

**A meeting of Thornley with Wheatley Parish  
Council will be held on Monday 4 August 2025  
commencing at 7.00 pm at Thornley School**

**Agenda**

1. Apologies for absence
2. Declarations of Interest (if any)
3. Minutes of the Annual PC meeting held on 12 May 2025 (copy attached for Councillors)
4. Meeting suspended in order to allow any issues brought by Members of the Public to be raised
5. Update on enquiries about the lease of the land surrounding Thornley School (letter from land valuer previously forwarded to Councillors)
6. Clerk's Report (attached)
7. Accounts
  - a) Transaction statements (Business Current and Business Reserve) and Excel Spreadsheets showing expenditure details (attached for Councillors)
  - b) Invoices for signature (to be brought to the meeting)
  - c) Update on AGAR requirements including Notice of the period for the exercise of public rights
  - d) Replacement of PC's Printer
8. Response from Highways Authority regarding concerns raised by Residents at the Annual Parish Meeting to note (attached for Councillors) and decision on how to deal with PC related items reported in Thornley with Wheatley Times
9. Deterioration of a Grade II listed structure (mounting block) in Thornley with Wheatley (email forwarded on 30<sup>th</sup> June refers)
10. Declaration of Interest Forms for update if necessary (attached for Councillors)
11. Update re the amended Practitioners Guide 2025 requirements – Document was circulated with the agenda for the Annual PC meeting held on 12 May 2025 (RFO/Parish Clerk). In particular attention is drawn to the following requirements

- a) Assertion 10 - 1.47 Digital and data compliance – email compliance – every authority must have a generic email account hosted on an authority owned domain.
- b) 5.124/125 Adoption of a Data Protection Policy -- Data Protection – ICO Model Publication Scheme for adoption (attached). Query requirement for a Data Protection Officer
- c) 5.122 Draft IT Policy for adoption (attached)
- d) 5.123 Website accessibility - accessibility statement

12. LALC Agenda for AGM on 28 May 2025, draft Minutes of meeting held on 26 March 2025, Agenda for LALC RV Area Committee meeting on 9 July and Minutes of meeting held on 28 May (attached for Councillors)

13. Parish Councils' Liaison Committee – Minutes of meeting held on 10 April and Agenda for meeting on 19 June 2025 (attached for Councillors)

14. Planning Applications and any updates

- a) Outline application for the proposed erection of a farm worker's dwelling with access applied for (all other materials reserved)  
Thornley Hall Farm No 3/2025/0289

In order to meet consultation timescales the above application has been considered by Councillors via email. The Application has been put on the Agenda to confirm Councillors' responses.

15. Date and Time of Next Meeting – suggested date Monday 10 November 2025 to be agreed

**Carol Ansbro – Parish Clerk**