

# THORRINGTON PARISH COUNCIL

Dear Sir/Madam,

## Notice of Meeting

I hereby summon you to attend the next Meeting of the Parish Council, which will be held at the Village Hall, Church Road, Thorrington on **Wednesday 6<sup>th</sup> February 2019 at 7pm**

The Press and Public are cordially invited to attend.

## AGENDA

1. **Apologies for absence**
2. **Disclosure of Pecuniary Interests**
3. **Minutes of the last meeting of the Council held on 2<sup>nd</sup> January 2019**
4. **Public Questions - 15 minutes time allowed**
5. **Reports from County & District Councillors**
- 6(a) **Planning Applications: -**
  - 18/01792/FUL** Change of use of land from Agricultural to Equestrian and erection of stables. Burrsville, Frating Road, Thorrington. **Emailed to Cllr's 15.01.19.**
  - 19/00041/FUL** Proposed new cart lodge with home office. Churchview House, Brightlingsea Road, Thorrington. **Emailed to Cllr's 15.01.19.**
  - 19/00136/FUL** Proposed single storey front extension to existing restaurant including a chimney stack. Sorano's, Tenpenny Hill, Thorrington, Colchester.
- 6(b) **Planning Resolutions/Determinations: -**
  - 18/01136/FUL** Demolition of existing barn and garden room and construction of a new 12 bed supported living home to extend the existing 5 bed residential care home service currently on site which is to be retained. Land to the rear of The Orchards, Station Road, Thorrington. **Refusal – Full 04.01.2019 D/D**
  - 18/01889/FUL** To remove planning Condition 2 (The development hereby permitted shall be occupied only as an annexe to the existing dwelling and shall not be used as an unrelated unit of residential accommodation) of application **11/00715/FUL**. Rosslyn Coach House, Brightlingsea Road, Thorrington, Colchester. **Approval – Full 08.01.2019 D/D**
  - 18/01891/FUL** Proposed garage/annexe conversion. Borel House, Church Road, Thorrington. **Approval – Full 08.01.2019 D/D**
  - 18/01929/FUL** Single storey rear extension. 34 Clover Drive, Thorrington. **Approval – Full 14.01.2019 D/D**

**17/01709/FUL** Proposed one new dwelling with garage and associated driveway, hard and soft landscaping. Land adjacent Glebe Farm, Clacton Road, Thorrington, Colchester. **Appeal reference** APP/P1560/W/18/3208700. Appeal start date 15.01.2019, appeal withdrawn via TDC email 22.01.2019

- 7. Highways Issues:**  
Proposed Chapel Lane One Way System - update
- 8. Correspondence**
  - (a) Essex & Herts Air Ambulance Thank You letter
  - (b) Too good to throw away leaflet
  - (c) Adult Mental Health First Aid Training
  - (d) Go Ride Brightlingsea – Clacton 79 Bus Service.
- 9. Reports from Amenities Representatives:**
  - (a) Allotments – Cllr Sait
  - (b) Playing Field – Cllr A Sadler
  - (c) Tennis Court – Cllr Sawyer
  - (d) Village Hall – Cllr A Sadler
  - (e) Footpaths – vacant post
  - (f) Tree Warden – vacant post
  - (g) Hazel Close Open Space – Cllr P Sadler
  - (h) Thorrington in Bloom – Cllr Hindle
- 10. To Review Amenities Representatives**
- 11. Co-option of a Councillor**  
To discuss applications received
- 12. To approve Annual Play Area Inspections 2019 (Cost £43.98)**
  - 12(a) To approve purchase of second-hand laptop for the RFO at a cost of £100 (£69 from transparency fund & £31 from TPC).**
  - 12(b) To approve purchase for Dictaphone £21.99 for Clerk**
  - 12(c) To approve Clerk to attend courses – Understanding the Annual Meetings (£50), New Clerks Introduction Briefing (£65), Minutes & Agenda Course (£65), Standing Orders (£65), Law & Procedures (£90) CiLCA (£500).**
  - 12(d) To approve Cllr A Sadler to attend Routine Playground Inspection course (£150) & Routine Playground exam (£160)**
- 13. Accounts**  
**Cheques - listing to be completed by 31<sup>st</sup> January – – for approval and signatures at meeting on 6<sup>th</sup> February 2019.**
- 14. Quarterly statement of accounts**

**15. Grass Cutting**

To decide details of new contract to be offered for grounds maintenance:

Proposal – Obtain external quotes for grounds maintenance for period 1 April to 31 October 2019 for grass cutting of Playing Field & verges only, as detailed in existing specification. Grass cutting of HCOS & allotment areas to be carried out by Councillor A Sadler and other approved volunteers.

(This will be dependent on Council obtaining funding for purchase of lawn mower)

**16. Banking - RFO**

To consider if current bank/banking arrangements need to be changed to include internet banking facilities.

Proposal: To change banking arrangements to include internet banking facilities.

To consider a change of bank as Barclays very difficult to deal with.

Proposal: RFO to obtain details of other banks with a view to moving Council's accounts.

**17. Tennis Court**

To inform Council of current status of the Tennis Court management & funds.

Councillors Sait & Sawyer.

To inform Council of legal responsibilities relating to Tennis Court funds. RFO.

**18. Update on outdoor gym – Cllr A Sadler**

**19. Clerk's Report**

Apologies for meetings

Vaughan & Blyth donation requests

Hazel Close Open Space gate to play area

Contact from resident regarding Clacton Road regarding speeding.

**20. Councillor's Reports**

**Date of Next Meeting: Wednesday 6<sup>th</sup> March 2019 at 7pm**

**Closure**

Liz Crook

Parish Clerk