

# THEYDON GARNON PARISH COUNCIL

## MINUTES OF THE ANNUAL MEETING

### HELD AT THE GATEHOUSE THEYDON GARNON CHURCH

19th May 2021

**Present:**

Richard Clay - Chairman  
Dave Cook  
Lesley Jones  
Sally Corrigan  
Heather Brady ( newly elected district councillor for Passingford)

**Apologies:**

Jason Robertson

No members of the public present

1. **MINUTES OF LAST ANNUAL MEETING** Signed by Chairman

2. **MATTERS ARISING** None

4. **ELECTION OF OFFICERS**

Richard Clay agreed to continue as Chairman  
Proposed: S.Corrigan  
Seconded: D.Cook

Internal auditor: Mike Coggins appointed as internal auditor.

As this was the first meeting after the election all members signed declarations of acceptance of office forms. They were also reminded to complete and return the election expenses form as a nil return.

Register of interests forms were checked and remain unchanged for all councillors.  
Councillors will attend the Code of Conduct training run by EFDC on 9<sup>th</sup> July.

5. **ACCOUNTS**

Annual accounts presented and agreed and the audit form completed and will be returned by the clerk to the auditor.

The meeting was then followed by an ordinary meeting

**Parish Clerk** Ann Clay  
**Telephone** 01279 450766  
**Email** [theydongarnonpc@gmail.com](mailto:theydongarnonpc@gmail.com)

### **Corrrespondence**

Information re the request to divert footpath no21 has been received. There were no objections to this proposal.

### **Planning**

Hydes Farm application for a side extension. For information only.

### **Finance**

Payments of £67.68 to be made to EALC for membership and £174.48 to BHIB for the council insurance.

### **Next meeting**

Will be on 14<sup>th</sup> July at 6.30pm in The Gatehouse, Theydon Garnon Church