
**MINUTES OF TMPC OGM 23rd March 2026 HELD AT THE GATEHOUSE, COOPERSALE LANE,
THEYDON GARNON**

1. **Apologies:** KF
2. **Declarations of Interest:** None
3. **Approval of OGM Minutes of 12th January 2026 – Approved RA to publish**
4. **Business:**

4.1 HB address TMPC

HB made a statement regarding her own and KF's role within the council.

4.2 PLANNING UPDATE & REVIEW –

a New Planning Applications

- ***EPF/1070/25 – Shalesmere Cottage – Conversion of garage to residential dwelling*** – TMPC decided to let the planning officer/process manage this application.
- ***EPF/0475/26 – 9 Mount End – Change of use of Ag. land to Residential land*** – TMPC formulated and submitted a response to this application during the meeting opposing the application.

b. Decisions –

KF absent - item held over

c. Other Planning Matters –

KF absent- item held over

TRAVELLERS SITE, EPPING LANE – Update following recent legal action by EA and effort to get site restored. RA tasked to contact TCPC to establish whether any progress through EA to get site restored.

4.3 LITTER & FLY TIPPING – HB To Lead

- Reports to EFDC – it was noted that any incidence of fly tipping reported to EFDC has been promptly responded to and handled.
- EFDC Litter Picking Dates – TMPC determined that a schedule of these EFDC dates would help TMPC plan its own future Litter Pick dates
- TMPC Litter Picking dates - next date confirmed as Sunday 12th April 2026
- Great British Spring Clean – RA confirmed that he had registered the parish for this initiative but time left before the deadline was un-favourable.

4.4 TRAFFIC CALMING – RA

- Letter to Highways RA confirmed that a revised and comprehensive submission had been made to Essex Highways.
- Essex Safer Speeds Strategy Consultation – RA was tasked to submit a case of evidence to the consultation.

4.5 FINANCES – Current financial position

MH circulated and summarized the present financial position for TMPC. The balance on the books was good and all known future contingencies already vectored into the estimated final balance.

4.6 DEVOLUTION/UNITARY AUTHORITY PROGRESS

A brief update on the current status of the Local Government Reorganisation initiative, prepared by GS, was circulated to TMPC members for consideration.

4.7 SIGNAGE

- **Finger Posts** – HTB reported that all posts were in place with no outstanding issues.
- **Village Signs** – HTB gave a comprehensive update and presentation of intended images for the sign to be sited outside St Michaels Church in Mount Road. HTB was tasked with continuing the process through to completion
- **New Gateway Signs** – One for Epping Lane approved by TMPC and location decided. Materials to be ordered for preparation and assembly. RA to check with utilities companies for any below ground infrastructure. HTB will speak to John and Francis Cheek who live opposite the site to check that they know of no issue in relation to the proposed site.

4.7 TELEPHONE BOX UPDATE – Update regarding Easter Dressing of Phone Box

- HTB and MH reported Easter Dressing complete. A number of residents had been involved in the arrangements and TMPC expressed their gratitude for the support.

4.8 SCHEDULE OF KEY TMPC DATES –

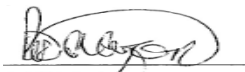
RA presented a large-scale rendition of the TMPC Yearly calendar. It depicted key events by date synchronized to the schedule of TMPC OGM dates. Councilors took copies of the plot and were encouraged to submit reviews on the various objectives within the timescales shown.

Two such diary moments were imminent since both fell due during April and needed to be prepared for the next OGM They were:

TMPC Routine events and products:

- Newsletters
- Litter Pick Dates
- Revision of TMPC web site
 - New TMPC Initiatives – e.g. Charity Fund Raising

TMPC Review of Governance and Policy Documents



Rod Angood – Clerk to TMPC – 21/4 /2026