**Thornley with Wheatley Parish Council**

**Minutes of the Annual Parish Council Meeting held on Monday 21 May 2018**

**at 7.00 pm at the Derby Arms, Thornley**

**Present:** Mr M Hayhurst (Chairperson)

Mrs C Ansbro (Vice-Chairperson/Clerk)

Mrs G Airey (Responsible Financial Officer)

Mr P Hallett

Mrs J Faraday

**18.5.1 Apologies for Absence**

There were no apologies for absence.

* + 1. **Declaration of Interests**

To avoid any potential conflict of interest Mrs Airey had not been involved in the email discussion on the planning application in respect of Thornley Hall Farm.

**18.5.3 Minutes of the previous meeting**

The Minutes of the meeting held on 30 April 2018 were approved and signed.

**18.5.4 Matters Arising from the meeting held on 30 April 2018**

**18.4.9 White Railings – Hedge Planting**

Mrs Airey informed Members that she had received a response from LCC Highways Authority stating that as the hedge was not an obstruction they would not intervene to ask the land owner to remove it but would give the land owner the opportunity to maintain it in the future. The Parish Council would keep a watching brief.

**18.4.11 General Data Protection Regulation (GDPR)**

Mrs Airey had made some enquiries regarding the implementation of the GDPR. It was noted that the regulations focussed on the use and protection of personal data. The Parish Council only held and published a limited amount of personal/contact data relating to Parish Councillors. All Councillors were aware of what information was available to the public via the PC’s website. Councillors agreed to await the Minutes of the meeting of the Parish Councils’ Liaison Committee where the GDPR had been discussed for any further advice to Councils.

**RESOLVED** - Await the Minutes of the meeting of the Parish Councils’ Liaison Committee where the GDPR had been discussed for any further advice to Councils.

**18.5.5 Election to Parish Council Roles**

Councillors were elected as follows

Mr M Hayhurst - Chair

Mrs C Ansbro - Vice Chair

Mrs G Airey - Responsible Financial Officer

Mr P Hallett - Representative on Parish Councils’ Liaison Committee

**18.5.6 Accounts**

1. **Certificate of Exemption**

The Certificate of Exemption had been completed and was signed by the Chair. It would now be submitted to the External Auditors via email.

**Action –** C Ansbro

1. **Annual Governance Statement 2017/2018**

The Parish Council approved the Annual Governance Statement 2017/2018 which was duly signed and would be made available on the website.

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**RESOLVED –** Annual Governance Statement 2017/2018 to be published on the Parish Council’s website before 2 July 2018

**Action –** C Ansbro

1. **Accounting Statements 2017/2018**

Councillors approved the Accounting Statements pro forma 2017/2018 which was duly signed and would be made available on the website

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**RESOLVED-** Accounting Statements 2017/2018to be published on the Parish Council’s website before 2 July 2018

**Action –** C Ansbro

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* + 1. **Development of Thornley School**

Mrs Ansbro reported that just prior to the meeting she had received and email from Thornley Community Space thanking her for forwarding information on potential funding streams and providing an update on the damage caused to the school windows which had been vandalised. The Insurers had been notified and were due to visit the site. Everyone was really disappointed that such senseless damage had been caused. The Parish Council considered what help they could provide in moving the school development programme forward. It was agreed to investigate the potential of bringing the septic tank back into working order and how to provide a connection to it from the school building.

**RESOLVED -** To investigate the potential of bringing the septic tank back into working order and how to provide a connection to it from the school building.

**Action –** M Hayhurst**/**P Hallett

* + 1. **Planning Applications**

1. Proposed extension to approved agricultural livestock building Thornley Hall Farm (No. 3/2018/0338)

Due to the timescale for responding to the consultation on this application Members had been asked for their comments via email. No objections had been raised in respect of this planning application.

**RESOLVED -** Ribble Valley Borough Council Planning Department had been notified of the Parish Council’s comments on this planning application.

**Action -** C Ansbro

* + 1. **Any other business**
    2. **Urgent Assistance needed by Mountain Rescue**

Members considered a request for support from the Bowland Pennine Mountain Rescue Team. It was agreed to send a donation of £100 to help support this valuable service.

**RESOLVED** – To send a donation of £100 to help support the Bowland Pennine Mountain Rescue Team.

**Action** – C Ansbro

* + 1. **Date and Time of next meeting**

30 July 2018 commencing at 7.00 pm. Thornley Community Space would be invited to provide an update on the development of Thornley School.

The meeting closed at 7.55 pm

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Signed Date