**Thornley with Wheatley Parish Council**

**Minutes of the Parish Council Meeting held on Monday 30 July 2018**

**at 7.00 pm at the Derby Arms, Thornley**

**Present:** Mr M Hayhurst (Chairperson)

Mrs C Ansbro (Vice-Chairperson/Clerk)

Mrs G Airey (Responsible Financial Officer)

Mr P Hallett

Mrs J Faraday

**In Attendance:** Mrs H Turner

Mrs J Forshaw

Mrs A Moulding

As Members of Thornley Community Space had attended the Parish Council meeting to update Councillors on progress with the School development, this item was taken first on the Agenda.

**18.7.1 Update on Development of Thornley School**

Thornley Community Space (TCS) representatives explained that unfortunately their bid against the Rural Development Project had been unsuccessful. They were now concentrating on putting a bid together for funding from the Albert Gubay Charitable Foundation. They were meeting with a contact next week in order to progress this.

Mr Hayhurst explained that the Parish Council (PC) needed to understand what the timescale was for making the School building suitable for use as the project had now been ongoing for over 4 years. He said that Councillors were regularly approached by local residents asking what was happening with the School development as it seemed to have come to a standstill. He felt that a timescale was required and, following this update, he would be putting a proposal forward for discussion by the full Council, that by 1 August 2019, the expectation was that the School building would be in a useable condition.

TCS representatives shared the frustration regarding the slow progress with work. They confirmed that they were awaiting a response from the Insurers before commissioning the replacement of the windows which had been vandalised. Following which they would arrange installation of CCTV. TCS currently had £8,000 in their account and had potential funding of 21,000 which they could only draw down with match funding. They were exploring other funding opportunities and Mrs Ansbro passed to them details of 2 possible organisations they could contact. Parish Councillors suggested that as many applications as possible be submitted.

As a result of the detailed work undertaken for the bid against the Rural Development Project TCS had a plan of work required with projected timescales. Mrs Ansbro asked for a copy of this document for the Parish Council’s perusal and Mrs Forshaw agreed to provide this. TCS end of year accounts were available electronically and it was agreed that these would also be emailed to the Parish Clerk for the Council’s awareness.

**RESOLVED** The plan of work with projected timescales to be forwarded to the Parish Clerk and copies of the Charity’s end of year accounts to be emailed to the Parish Clerk for the Council’s awareness

**Action – Mrs Forshaw/Parish Clerk**

Discussion followed on the difficulty experienced by the Parish Council in receiving a response to emails sent to the TCS email address. Mrs Moulding offered her personal email address which could be used in conjunction to the TCS address in future.

**RESOLVED** A personal email address be used in conjunction with the TCS address to ensure the Parish Council could contact TCS

**Action – Mrs Moulding/Parish Clerk**

In order to move forward with the refurbishment it was agreed that TCS would ask a plumber to give advice on where it would be best to site the toilets in the School building. As soon as this information was available to the Parish Clerk (it was agreed that this would be within 1 month) the Parish Council would make arrangements to bring the septic tank back into working order and to provide a connection from it to the School building.

**RESOLVED** TCS to ask a plumber to advise on where the toilets should be sited in the School building following which the PC would make arrangements to bring the septic tank back into working order and provide a connection from it to the School building.

**Action – Mrs Forshaw/Parish Council**

This concluded the discussion with TCS and they left the meeting.

* + 1. **Apologies for Absence**

There were no apologies for absence.

**18.7.3 Declaration of Interests**

To avoid any potential conflict of interest Mr Hayhurst had not been involved in the email discussion on the planning application in respect of land adjacent to Barns 1, 2 and 3 Wheatley Farm. Mrs Airey indicated an interest in Agenda item 7 c) – planning application in respect of a new storage facility for surface water etc. at Thornley Hall Farm. She would, therefore, not be involved in the discussion on this item.

**18.7.4 Minutes of the previous meeting**

The Minutes of the Annual meeting held on 21 May 2018 were approved and signed.

**18.7.5 Matters Arising from the meeting held on 21 May 2018**

**18.4.11 General Data Protection Regulation (GDPR)**

Minutes of the meeting of the Parish Councils’ Liaison Committee at which the GDPR had been discussed had been reviewed by Councillors. These stated that “Members were advised that they should not panic at this development which was a reiteration and strengthening of current date protection requirements”. Therefore, it was considered that the Parish Council did not need to take any further action at the present time.

**18.7.6 Accounts**

Mrs Ansbro confirmed that details of the Inspection Period in respect of the PCs accounts had been posted on the website and on the noticeboard. No enquiries had been received and the inspection period had now closed.

Members were informed that as at 15 July the balance in PC’s account was £8,258.59

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* + 1. **Planning Applications**

1. **Proposed erection of two garages – land adjacent to Barns 1,2, and 3 Wheatley Farm No. 3/2018/0499**
2. **Change of use of office building to a residential annex – Hill Top Farm No. 3/2018/0508**

Due to consultation timescale Members comments were provided via email on the above applications. Items have been put on the agenda to confirm that Members had no objections.

1. **New storage facility for surface water, wash water and diluted liquid manure from agricultural buildings at Thornley Hall Farm No. 3/2018/0620**

The Parish Council had no objections to this application.

1. **Proposed hydrotherapy pool extension and link extension between existing buildings at Good Heys Farm, Up Bedlam Road No 3/2018/0604**

It was noted that this proposed development had been designed in a sensitive manner and the extensions were to facilitate the particular needs of the applicant, therefore, the Parish Council had no objections to this application

**RESOLVED -** Ribble Valley Borough Council Planning Department to be notified of the Parish Council’s comments on these planning applications.

**Action –** Parish Clerk

* + 1. **Agenda for Parish Councils’ Liaison Committee**

Members noted this Agenda.

* + 1. **Any other business**
    2. **Ribble Valley Housing and Economic Development – Development Plan Document (DPD) – Proposed Main Modifications – Housing**

The email notifying Parish Councils of the consultation on proposed amendments to the Housing and Economic Development DPD had been circulated to Members. It was noted that additional sites were proposed in Clitheroe, Langho and Simonstone. A hard copy of the documentation had been received by the Parish Clerk and was available if Members wished to see it.

* + 1. **Progress with the refurbishment of Thornley School**

The Chairman referred to previous discussion with Thornley Community Space in respect of his proposal that a timescale be applied for work to be undertaken on the School. Members debated this at length. It was evident that there had been setbacks due to vandalism of the new windows and the unsuccessful bid for substantial funding. However, it was recognised that progress did need to be made and it was concluded that TCS be formally informed that by 1 August 2019 the PC was expecting the School building to be in a useable condition ie have adequate lighting, heating and toilet facilities. At this time the PC would again review the position. In the meanwhile, once the position of the toilets inside the building was confirmed the PC would undertake to bring the septic tank back into working order and provide a connection from it to the School.

**RESOLVED** To formally inform TCS that by 1 August 2019 the PC was expecting the School building to be in a useable condition ie have adequate lighting, heating and toilet facilities.

**Action –** Chairman/Parish Clerk

* + 1. **Proposal regarding possible use of Thornley School**

An email had been received from Mrs Riley just prior to the meeting outlining a proposal to set up a Montessori Pre-School at Thornley School, potentially in 2018. Councillors had had the opportunity to read the email and found the proposal very interesting. This proposal had also been shared with TCS in December 2017. Following discussion the PC concluded that as the building needed replacement windows and a great deal of internal work before it was in a useable condition it was agreed to thank Mrs Riley for her proposal and explain to her the current position.

**RRESOLVED** To thank Mrs Riley for her proposal and explain to her the current position with regard to the School building.

**Action –** Parish Clerk

* + 1. **Parish Council Noticeboard**

The largest Parish Council wooden noticeboard was no longer fit for purpose. It was not watertight, the internal cork board had been damaged by raining in and any documents posted on the board became illegible as they became damaged by water ingress. Mr Hayhurst volunteered to take down the noticeboard and try to refurbish it.

**RESOLVED** To take down the wooden noticeboard and try to refurbish it.

**Action –** Mr Hayhurst

* + 1. **Footpaths**

Councillors commented on the footpaths along Chipping Road which had again become overgrown. It was agreed to email an enquiry to RVBC to ask if weed control is planned.

**RESOLVED** To email an enquiry to RVBC to ask if weed control is planned.

**Action –** Parish Clerk

* + 1. **Date and Time of next meeting**

15 October 2018 commencing at 7.00 pm.

The meeting closed at 8.50 pm

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Signed Date