

## Thornley with Wheatley Parish Council

### Minutes of the Meeting held on Tuesday 21 March 2017 at 7 pm at the Derby Arms, Thornley

**Present:** Mr M Hayhurst (Chairman)  
Mrs C Ansbro (Vice-Chairman/Clerk)  
Mrs G Airey

**Apologies** Mrs J Faraday  
Mr P Hallett

#### **17.3.1 Apologies for Absence**

Apologies were received from Mrs Faraday and Mr Hallett.

#### **17.3.2 Declaration of Interests**

To avoid any potential conflict of interest Mrs Faraday had not been invited to comment on Agenda Item 8.

#### **17.3.3 Minutes of the last meeting**

Minutes of the meeting held on 16 January 2017 were approved and signed.

#### **17.3.4 Matters Arising from meeting held on 16 January 2017**

##### **a) Purchase of Planters/New Sign**

Members noted that the new sign had now been installed.

**RESOLVED** Arrangements to be made to purchase the planters to be situated at each Thornley with Wheatley sign and for them to be planted up and regularly maintained.

**Action** – C Ansbro /P Hallett

##### **b) Refurbishment of Thornley School**

An email had been received from Thornley Community Space providing an update on progress with the project and indicating that it was hoped that the building could be brought into use by Summer 2018. Members were pleased to note the continued development of the school and proposed that a visit to site be arranged to see the changes that had been made so far.

**RESOLVED** A visit to Thornley School be arranged so that Members could see the improvements made to-date.

**Action** – C Ansbro

**c) Concurrent Function Grants 2016/2017**

Members noted that work had commenced by Ground Works using a mini digger to clear the pathways of weeds/growth. It was understood all the roadside paths would be cleared in this way, therefore it was anticipated that weed spraying would not be required this year.

**RESOLVED** When the work had been completed an email be sent to Alan Boyer to express the Parish Council's appreciation that the pathways had been cleared

**Action** – C Ansbro

**d) Consultation on Public Pay Phone Removal**

An email had been received from RVBC confirming that the pay phone near Banks Cottage on Chipping Road (Number 01772 783490) will be retained.

**17.3.5 Accounts**

Payment for the land rental had been received. The peppercorn rent in respect of Thornley School had been requested for payment by the end of March. The invoice in respect of the sign was awaited.

**17.3.6 The Transparency Code for smaller authorities**

Members discussed the requirements of the Transparency Code which applied to authorities with an annual turnover not exceeding £25,000. It was noted that the Code was mandatory. Under the new audit framework smaller authorities including Parish Councils will be exempt from routine external audit. Members noted the information the Parish Council was required to publish and considered how this could be achieved. Mrs Airey volunteered to take on the role of Responsible Financial Officer.

**RESOLVED** To explore the options for setting up a Thornley with Wheatley PC website. To create a generic email address for contacting the Parish Council which would be published on the website. Mrs Airey to take on the role of Responsible Financial Officer.

**Action** – C Ansbro /G Airey

**17.3.7 Security at Thornley School**

There had recently been an issue with someone gaining access to the school premises and the police had been involved. It was therefore recognised that security of the building was a concern. Members of Thornley Community Space had met on site with a security specialist to discuss the installation of an alarm system and they hoped to move forward with this as a priority.

**17.3.8 Planning Applications**

- a) **Lyme House Farm – proposed general purpose agricultural store (No 3/2017/0110)**
- b) **Proposed sun lounge extension, internal refurbishment and remodelling at Lower Arbour Cottage (Resubmission No 3/2017/0106)**

Due to the timescale for responding to the consultation on these applications appropriate Members had been requested for their comments via email prior to the meeting. No objections had been raised in respect of these planning applications.

#### **17.3.9 Any Other Business**

There were no other items of business.

#### **17.3.10 Date and Time of Next Meeting**

Monday 22 May 2017

The meeting closed at 8.00 pm