**Thornley with Wheatley Parish Council**

**Minutes of the Meeting held on Monday 20 November 2017**

**at 7.00 pm at the Derby Arms, Thornley**

**Present:** Mrs C Ansbro (Vice-Chairperson/Clerk)

 Mrs G Airey (Responsible Finance Officer)

 Mr P Hallett

**Apologies:** Mrs J Faraday

 Mr M Hayhurst (Chairperson)

**In Attendance:** Karen Roscoe

 Helen Turner

 Alison Moulding

 Janet Forshaw

* + 1. **Apologies for Absence**

Apologies for absence were received from Mrs Faraday and Mr Hayhurst.

* + 1. **Declaration of Interests**

To avoid any potential conflict of interest Mrs Airey was not involved in the email discussion on the Agenda item relating to the planning application for an agricultural building at Thornley Hall Farm.

**17.11.3** **Minutes of the last meeting**

Minutes of the meeting held on 18 September 2017 were approved and signed.

**17.11.4 Matters Arising from the meeting held on 18 September 2017**

1. **Planning Application – Retention of unauthorised works to construct a two-storey extension at Seven Acre Bungalow (No 3/2017/0770)**

Members noted that the retention of unauthorised works to construct a two-storey annex had been approved by Ribble Valley Borough Council on 20 October 2017 subject to a range of conditions. Condition 5 stated “The detached annex building hereby approved shall only be occupied as an extended family unit in conjunction with the property at Seven Acre Bungalow and shall not be used as a separate habitable dwelling”.

* + 1. **Update from Thornley Community Space regarding the School Renovation Project**

Representatives from the Thornley Community Space had attended the meeting to update Members on progress with the Thornley School renovation project.

Good contacts with offers of help with the general refurbishment had been received.

Plans were continuing to arrange a Reunion event in June 2018 for former school pupils. The Charity was preparing another grant application which would be finalised next week. It was expected that notification would be received in January on whether it had been successful. Estimates were currently being sought in respect of the internal works including heating, lighting and plumbing. Issues regarding the entrance were being considered. There is now a mains water supply to the property. It was intended to sympathetically replace the ceiling and woodwork. Access/egress requirements onto the site would need to be clarified and septic tank requirements need to be further explored.

Subject to funding resources being confirmed the Charity Representatives were projecting a completion of the works by October 2018.

Representatives were thanked for their attendance and they left the meeting.

* + 1. **Accounts**

Councillors considered the External Auditors report for the Parish Council audit for the year ended 31 March 2017 and noted the issue raised regarding publication of the electors’ rights inspection period. The recommendation was that the PC must ensure in future years that the electors’ rights inspection period commences after the accounting statements are approved. This had been complied with in the current financial year.

Mrs Ansbro informed Members that BDO LLP (Auditors) had informed the PC that they would not be the appointed auditors for year ended March 2018 onwards. The PC would be notified of the new Auditors in due course.

**17.11.7 Planning Applications**

**a) Thornley Hall Farm proposed agricultural building (No 3/2017/0874)**

Due to the timescale for responding to the consultation on this application Members had been requested for their comments via email prior to the meeting. No objections had been raised in respect of this planning application.

1. **Woodstraw Barn Forty Acre Lane proposed erection of glazed link structure, window infill to existing second floor window, opening for new bi-folding doors and replacement for existing UPVC windows and doors with new aluminium windows and doors in grey (No 3/2017/0921)**

Due to the timescale for responding to the consultation on this application Members had been requested for their comments via email prior to the meeting. No objections had been raised in respect of this planning application.

1. **Lyme House Farm proposed agricultural building (No 3/2017/0874)**

Members present considered this application and no objections were raised.

**RESOLVED** – Ribble Valley Borough Council to be notified of the Parish Council’s comments on these Planning Applications

**Action -** C Ansbro

* + 1. **Request for Precept**

Members discussed the Precept requirement for the next financial year and agreed to request the same amount as in the 2016/2017 financial year.

**RESOLVED –** Parish Clerk to complete and return the Request for Precept Information for Financial Year 2018/19

**Action** - C Ansbro

* + 1. **Parish Councils’ Liaison Committee**

The Agenda and Minutes of the Parish Councils’ Liaison Committee were received.

* + 1. **Any Other Business**

There were no items of other business.

* + 1. **Date and Time of Next Meeting**

Monday 29 January 2018 commencing at 7 pm.

 The meeting closed at 8.15 pm

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Signed Date