIL Proposed reserved matters pursuant to 18/00466/OUT allowed at appeal, to build 2no two-storey residential (use class C3) dwellings at the currently vacant land at Sambeck Caravans, Woodlands Business Park, Tenpenny Hill, Thorrington. Reserved matters to formally use the existing right of way access road between existing properties Delaval Lodge and Verran. **Approval - Reserved Matters/Detailed 08.07.2020**

19/00804/FUL - Proposed change of use of existing barn to B2, creation of new vehicular entrance and erection of access gates and wall. Pound Farm, Clacton Road, Thorrington. **Approval – Full 20.07.2020 D/D**

20/00200/OUT Conversion of existing stables into a three-bedroom dwelling with all matters reserved. Rookwood Stables, Brightlingsea Road, Thorrington. **Approval Outline. 22.05.2020 Delegated Decision**
7. **Decisions made since last meeting**
Note decisions made outside of a meeting during national lockdown
8. **Annual service pay scale review for RFO**

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9. Pay scale review for Clerk

Clerk has recently completed the CiLCA qualification

10. Annual Governance Statement 2019/20

To be reviewed and approved

11. Accounting Statements 2019/20

To be considered, approved by the Council and signed by the Chairman

12. Play Equipment Annual Inspection

To review findings and approve maintenance required

13. Feeder pillar on playing field

Council to review annual renewal price of £143.45 for electricity supply

14. Local Council Clerk's Guide

Consider adding this book by Paul Clayden to the Council reference material, cost of £21.00

14. Allotment Insurance

Council to consider renewal of existing allotment insurance policy £120.94

15. Allotment Fees

Council to review 2019/20 costs and set 2020/21 allotment fee (2019/20 fee - £26)

16. Accounts

- (a) Council to review essential payments made during national lockdown
- (b) Payments for approval and signatures at meeting on 2nd September 2020

17. Reports from Amenities Representatives:

- (a) Allotments – Cllr Sait
- (b) Playing Field – Cllr A Sadler
- (c) Tennis Court – Cllr A Sadler
- (d) Footpaths – Cllr G Parks
- (e) Tree Warden – Cllr S Parks
- (f) Hazel Close Open Space – Cllr P Sadler
- (g) Thorrington in Bloom – Vacant

18. Clerk's Report

19. Councillor's Reports

Date of next meeting: TBC

Closure

Liz Crook – Parish Clerk