

THORRINGTON PARISH COUNCIL

Agenda for the Parish
Council meeting held

at

Thorrington Village Hall dated
Wednesday 7th February

2024

at 7.00pm



THORRINGTON PARISH COUNCIL



Members of the Council are hereby summoned to attend the Parish Council meeting being held at Thorrington Village Hall, Church Road, Thorrington on Wednesday 7th February 2024 at 7.00pm. Members of the press and public are welcome to attend.

AGENDA

1. Apologies for absence:

Council members are required to forward their apologies to the Clerk ahead of the meeting.

2. Disclosure of Pecuniary Interests:

Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban.

3. Minutes of previous meeting:

To approve the minutes of the meeting held on 3rd January 2024.

4. Public Questions - 15 minutes time allowed for this item:

Members of the public in attendance may ask the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting but are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

5. Report from District Councillor: – 10 minutes time allowed for this item:

An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District Councillors.

6. Report from County Councillor: 10 minutes time allowed for this item:

An opportunity for the Parish Council to raise items of interest from the written reports supplied by the County Councillors ahead of the meeting for further discussion.

- Clacton Road Man Hole Council to ask CC A Goggin for update.

7. a) Planning applications:

<u>24/00070/WTPO</u> Mrs Minter	Tabarin, Church Road Pollard 2 Oak trees (1 crown) by 50%.
<u>24/00054/FUL</u> Mr M Horne - T & M Vehicles Ltd	Woodlands Business Park, Tenpenny Hill Erection of temporary storage building (for 3 years) for vehicle servicing and maintenance.
<u>24/00052/LUPROP</u> Mr C Aungier	Pear Tree Cottage, Clacton Road Application for a proposed lawful development certificate to locate a mobile home within the back garden of a residential property to be used by a family member as ancillary living accommodation.
<u>24/00050/LBC</u>	Pear Tree Cottage Clacton Road Extension to existing summer house to create new annexe accommodation.
<u>24/00051/FULHH</u>	Pear Tree Cottage Clacton Road Extension to existing summer house to create new annexe accommodation.



b) Planning resolutions/determinations:

<u>23/01430/COUNOT</u> Determination prior approval not required 18.12.2023 Delegated Decision	<i>Apple Blossom Paddocks, Brightlingsea Road</i> Prior Approval Application under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for proposed conversion of building to a residential dwelling.
<u>23/01619/FULHH</u> Approval - Full 11.01.2024 Delegated Decision	<i>Wheatfield, Church Road</i> Erection of two storey front extension; 1.5 storey extension (following demolition of existing garage); and large dormer window (following removal of two existing dormer windows). Temporary siting of 30ft shipping container during construction for storage.

8. Speed Reduction in Thorrington:

The Essex County Council (Various Roads, Thorrington) (30mph Speed Limit and 40mph Speed Limit) Order 202*

9. Tenpenny Hill Road Sign:

Discuss the option of implementing a Speed Survey and to liaise with ECC/ PC Owen Griffiths.

10. Tennis Court:

Moss Treatment quotes to be obtained for treatment of the tennis court in Spring & Autumn 2024.

11. a. Thorrington Parish Council Library:

Can it be considered for the outdated books within the Library to be replaced due to updated versions being available of the below titles:

- 2023 Clerks Manual by SLCC
- 7th Edition 2022 Our Common Land by Paul Clayton
- 2018 Local Councils Explained by NALC
- 13th Edition of Local Council Admin by Roger Taylor.

b. Thorrington Parish Council Library:

What would you like to do with the outdated books?

12. Allotments Tenancy Agreement:

The allotment tenancy document has been updated with the deposit details and the font, text and layout has been amended to coincide with the new layout of the agenda and minutes. Do you all agree with the update and agree for this to be published and updated onto the website along with the allotment plan?

13. National Allotment Society Newsletter:

Share across Allotment Holders/Social Media/Notice Board and update website/noticeboards with allotment information.

14. Chapel Lane Hedges:

- a) Update from CCllr A Goggin following sending letter to resident at 3 Chapel Lane re hedge cutting and the resident has emailed the PC to advise the works are planned W/C 29th January 2024.
- b) 4 Chapel Lane: Letter has been sent to resident requesting them to cut back the hedge in line with the boundary line.
- c) No letter has been sent to the residents of 1 and 2 Chapel Lane as the hedge is not impacting the boundary.
- d) Discuss Thorrington Parish Council Hedge cutting policy as suggested by CCllr A Goggin at 3rd January 2024 Meeting.

15. Cllr G Krinks Disclosure of Pecuniary Interests:

Cllr P Sadler to pass original document to Parish Clerk in order for this to be signed by Tendring District Council and uploaded to website once completed.

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16. Record of Interests Form:

All Thorrington Parish Councillors to complete and sign forms sent via email dated 30/01/2024 . Hard Copies to be sent to Tendring District Council to be signed. Documents to be uploaded onto website.

17. Vehicle Activated Sign:

Cllr A Sadler would like to propose the funding of a further VAS (Vehicle Activated Sign.)

18. TDALC Report:

Open discussion of TDALC report received.

19. Thorrington Cross Footpath:

Cllr A Sadler would like to discuss the Footpath to Thorrington Cross on the left hand side of the Clacton Road. Discuss quote received from John Glover Landscapes to clear pathways on the footpath from Thorrington Cross to Cross Bungalow on the left hand side of Clacton Road.

20. Grass Maintenance Schedule:

Parish Clerk has contacted three local landscape companies requesting their tender quotes for the coming year – results due by 31st January 2024.

21. Overtime Agreement:

Agreement for 36 hours overtime to be paid to Parish Clerk due to streamlining files, folders and exporting documents across from old laptop to the new laptop for Thorrington Parish Council and setting up archive folders from inboxes from 2016 – 2023, along with minimalising the need for all historical files held by the council ready to be sent to archive at Chelmsford Record Office.

22. Leaflet Drop for Council Chairs vacancies:

Agreement to be made for when leaflet drop will occur in Spring and a schedule to be arranged.

23. Accounts:

Payments for approval and signatures at meeting on 7th February 2024.

24. Reports from Amenities Representatives :

Allotments	Councillor Dewar
Playing Field	Councillor A Sadler
Tennis Court	Councillor G Parks
Footpaths	Councillor Krinks
Tree Warden	Councillor S Parks
Hazel Close Open Space	Councillor P Sadler

25. Clerk's Report:

Clerk to highlight any business carried out, any relevant communications and upcoming items of note.

26. Councillor's Reports:

An opportunity for each Councillor to note any relevant communications with residents or raise any business that needs to be discussed at a future meeting.

Date of next meeting 6th March 2024

Closure

Lynsey Ritchie-Fagg – Parish Clerk & RFO
20th January 2024