

D R A F T

Thornley with Wheatley Parish Council

Minutes of the Parish Council Meeting held on Monday

27 April 2020

at 6.00 pm outdoors at Wheatley Farm, Thornley

Present: Mr M Hayhurst (Chairperson)
Mrs C Ansbro (Vice-Chairperson/Clerk)
Mrs G Airey (Responsible Financial Officer)
Mr P Hallett

20.4.01 Apologies for Absence

Apologies for absence had been received from Mrs Faraday

20.4.02 Declarations of Interest

There were no declarations of interest.

20.4.03 Minutes of the meeting held on 2 March 2020.

The Minutes of the meeting held on 2 March 2020 were approved and signed.

20.4.04 Matters Arising

19.12.11 Central Government Deadlines and Guidance on Website Accessibility

Councillors noted that the Accessibility Audit had now been completed and the Test Closure document detailing the audit work undertaken and signing off the audit had been uploaded to the Website.

20.4.05 Accounts

a) Statement of Accounts – end of year

The Statement of Accounts spreadsheet regarding income and expenditure for year end 2019/2020 was presented and duly signed.

The official Income and Expenditure Account and the Annual Governance and Accountability Return will be completed and reviewed and signed off at the next PC meeting scheduled for June 2020.

RESOLVED The official Income and Expenditure Account and the Annual Governance and Accountability Return to be completed and reviewed and signed off at the next PC meeting scheduled for June 2020.

Action - Mrs G Airey

20.4.06 Certificate of Exemption

The Parish Council understands that there is no need to have a limited assurance review or submit an Annual Governance and Accountability Return to the External Auditor provided that it has certified itself as exempt at a meeting of the PC after 31 March 2020 and a completed Certificate of Exemption is submitted no later than 30 June notifying the External Auditor. During the financial year 2019/2020 the Parish Council confirmed that its total gross income for the year and the total gross expenditure for the year did not exceed £25,000. Therefore a Certificate of Exemption was duly signed which will be submitted to the External Auditor.

RESOLVED The signed Certificate of Exemption to be submitted to the External Auditor

Action - Parish Clerk

20.4.07 Planning Applications

- a) Formation of new vehicular access drive, stone garden wall and (vehicular and pedestrian) gates to replace the existing drive. Formation of new detached garage workshop and garden store. Remould and resurfacing of the existing site to improve vehicle access, parking and manoeuvring at Banks Cottage No 3/2020/0246
- b) One solar hot water panel to roof at Withinreap Barn No 3/2020/0227

Due to consultation timescale Members comments were provided via email on the above applications. Items have been put on the agenda to confirm Members comments. No objections had been raised in respect of these applications and RVBC Planning Department had been notified accordingly.

20.4.08 Any Other Business

20.4.09 Election to Parish Council Roles

Councillors were reappointed to roles as follows

Mr M Hayhurst - Chairperson

Mrs C Ansbro - Vice Chairperson/Parish Clerk

Mrs G Airey - Responsible Financial Officer

Mr P Hallett Representative on the Parish Councils' Liaison Committee

20.4.10 Date and Time of next meeting

Monday 15 June 2020

The meeting closed at 6.45 pm

Signed

Date